



2011 PROPOSED BUDGET

Presented: November 16, 2010

I. Executive Overview

For calendar year 2011, Bear Creek Township (“Bear Creek” or “the Township”) is projecting revenues of \$ 973,013 and expenses of \$ 847,838. Included in the revenue figure is a \$275,000 Grant from the Luzerne County Local Share Account (“Gaming Grant”. This grant is anticipated to be received before year end 2011 and is restricted in its use – it is for the replacement of a failing culvert on Old East End Boulevard. The current projection of cash on hand for year end 2010 is \$409,401; year end 2011 is expected to be \$534,476.

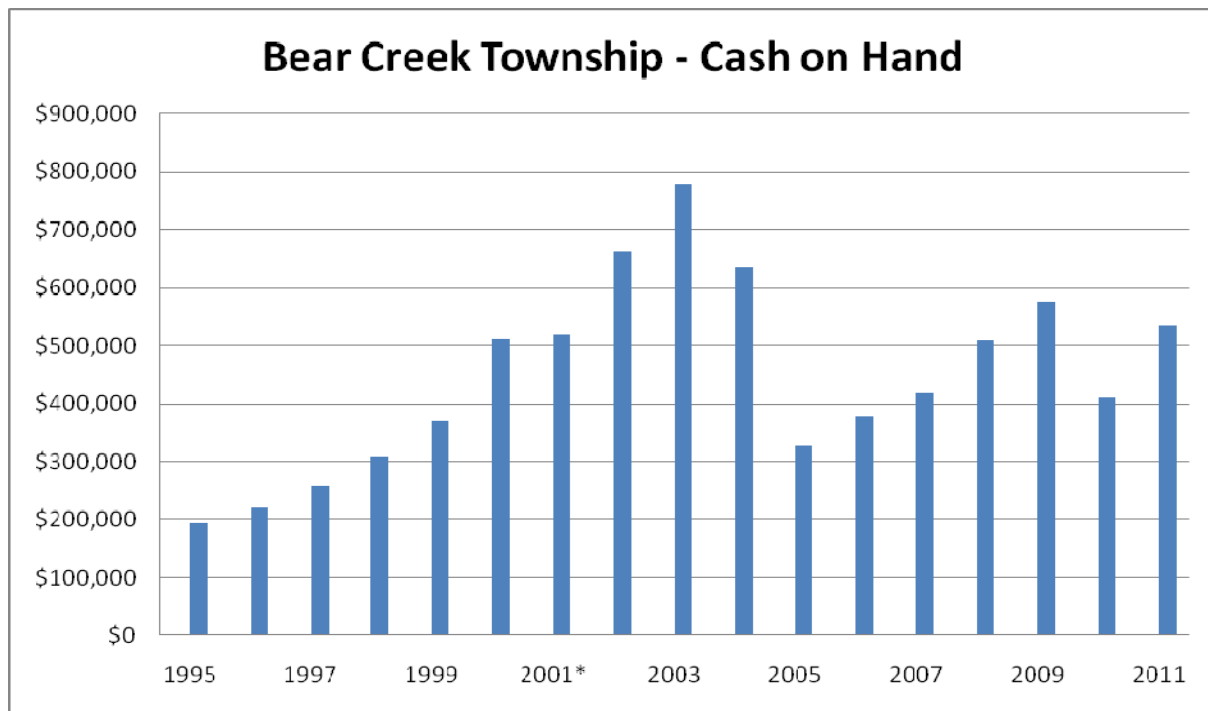
Bear Creek Township’s budget reflects *no increase in taxes* for 2010. The revenue and expense figures are further detailed in the attached schedules. In addition, the long term road prioritization first established during the 2010 budget cycle is included. Key assumptions included in the budget are:

- Cost of living pay rate increase of 2.0% to all non-supervisor employees hired before 1/1/2010.
- Recycling employees continue to be compensated at minimum wage.
- Overtime percentage for road crew is 6.6%.
- No roadway paving projects budgeted for 2011.

II. PROJECTED CASH BALANCES

The following table shows the cash balance maintained by Bear Creek over the recent history.

Y/E	General	Liq Fuels	Capital	UCC	In-Kind	Wind	Total
2003	\$ 170,728	\$ 152,953	\$ 453,300				\$ 776,980
2004	\$ 172,144	\$ 4,839	\$ 459,099				\$ 636,082
2005	\$ 115,970	\$ 4,228	\$ 206,845				\$ 327,043
2006	\$ 254,780	\$ 43,685	\$ 66,754	\$ 5,640		\$ 6,426	\$ 377,285
2007	\$ 227,418	\$ 17,371	\$ 143,843	\$ 9,127	\$ 20,600	\$ 1,018	\$ 419,377
2008	\$ 246,460	\$ 38,072	\$ 146,631	\$ 18,427	\$ 23,032	\$ 37,271	\$ 509,893
2009	\$ 253,646	\$ 45,814	\$ 160,020	\$ 21,271	\$ 20,203	\$ 73,888	\$ 574,842
2010*	\$ 108,769	\$ 57,673	\$ 87,806	\$ 24,243	\$ 20,239	\$ 110,671	\$ 409,401
2011*	\$ 174,344	\$ 84,723	\$ 83,506	\$ 24,293	\$ 20,339	\$ 147,371	\$ 534,576



III. CAPITAL EXPENDITURES

The 2011 budget reflects minimal capital expenditures following three years of significant investment in roads and equipment. The following table illustrates the expenditures incurred over the last 3 years.

Year	Roads	Total	Grant	Township Share
2009	Hillcrest Road	\$ 104,074	\$ 100,000	\$ 4,074
2009	WH & Shades	\$ 162,206	\$ 0	\$ 162,206
2010	WH/Pocono	\$ 351,714	\$ 0	\$ 351,714
	Total	\$ 617,994	\$ 100,000	\$ 517,994

In addition to these investments, the Township spent over \$146,000 to purchase equipment during the three years ending 2010. Of this total, \$10,000 was received as a grant to offset the expenditures.

