



Community and Economic Development

Single Application for Assistance

Single Application #: 201212289249

Please **Read** and **Sign** this page, **ATTACH** All supporting documentation, and **MAIL** to:

**Pennsylvania Department Of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225**

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the internet, Single Application # 201212289249 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant. If I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from Commonwealth of Pennsylvania, I may be subject to criminal prosecution.

Signature: *Gary M Zingaretti* Date: 12-31-12

Print Name: GARY Zingaretti Title: Chairman

Representing: BEAR CREEK Township

Address: 3333 BEAR CREEK Blvd BEAR CREEK Twp PA 18702

The Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

**BEAR CREEK TOWNSHIP
BOARD OF SUPERVISORS
RESOLUTION**

RESOLUTION NO. **32** of **2012**

DATE: **DECEMBER 17, 2012**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT
REQUEST FOR THE RECONSTRUCTION AND REPAVING OF ALL
ROADS IN LAURELBROOK DEVELOPMENT IN BEAR CREEK**

BE IT RESOLVED, by the Board of Supervisors of Bear Creek Township, Pennsylvania:


WHEREAS, the Bear Creek Township Board of Supervisors intends to submit a grant application to the Commonwealth of Pennsylvania for the Reconstruction and repaving of all roads located in the Laurelbrook Development by Bear Creek Township; and

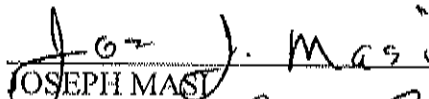
WHEREAS, the Board of Supervisors has is prepared to present this grant application consistent with the terms and conditions set forth herein.

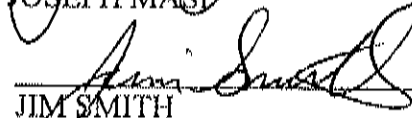
NOW THEREFORE **BE IT RESOLVED** BY THE BEAR CREEK TOWNSHIP BOARD OF SUPERVISORS THAT the Board hereby approves and authorizes the Township to submit a grant application for the reconstruction and repaving of all roads in Laurelbrook Development at a total cost of Five Hundred Twenty Thousand Dollars (\$520,000.00). Be it further resolved that Gary Zingaretti, Chair of the Board of Supervisors, is authorized to execute the said grant application.


ENACTED BY BEAR CREEK TOWNSHIP BOARD OF SUPERVISORS ON THIS **17th**
DAY OF **DECEMBER, 2012**.


GARY ZINGARETTI, CHAIR


RUTH ANN KOVAL


JOSEPH MASI


JIM SMITH


JEFFREY POPPLE

ATTEST:


TOWNSHIP SECRETARY

Single Application for Assistance

Web Application Id: 8029510

Single Application Id: 201212289249

Applicant: Bear Creek Township

Program Selected: Local Share Assessment Fund (Gaming Funds) Luzerne County

Applicant Information

Applicant Entity Type: Government

Applicant Name: Bear Creek Township

NAICS Code 9251

FEIN/SSN Number XXXXXXXXX

CEO: Gary Zingaretti

CEO Title: Chairman

SAP Vendor #: XXXXXX

Contact Name: Paula Weihbrecht

Contact Title: Secretary/Treasurer

Phone: (570)-822-2260 Ext.

Fax: (570)-704-0237

E-mail: bct3333@jptd.net

Mailing Address: 3333 Bear Creek Blvd

City: Bear Creek Township

State: PA

Zip Code: 18702

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EnterpriseType

Government,

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Project Overview

Project Name:

Laurel Brook Repaving Project

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED/Governor's Action Team about your project?

No

If yes, indicate who:

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Project Site Locations

Address: Laurel Brook Drive

City: Bear Creek Township

State: PA

Zip Code: 18702

County: Luzerne

Municipality: Bear Creek Township

PA House: Mike Carroll (118)

PA Senate: John T. Yudichak (14)

US House: Lou Barletta (11)

Current Employees: 3

Jobs To Be Created:

Designated Areas:

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Project Budget

	Local Share Assessment Fund (Gaming Funds) Luzerne County	Total
- Acquisition	0	0
- General Construction	0	0
- Infrastructure / Site Preparation	472,727	472,727
Roads/Streets	472,727	472,727
- Machinery & Equipment	0	0
- Working Capital	0	0
- Operating Costs	0	0
- Related Costs	47,273	47,273
Professional Services/Consultants	23,637	23,637
Inspections	23,636	23,