Year	Equipment	Total	Grant	Township Share
2008	Trailer	\$ 15,528	\$ 10,000	\$ 5,528
2009	Plow Truck	\$ 57,891	\$ 0	\$ 57,891
2009	Backhoe	\$ 58,957	\$ 0	\$ 58,957
2010	2 Grass cutters	\$ 14,309	\$ 0	\$ 14,309
	Total	\$ 146,685	\$ 10,000	\$ 136,685

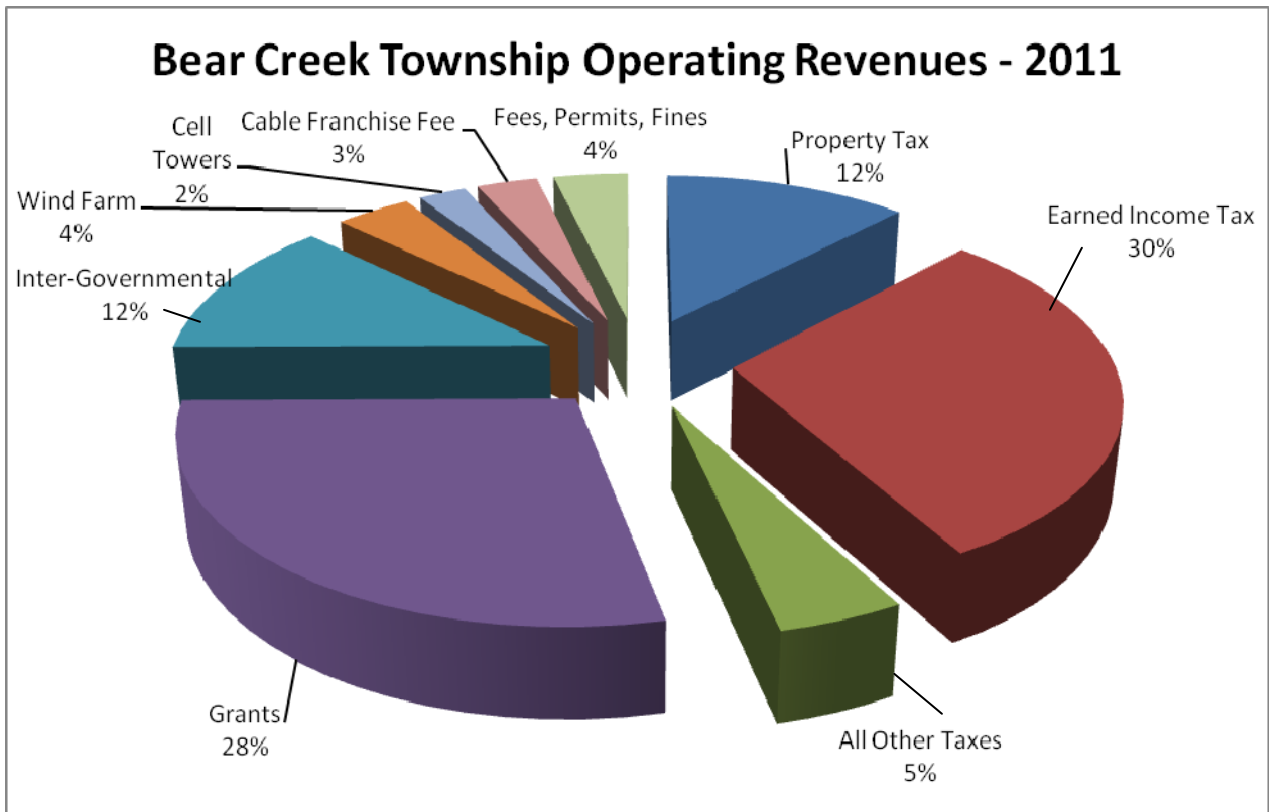
For the 2011 budget, total capital expenditures are expected to total \$314,000 of which \$275,500 is being paid for by the recently approved gaming grant. This leaves a net of \$38,500 of township capital investment in 2011 as detailed below:

Category	Description	Total	Grant	Township Share
Roads	Culvert Repair	\$ 280,000	\$ 275,500	\$ 4,500
Roads	Street Signs*	\$ 12,000	\$ 0	\$ 12,000
Buildings	Security Cameras	\$ 10,000	\$ 0	\$ 10,000
Buildings	Tables Muni Bldg	\$ 2,000	\$ 0	\$ 2,000
Recreation	Playground repairs	\$ 10,000	\$ 0	\$ 10,000
	Total	\$ 314,000	\$ 275,500	\$ 38,500

* Replacement of traffic signs with highly reflective signs mandated by state.

IV. OPERATING REVENUE

The 2011 projected Operating Revenue for Bear Creek is \$973,013. This represents a 39% increase over projected 2010 revenues. However, when you exclude the Gaming Grant of \$275,500, projected revenue is about \$2,000 less than 2010. A breakdown of revenue by major category is as follows:



As evidenced by the chart above, there are several categories which combine to form the majority of the Township’s revenues. For 2011, income from Grants, Earned Income Tax, Property Tax, Liquid Fuels, Wind Farm, and Cable Television Franchise Fees total \$814,123 which is nearly 84% of all township revenues. What follows is a description of these key revenue streams and a review of the recent history of these important revenues.

Grants

The Township has actively pursued grants for major projects. This includes Community Development Block Grants, Gaming Grants, and others. From 2008 through 2010, the Township received grants totaling \$105,000 which was used for roads and equipment. For 2011, the only grant included in the budget is a Gaming Grant for \$275,500 for culvert replacement on Old East End Boulevard.

Earned Income Tax

This tax is applied to wages earned by residents of the Township. This tax is collected by Berkheimer and remitted to the Township on a monthly basis. The current rate is 1.0%, of which one half is retained by the Township with the other half is for the Wilkes-Barre Area School District. There is no rate change included in this tax.

Earned Income Tax History and Projections			
2008 Actual	2009 Actual	2010 Projected	2011 Budget
\$ 297,784	\$ 318,145	\$ 295,881	\$290,000

Property Tax

This is a real estate tax is applied to the property values as established by Luzerne County, and collected by the Township’s elected Tax Collector. The tax was reinstated in 2009 as part of the Township’s comprehensive capital spending plan. Since being reinstated in 2009, the rate has been set at 0.4412 mills. A mill is a tax of \$1.00 for each \$1,000 of taxable value. A property valued at \$100,000 would pay the Township \$44.12 for property tax.

Property Tax History and Projections			
2008 Actual	2009 Actual	2010 Projected	2011 Budget
\$ 0	\$ 104,562	\$ 108,750	\$116,500

Liquid Fuels

Liquid Fuels funds are received annually from the state, and are restricted for use based on state laws. For the most recent three years, liquid fuels funds have been used by the township to pay for street lighting, gas for township vehicles, and winter road supplies (salt and cinders). The Township’s share of liquid fuels is based on a formula used by the state which reflects both street miles maintained by the Township and population. The 2011 projection is based on an initial estimate already provided to the Township by the state.

Liquid Fuels History and Projections			
2008	2009	2010	2011
Actual	Actual	Projected	Budget
\$ 70,684	\$ 68,051	\$ 65,382	\$66,000

Wind Farm Payment

The Township’s contract with the operator of the wind farm calls for an annual payment which is based on the number of turbines and a measure of inflation. The initial rate per turbine was set at \$2,500 and has increased by \$550 to reflect cumulative inflation since the execution of the contract. The recent payments and budget projection are:

Wind Farm History and Projections				
	2008	2009	2010	2011
	Actual	Actual	Actual	Budget
Per Turbine	\$2,975	\$3,000	\$3,050	\$3,050
Total	\$ 35,700	\$ 36,000	\$ 36,600	\$ 36,600

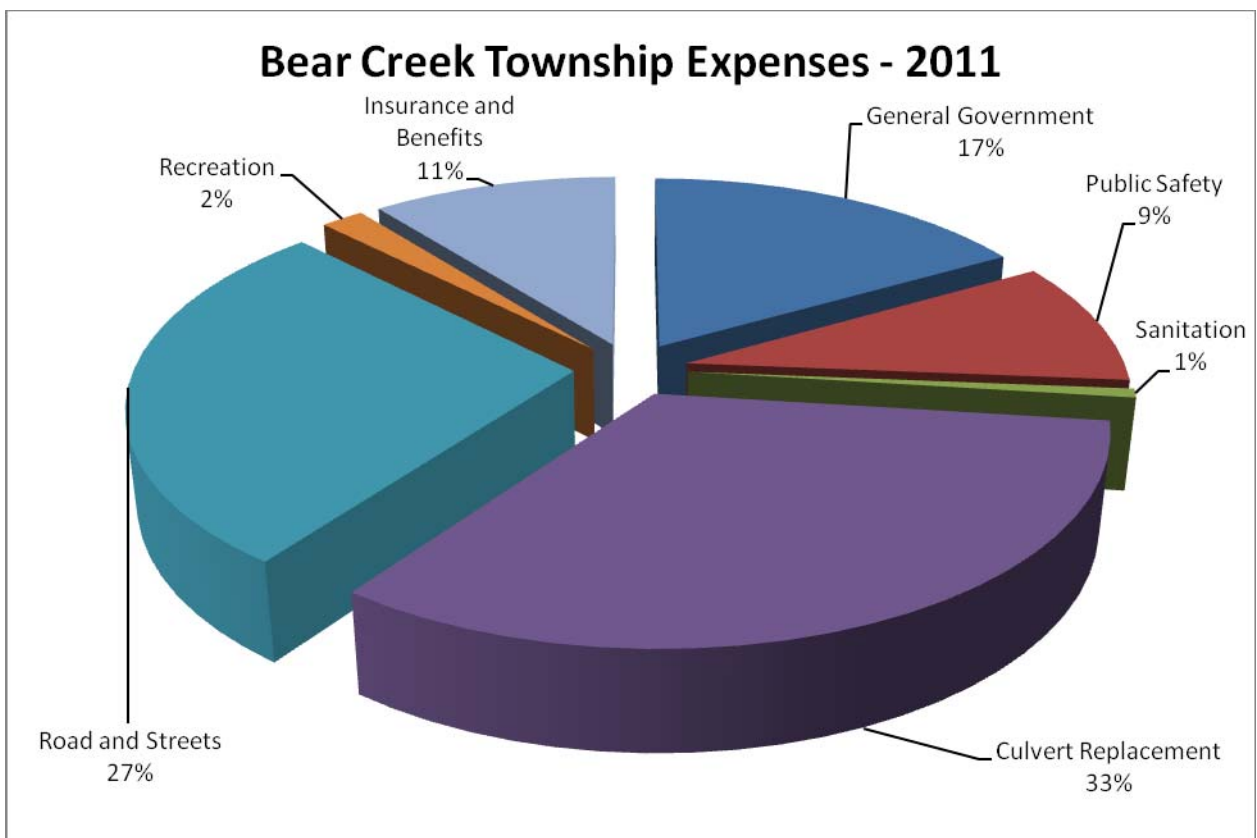
Cable Television Franchise Fees

Unlike other utilities, the provision of cable television service is regulated by Bear Creek Township. Service Electric Cable Television provides service to the majority of Bear Creek residents while Harron Communications provides service in the White Haven / Poconos Development. Bear Creek Township receives a percentage of cable revenues as set forth in the agreements with these cable providers.

Cable Franchise Fees - History and Projections				
Provider	2008 Actual	2009 Actual	2010 Actual	2011 Budget
Service Electric	\$ 24,579	\$ 25,911	\$ 26,836	\$ 26,836
Harron Communications	\$2,452	\$2,528	\$2,687	\$2,687
Total	\$27,031	\$28,439	\$29,523	\$29,523

V. OPERATING EXPENSES

Expenses, including capital improvement projects are expected to be \$ 847,838 in 2011. Of this total, \$ 280,000 is the anticipated expense of replacing the failing culvert on Old East End Boulevard. Slightly more than ½ of this total is for Road and Streets, as shown below. Unlike private industry, Bear Creek Township recognizes capital improvement projects as “expense” when they are incurred. As described previously, the total expenditures for capital improvement projects anticipated for 2011 is \$314,000. Removal of this line item from the budget leaves expenses totaling \$533,833 which is an increase of about 8.0% compared to a similarly adjusted 2010 projection. Major expense categories are:



A. General Government

The General Government category (\$141,895) represents costs associated with running the Township. This includes a \$12,000 capital outlay for security cameras and new tables for the meeting hall. Additionally, one time projects which are budgeted for completion in 2011 include bringing our Township code up to date and publishing it on the website (\$5,000). The budget also includes \$5,000 which will be used for either the purchase or lease of upgraded copier/scanner which is the first step in the plan to maintain digital copies of all township records, permits, etc. Excluding these “new” expenses, the General Government budget category drops to \$119,895 and is comprised of the following major categories.

General Government – Major Categories				
	2008	2009	2010	2011
Solicitor	\$23,454	\$17,286	\$26,395	\$25,000
Engineer	\$19,280	\$3,710	\$16,623	\$17,500
Secretary/Treasurer	\$17,037	\$18,855	\$20,377	\$25,600
Supervisor Salary	\$9,375	\$9,375	\$9,375	\$9,375
Utilities	\$6,479	\$8,249	\$6,915	\$8,000
Total	\$75,755	\$57,475	\$79,685	\$85,475
% of General Gov't	70.3%	66.8%	72.3%	71.3%

B. Public Safety

The Township’s Public Safety budget (\$81,070) includes support paid to the volunteer fire department, sewage and code enforcement, and planning and zoning functions. Of the \$81,070 of Public Safety funds, about \$64,000 are pass-through. That is, the Township collects or receives funds which are dedicated for specific purposes. Examples include building permits which are in part flowed through to BIU, the Township’s third party UCC enforcement arm. Sewage permits operate in a similar manner. The fire department is paid based on property taxes received by the township. They are provided with 0.1103 mills of the total 0.4412 mills (1/4 of the total property tax collected). The remaining expense history in this category is:

Public Safety				
	2008	2009	2010	2011
Fire Department	\$60,476	\$50,687	\$49,843	\$48,725
Code Charges (BIU)	\$13,382	\$18,767	\$10,523	\$10,000
Sewage Charges	\$6,070	\$5,299	\$3,307	\$5,000
Act 537	\$3,734	\$27,287	\$ 0	\$ 0
Other	\$16,733	\$12,132	\$10,939	\$17,345
Total Public Safety	\$26,013	\$28,147	\$26,416	\$28,000

C. Sanitation

The Sanitation budget (\$5,800) is comprised of \$1,200 for dumpster rental and payroll for the recycling program. The recycling program calls for three employees to man the recycling center on Saturday of each week. The recycling area is budgeted to be open for four hours per day and the employees will earn \$7.35 per hour. The township road crew will deliver the recycling for processing on a weekly basis. They will do this during normal business hours, so no overtime will be incurred; the only cost will be fuel for the vehicles we use to deliver the recycling. The budget assumes a continuation cooperation of Bear Creek Village which will pay \$250 monthly to allow residents of Bear Creek Village to use our recycling facilities. The recycling expenses for 2009 through 2011 budget are:

Recycling Payroll		
2009 Actual	2010 Projected	2011 Budget
\$ 3,441	\$ 4,186	\$4,600

D. Roads and Streets

Excluding capital expenditures, the budget for Roads and Streets is \$ 221,273 which is about 4.0% above the expenditures projected for 2010 (also excluding capital projects). In the 2011 budget, payroll accounts for \$109,473 or about 50% of the total in this category. Below is a list of major expenditures in the Roads and Streets category.

1. Road Crew

From a staffing perspective, the road crew will remain a three-man operation. For regular hours, this crew will earn an average rate of \$ 15.96 per hour. The average rate per hour and total expenditures for regular hours are:

Road Crew – Base Hours			
	2009	2010	2011
Average Rate per Hour	\$15.33	\$15.63	\$15.96
Regular Pay Expense	\$95,528	\$97,520	\$99,590

On an annual basis, overtime is expected to run at 6.6%, with the bulk of this occurring in January through March, November, and December, for snowplowing activity. The overtime history and projection for the road crew is:

Road Crew – Overtime			
	2009	2010	2011
OT as a % of Regular Hours	5.71%	6.75%	6.60%
OT Expense	\$8,253	\$9,873	\$9,883

In summary, the road crew payroll is expected to be \$109,473 for 2011. The total payroll for the road crew is set forth below:

Road Crew – Total Payroll			
	2009	2010	2011
Regular Pay	\$95,528	\$97,520	\$99,590
Overtime Pay	\$8,253	\$9,873	\$9,883
Total Pay	\$103,781	\$107,393	\$109,473

2. Summer Help

The budget assumes the elimination of the summer employment program. Based on the past three years, the township has spent approximately \$7,600 per year for this program. While this program is being removed from the budget, the Township will seek alternative means to bring on summer employees through programs funded by other sources.

3. Street Lighting

The budget includes \$25,000 which is for all public street lights installed within the Township. This requirement is set forth in the Township Ordinances. Currently all services are purchased from PPL, but the Board continues to evaluate alternative electric generation providers in an effort to reduce this expense.

Street Light Expense		
2009 Actual	2010 Projected	2011 Budget
\$ 21,376	\$ 20,936	\$ 25,000

4. Winter Supplies

To keep the township roads passable during the winter, a combination of anti-skid and road salt is used. This expenditure is made either through competitive bidding or the COSTARS program (under which municipalities obtain the same pricing that would be provided to the state). The purchases of these winter supplies over the last few years, and the budget for 2011 are:

Winter Supplies – Salt & Cinders				
	2008	2009	2010	2011
American Rock Salt	\$21,157	\$20,289	\$20,886	\$21,000
Pioneer Aggregate	\$4,856	\$5,598	\$4,782	\$5,000
Other	0	\$2,260	\$748	\$2,000
Total Winter Supplies	\$26,013	\$28,147	\$26,416	\$28,000

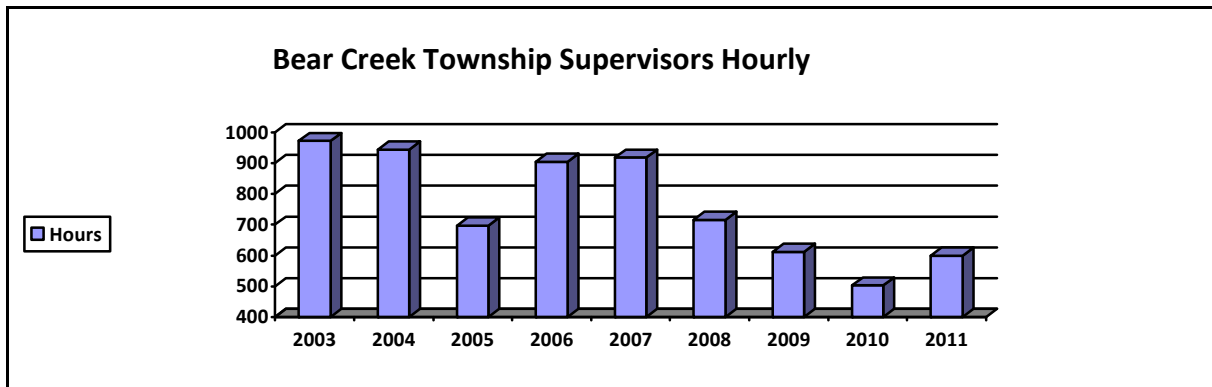
5. Vehicle Fuel

Fuel for the Township’s vehicles is estimated to cost \$14,000 during 2011. As described earlier, this expense is funded through the Liquid Fuels support received from the state. The following table illustrates the expenses incurred for vehicle fuel during the last three years, plus the projection for 2011.

Vehicle Fuel History and Projections			
2008	2009	2010	2011
Actual	Actual	Projected	Budget
\$ 11,928	\$ 10,354	\$ 13,512	\$14,000

6. Supervisors Hourly

Township supervisors are eligible to be compensated for work performed “as roadmasters, laborers, secretary, treasurer, assistant secretary, assistant treasurer, or in any employee capacity not otherwise prohibited...shall be determined by the board of auditors.”¹ In January 2010, the board of auditors voted to increase this rate from \$10.00 per hour to \$11.00 per hour. In accordance with the Second Class Township Code, compensation for the currently elected board of supervisors remains at \$10.00 per hour. “Any change in salary, compensation or emoluments of the elected office becomes effective at the beginning of the next term of the supervisor.”² As such, the 2011 budget is build assuming a rate of \$10.00 per hour and 600 hours of supervisor’s employee time.



The items listed in this section represent about \$182,500, or 82% of the total road & streets budget.³

¹ Second Class Township Code, Section 606(a).

² Second Class Township Code, Section 606(a).

³ Percentage is calculated excluding Capital Projects.

E. Recreation

The Recreation budget (\$15,800) includes \$10,000 specifically set aside for repairs and improvements at the recreation facilities at Trailwood and behind the Municipal Building. The Township will pursue new plastic playground edging and an appropriate layer of modified wood fiber. In addition, repairs to existing fences and other facilities are contemplated in the 2011 budget. The remainder of the budget (\$5,800) is for electricity, propane, and portable toilet rental.

F. Miscellaneous

The Miscellaneous category (\$90,000) is comprised of the following:

Miscellaneous Expenses				
	2008	2009	2010	2011
Township Insurance	\$33,493	\$35,142	\$15,227	\$16,000
Employee Insurance	\$22,650	\$20,393	\$21,486	\$26,400
Employer FICA/Medicare	\$11,375	\$12,935	\$12,995	\$13,400
Workers Compensation	\$13,842	\$17,551	\$17,141	\$17,500
Unemployment Compensation	\$3,329	\$5,250	\$5,654	\$7,700
Pension Contribution	\$5,236	\$9,192	\$9,517	\$9,000
Total Miscellaneous	\$89,924	\$100,463	\$82,021	\$90,000

Of note is the savings in Township insurance from putting our policy out for bid in 2010. This resulted in a savings of nearly \$20,000 in 2010 and will have an ongoing benefit to the Township.

VI. OTHER MATTERS

The following issues were considered for budget appropriation in 2011, but have not been included in this budget. In some cases, these may need to be considered on an emergency basis, or may have funds appropriated for purchase at the end of 2011⁴.

Act 537

The 2011 budget reflects no additional expenses for Act 537. All professional fees for Act 537 were paid during 2009 and 2010. Pending DEP approval, next step is Design which may be included in construction loans provided construction begins within 5 years. Expenses are still being tracked for recovery upon approval of the Act 537 Plan. If this approval occurs during 2011, the earliest this funding can be expected is 2012 based on backlogs of expense recovery filings.

Plow Truck

The Township has three dump trucks which are used for snow plowing, transporting recycling materials, and other projects throughout the year. The oldest vehicle in this fleet is a 1996 dump truck which is nearing the end of its useful life. This likely should begin the last year of operation for this truck, and replacement should be included in the 2012 budget. The Township will search for grants to help offset the cost of this major equipment purchase.

Road Paving

During 2010, the Township spent \$ 351,714 to complete paving the remaining roads within the White Haven / Poconos development. For 2008 through 2010, this brings the total expenditures for road paving to \$617,994. Having received a grant of \$100,000, the net cost to the township was \$517,997 for this step of the comprehensive road repair plan. As part of the plan unveiled during the 2010 budgeting process, additional paving projects would be contemplated during the 2012 through 2014 time frame. This original plan is included as Exhibit 3 to this budget document.

⁴ Supplemental appropriations may be made whether or not an appropriation for that purpose was included in the original budget. *See Second Class Township Code § 3202(c)*

VII. NEXT STEPS

The Township budget as presented on November 16, 2010 shall be available at the Township office beginning tomorrow. In addition, it shall be posted on our township website www.bearcreektownship.org under the “Finances” tab. The budget will remain available for inspection until December 6, 2010. This ensures that the budget shall be available for public inspection for a period of 20 days as required under Second Class Township Code.

At the December 6, 2010 public meeting, a public comment session will be held to allow questions and input on the budget. After this public input session concludes, the Township supervisors will vote on the budget, presuming the revenues and expenses do not increase more than the Township Code allows. This means no more than 10% in the aggregate and no more than 25% in any major category.

Bear Creek Township 2011 Budget Summary										
	Total			General	Capital	In-Kind	Liquid Fuels	UCC	Wind	
Actual Cash On Hand - Oct 31, 2010	\$ 743,185			\$ 370,044	\$ 160,315	\$ 20,239	\$ 57,673	\$ 24,243	\$ 110,671	
Forecast Cash Flow:										
November	\$ (302,080)			\$ (229,571)	\$ (72,509)					
December	\$ (31,704)			\$ (31,704)						
Est Cash Balance - Dec 31, 2010	\$ 409,401 **			\$ 108,769	\$ 87,806	\$ 20,239	\$ 57,673	\$ 24,243	\$ 110,671	
2011 Budgeted Revenues	\$ 973,013			\$ 584,413	\$ 275,700	\$ 100	\$ 66,050	\$ 10,050	\$ 36,700	
Total Available for Appropriation	\$ 1,382,414			\$ 693,182	\$ 363,506	\$ 20,339	\$ 123,723	\$ 34,293	\$ 147,371	
Budget Expenditures:										
General Government	\$ 141,895	17%		\$ 141,895	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Safety	\$ 81,070	10%		\$ 71,070	\$ -	\$ -	\$ -	\$ 10,000	\$ -	
Sanitation	\$ 5,800	1%		\$ 5,800	\$ -	\$ -	\$ -	\$ -	\$ -	
Roads & Streets	\$ 513,273	61%		\$ 194,273	\$ 280,000	\$ -	\$ 39,000	\$ -	\$ -	
Recreation	\$ 15,800	2%		\$ 15,800	\$ -	\$ -	\$ -	\$ -	\$ -	
Insurance & Benefits	\$ 90,000	11%		\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 847,838			\$ 518,838	\$ 280,000	\$ -	\$ 39,000	\$ 10,000	\$ -	
Est Fund Balance - Dec 31, 2011	\$ 534,576			\$ 174,344	\$ 83,506	\$ 20,339	\$ 84,723	\$ 24,293	\$ 147,371	

** Of the total December 31, 2010 cash on hand, \$70,880 is set aside until Aqua PA Road Cut Permit lawsuit is resolved.

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
Income					
300 · TAXES					
301 · Real Estate Taxes					
301.10 · Real Estate Taxes - Current	-	104,562	116,500	108,750	116,500
301.40 · Real Estate Taxes - Delinquent	384	1,424	-	5,256	2,000
301 · Real Estate Taxes - Other	-	548	-	204	-
Total 301 · Real Estate Taxes	384	106,534	116,500	114,210	118,500
310 · Per Capita Taxes					
310.01 · Per Capita Tax	15,268	(3,752)	16,500	8,247	6,500
310.10 · Real Estate Transfer Tax	33,851	29,558	22,000	27,379	25,000
310.21 · Earned Income Tax	297,784	318,145	290,000	295,881	290,000
310.31 · Mercantile Tax	10,759	5,495	6,000	4,387	4,500
310.51 · Occupation Privilege Tax	698	273	-	-	-
310.511 · taxes (LST)	7,060	8,036	8,500	7,974	7,500
310 · Per Capita Taxes - Other	2,674	-	-	(5)	-
Total 310 · Per Capita Taxes	368,094	357,755	343,000	343,863	333,500
300 · TAXES - Other	115	-	-	-	-
Total 300 · TAXES	368,593	464,289	459,500	458,073	452,000
320 · LICENSES & PERMITS					
321.40 · Contractor Licenses	25,120	16,000	10,000	7,000	2,000
321.80 · Cable Television Franchise	27,031	28,439	27,000	29,523	29,523
Total 320 · LICENSES & PERMITS	52,151	44,439	37,000	36,523	31,523
330 · FINES					
331.11 · Motor Vehicle Violations	1,550	4,044	2,000	1,945	2,000
331.12 · Violation of Ordinances	1,389	1,937	2,000	2,194	2,000
Total 330 · FINES	2,939	5,981	4,000	4,139	4,000
340 · INTEREST, RENTS & ROYALTIES					
341.00 · Interest Income	11,725	3,736	3,000	1,504	1,000
342.10 · Towers	23,568	22,009	22,900	23,026	22,900
342.11 · windmills	35,700	36,000	36,600	36,600	36,600
342.20 · Rent of Building	475	125	300	835	300
Total 340 · INTEREST, RENTS & ROYALTIES	71,469	61,869	62,800	61,965	60,800
350 · INTERGOVERNMENTAL					
355.01 · Public Utility Realty Tax	473	519	500	681	500
355.04 · Alcoholic Beverage License	1,400	2,000	2,000	1,027	1,500
355.05 · Pension System State Aid	5,483	4,189	4,000	9,517	9,000
355.100 · State Allocation	70,684	68,051	65,500	65,382	66,000
355.99 · All Other Shared Revenues	21,872	17,532	17,500	19,733	18,000

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
356.01 · DCNR lands	-	2,605	1,700	2,605	2,500
356.02 · Game Commission Lands	16,006	16,006	16,000	16,006	16,000
357.99 · Local Governmental Grants	5,000	100,536	100	100	275,500
359.01 · Dennison Township	1,623	1,556	1,500	1,500	1,500
359.05 · W-B Municipal Authority	850	1,063	850	850	850
359.06 · Bear Creek Borough	-	7,437	3,100	2,000	3,100
Total 350 · INTERGOVERNMENTAL	123,389	221,492	112,750	119,400	394,450
360 · CHARGES FOR SERVICES					
361.30 · Zoning & Subdivision Fees	5,100	6,705	5,000	1,900	5,000
361.34 · Hearing Fees (Zoning & Planning)	2,100	300	500	900	500
361.50 · Sale of Maps & Codes	516	-	-	210	240
362.41 · Building Permits	24,272	27,974	25,000	12,299	20,000
362.43 · Sewage Permits	6,100	4,875	4,500	3,250	4,000
362.45 · Certificate of Occupancy	1,200	1,050	100	600	500
360 · CHARGES FOR SERVICES - Other	-	130	-	-	-
Total 360 · CHARGES FOR SERVICES	39,288	41,034	35,100	19,159	30,240
380 · MISCELLANEOUS INCOME					
380.01 · Miscellaneous Income	3,595	2,231	1,500	250	-
Total 380 · MISCELLANEOUS INCOME	3,595	2,231	1,500	250	-
391 · Proceeds of General Fixed Asset					
391.10 · Sale of General Fixed Asset	-	12,449	-	-	-
Total 391 · Proceeds of General Fixed Asset	-	12,449	-	-	-
Total Income	661,424	853,784	712,650	699,508	973,013
					39%
					697,513
400 · GENERAL GOVERNMENT					
400.00 · GOVERNING BODY					
400.11 · Salary - Supervisors	9,375	9,375	9,375	9,375	9,375
400.20 · Supplies	92	181	200	50	200
400.31 · advertising	237	1,239	1,000	803	1,000
400.33 · Mileage	643	1,807	600	140	600
400.42 · Dues & Subscriptions	1,576	1,565	500	375	500
400.45 · Contracted Serices	-	-	-	-	5,000
400.451 · equipment leasing	4,051	1,086	-	-	5,000
400.46 · Seminars & Conferences	1,271	1,288	1,500	876	1,500
Total 400.00 · GOVERNING BODY	17,245	16,541	13,175	11,618	23,175
402.00 · AUDITING SERVICES					
402.11 · Salary Auditors	-	-	-	20	30

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
402.31 - CPA	-	1,700	3,000	1,700	2,000
402.34 - Advertising, Printing & Binding	13	-	-	-	-
Total 402.00 - AUDITING SERVICES	13	1,700	3,000	1,720	2,030
403.00 - TAX COLLECTION					
403.11 - Salary - Tax Collector	-	5,257	5,800	5,463	5,800
403.12 - Berkheimer Collection Fees	602	-	600	-	-
403.13 - Luz County Tax Collection Comm.	-	-	-	101	250
403.34 - Printing & Binding	-	1,968	2,000	2,101	2,400
403.35 - Bonding Insurance	516	52	500	-	-
Total 403.00 - TAX COLLECTION	1,118	7,278	8,900	7,666	8,450
404.00 - SOLICITOR/LEGAL					
404.31 - Legal Fees	23,454	17,286	25,000	15,322	25,000
404.00 - SOLICITOR/LEGAL - Other	-	-	-	11,073	-
Total 404.00 - SOLICITOR/LEGAL	23,454	17,286	25,000	26,395	25,000
405.00 - SECRETARY/TREASURER					
405.11 - Assistant Secretary-Treas	130	-	-	-	-
405.12 - Salary - Secretary	17,037	18,855	25,100	20,377	25,600
405.13 - Treasurer	60	-	-	-	-
405.14 - clerk typist	1,508	-	-	1,144	2,000
405.21 - Office Supplies/Postage	3,076	2,133	3,000	2,574	3,000
405.321 - Telephone Expense	1,723	1,984	2,100	1,911	2,100
405.33 - Mileage	291	159	-	-	200
405.34 - Advertising Expense	-	24	-	137	200
405.341 - request for copies	-	179	-	-	200
405.45 - Contracted services	1,317	2,706	2,500	1,145	2,500
405.46 - Seminars & Conferences	50	-	-	-	-
Total 405.00 - SECRETARY/TREASURER	25,192	26,040	32,700	27,288	35,800
408.00 - ENGINEERING SERVICES					
408.12 - Engineering Fees	19,280	3,710	17,500	16,623	17,500
Total 408.00 - ENGINEERING SERVICES	19,280	3,710	17,500	16,623	17,500
409.00 - MAINTENANCE					
409.12 - Salary - Maintenance	3,600	3,084	3,500	2,892	3,500
409.22 - Supplies	95	116	-	455	240
409.25 - Repairs & Maintenance	941	617	1,000	1,554	1,000
409.361 - Electricity	1,026	1,074	1,200	4,354	4,500
409.362 - Heating Oil	7,723	5,548	7,500	7,089	7,500
409.45 - Contracted Services	8,072	3,047	1,200	2,539	1,200
409.70 - Capital Outlay	-	-	-	-	12,000
Total 409.00 - MAINTENANCE	21,457	13,485	14,400	18,884	29,940

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
Total 400 · GENERAL GOVERNMENT	107,758	86,041	114,675	110,193	141,895
410 · PUBLIC SAFETY					
410.45 · school flashing light Rt 115	140	172	180	270	240
411.00 · FIRE PROTECTION					
411.361 · Electricity	-	11	-	93	-
411.45 · Contracted Services	28,000	26,084	29,100	28,017	29,125
411.54 · Firemen's Relief Contribution	21,872	17,532	17,500	19,733	18,000
411.541 · EMS	10,604	7,060	2,100	2,000	1,600
Total 411.00 · FIRE PROTECTION	60,476	50,687	48,700	49,843	48,725
413.00 · SEWAGE & CODE ENFORCEMENT					
413.100 · Code Charges	13,382	18,767	18,800	10,523	10,000
413.12 · Salary - Code Enforcement	9,865	10,000	10,000	6,385	8,580
413.13 · Sewage Enforcement Fees	6,070	5,299	5,000	3,216	5,000
413.21 · Office Supplies/Postage	58	94	100	50	100
413.31 · sewage study	3,734	27,287	-	90	-
413.33 · Mileage	362	817	600	205	400
413.00 · Sewage & Code Enforcement - Other	-	-	-	112	100
Total 413.00 · SEWAGE & CODE ENFORCEMENT	33,471	62,264	34,500	20,581	24,180
414.00 · PLANNING & ZONING					
414.12 · Salary - Planning/Zoning	1,200	675	1,275	825	1,275
414.21 · Office Supplies/Postage	402	-	200	276	300
414.31 · Legal Expense	388	-	600	250	1,000
414.31A · Planning Consultant Fees	1,503	-	2,400	400	2,000
414.33 · Mileage	432	-	240	336	500
414.34 · Advertising Expense	1,856	162	2,400	1,259	2,000
414.40 · Zoning Hearings	527	110	1,200	420	600
414.42 · dues and subscriptions	-	102	100	151	250
Total 414.00 · PLANNING & ZONING	6,308	1,049	8,415	3,917	7,925
Total 410 · PUBLIC SAFETY	100,394	114,172	91,795	74,611	81,070
415.00 · EMERGENCY MANAGEMENT					
415.20 · Supplies	-	-	-	198	-
Total 415.00 · EMERGENCY MANAGEMENT	-	-	-	198	-
420 · HEALTH & HUMAN SERVICES					
422.00 · Vector Control	-	123	-	-	-
Total 420 · HEALTH & HUMAN SERVICES	-	123	-	-	-
427 · SANITATION					
427.00 · Garbage Collection	3,041	-	1,200	200	1,200

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
427.10 · Recycling Expenses	-	35	-	-	-
427.12 · Recycling Payroll	-	3,441	4,600	4,186	4,600
Total 427 · SANITATION	3,041	3,476	5,800	4,386	5,800
430 · ROADS & STREETS					
430.00 · General Services					
430.11 · Supervisors' Hourly	7,148	6,120	6,000	5,030	6,000
430.12 · Salaries	91,484	103,781	107,300	107,393	109,473
430.13 · Salaries- Summer Help	7,280	8,494	9,400	7,083	-
430.22 · Operating Supplies	9,745	11,000	10,000	7,044	10,000
430.231 · Vehicle Fuel	11,928	10,354	13,000	13,512	14,000
430.24 · Other Operating Supplies/Safety	1,419	3,893	2,400	965	2,400
430.25 · Bldg. Repairs & Maintenance	-	95	1,000	165	1,000
430.26 · Small Tools & Minor Equipment	3,420	1,535	2,400	780	2,400
430.27 · CDL Testing	-	90	100	90	100
430.321 · Telephone Expense	1,871	1,006	1,200	1,048	1,200
430.361 · Electricity	1,566	3,644	5,100	1,299	2,000
430.362 · Heating Oil	3,042	3,599	4,800	4,567	4,800
430.45 · Contracted Services	264	378	-	331	250
430.46 · Seminars	-	150	250	-	250
430.70 · Capital Outlay	-	380,841	260,000	368,310	280,000
Total 430.00 · General Services	139,166	534,981	422,950	517,697	433,873
432.00 · WINTER MAINTENANCE					
432.22 · Operating Supplies	26,013	28,147	26,000	26,416	28,000
Total 432.00 · WINTER MAINTENANCE	26,013	28,147	26,000	26,416	28,000
433.00 · Traffic Control Devices					
433.24 · Traffic Signs	-	134	2,800	358	12,000
433.361 · Blinker Lights	4,407	376	800	200	500
433.00 · Traffic Control Devices - Other	26	447	400	482	400
Total 433.00 · Traffic Control Devices	4,433	957	4,000	1,040	12,900
434.00 · Street Lighting					
434.361 · Street Lighting	20,886	16,120	27,200	21,259	25,000
434.00 · Street Lighting - Other	490	4,817	-	-	-
Total 434.00 · Street Lighting	21,376	20,936	27,200	21,259	25,000
437.00 · Repairs to Tools & Machinery					
437.25 · Repairs - Tools & Machinery	2,209	2,057	2,700	1,495	2,000
437.251 · repair/maintenance/vehicle part	3,982	7,371	5,000	12,172	8,000
437.45 · contracted services	3,516	1,211	2,000	475	1,500
437.70 · Capital Outlay	15,528	-	-	-	-
437.00 · Repairs to Tools & Machinery - Other	-	120	-	-	-
Total 437.00 · Repairs to Tools & Machinery	25,235	10,759	9,700	14,142	11,500

Category	Actual 2008	Actual 2009	Budget 2010	Projected 2010	Budget 2011
438.00 · Road & Bridge Maintenance					
438.25 · Repair to Roads	1,683	1,482	4,000	659	2,000
Total 438.00 · Road & Bridge Maintenance	1,683	1,482	4,000	659	2,000
Total 430 · ROADS & STREETS	217,907	597,262	493,850	581,214	513,273
450 · RECREATION					
454.00 · Parks					
454.21 · Expenses	566	2,527	3,500	-	-
454.361 · Electricity	-	2,472	3,100	1,935	2,400
454.45 · Contracted Services	1,723	2,163	2,400	1,732	2,400
454.70 · Capital Outlay	-	905	5,000	6,277	10,000
454.00 · Parks - Other	168	1,102	-	720	1,000
Total 454.00 · Parks	2,457	9,168	14,000	10,664	15,800
Total 450 · RECREATION	2,457	9,168	14,000	10,664	15,800
480 · MISCELLANEOUS					
480.00 · Miscellaneous	574	-	240	0	-
483.00 · Pension/Retirement Fund	5,236	9,192	9,300	9,517	9,000
484.00 · Workers' Compensation	13,842	17,551	17,000	17,141	17,500
485.00 · Unemployment Compensation	3,329	5,250	5,000	5,654	7,700
486.00 · Insurance					
486.10 · Insurance-Liability			-	2,171	2,300
486.20 · Insurance-Property/Casualty			-	2,391	2,500
486.30 · Insurance-Automobile			-	3,283	3,400
486.40 · Insurance - Public Officials	5,194	6,056	5,500	1,890	2,000
486.xx · Other Insurance Expense			-	5,492	5,800
486.00 · Insurance - Other	28,299	29,086	30,000	-	-
Total 486.00 · Insurance	33,493	35,142	35,500	15,227	16,000
487.153 · Disability Insurance	906	941	1,000	906	1,000
487.156 · Health Insurance	21,047	18,685	17,800	19,836	24,600
487.158 · Life Insurance	696	767	800	744	800
487.160 · Social Security (Employers)	9,219	10,483	10,800	10,521	10,900
487.161 · Medicare (Employers)	2,156	2,452	2,500	2,475	2,500
480 · MISCELLANEOUS - Other	-	-	-	-	-
Total 480 · MISCELLANEOUS	90,498	100,463	99,940	82,021	90,000
Total Expense	522,056	910,705	820,060	863,287	847,838
Net Income	139,368	(56,921)	(107,410)	(163,779)	125,175

Exhibit Three
Presented in 2010 Budget Cycle

Bear Creek Township Estimated Cost/Mile \$ 120,000
List of Township Roads

Street	Mileage	Area	Year	Priority
Azalea Tr	0.40	White Haven/Poconos	N/A	1
Beech Ln	0.41	White Haven/Poconos	N/A	1
Birch Ln	0.43	White Haven/Poconos	N/A	1
Oak Rd	0.18	White Haven/Poconos	N/A	1
Promontory Rd	0.47	White Haven/Poconos	N/A	1
Tanager Rd	0.17	White Haven/Poconos	N/A	1
Subtotal	2.06	\$ 247,200		
Fernwood Drive	0.05	Laurelbrook	2001	2
Hillbrook Drive	0.15	Laurelbrook	2001	2
Laurelbrook Drive	0.25	Laurelbrook	2001	2
Sandspring Road	1.95	Laurelbrook	2001	2
Springbrook Drive	0.10	Laurelbrook	2001	2
Twinbrook Road	0.57	Laurelbrook	2001	2
Wedgewood Drive	0.50	Laurelbrook	2001	2
Subtotal	3.57	\$ 428,400		
Azalia Rd	0.20	Trailwood	2005	3
Balsam Rd	0.10	Trailwood	2005	3
Crescent Rd	0.26	Forest Park	2005	3
Fairway Dr	0.35	Country Club Estates	2005	3
Forest Rd	0.12	Forest Park	2005	3
Golf Course Rd	0.11	Country Club Estates	2005	3
Hemlock Rd	0.15	Trailwood	2005	3
Hickory Rd	0.28	Trailwood	2005	3
Maple Rd	0.39	Forest Park	2005	3
Old East End Blvd	0.64	Llewellyns Corners	2002	3
Old East End Blvd	0.36	Llewellyns Corners	2002	3
Park Rd	0.08	Forest Park	2005	3
Parkway Rd	1.23	Forest Park	2005	3
Pike Rd	0.47	Muni Bldg to BCCCS	2005	3
Pine Rd	0.24	Trailwood	2005	3
Pittston Rd	0.09	Llewellyns Corners	2005	3
Ridge Rd	0.10	Trailwood	2005	3
Swanson Rd	0.34	Llewellyns Corners	2002	3
Sylvan Rd	0.16	Forest Park	2005	3
Woodland Rd	0.20	Forest Park	2005	3
Subtotal	5.87	\$ 704,400		
Ash Rd	0.60	White Haven/Poconos	2007	4
Aspen Rd	0.74	White Haven/Poconos	2007	4
Fern Ridge Rd	0.63	White Haven/Poconos	2007	4
Hillcrest Rd	0.43	Muni Bldg to BCCCS	2009	4
Old Ford Rd	1.11	White Haven/Poconos	2009	4
Old Rt 115 Rd	0.16	Muni Bldg to BCCCS	1999	4
Recreation Rd	0.20	Muni Bldg to BCCCS	1999	4
Shades Glen Rd	0.13	Shades Glen	2009	4
Subtotal	4.00	\$ 480,000		

Completed in 2010
Actual Cost - \$351,714
Actual Per Mile - \$170,735

Paving Window per 2010
Capital Plan - 2012 to 2014

Explanation of Priority Classification:

- 1 - In need of immediate repair and reconstruction
- 2 - Deteriorating and in need of repair (3-5 years)
- 3 - Roads included in preliminary centralized sewer collection (5-7 years)
- 4 - Recently paved or very low volume or both (10+ years)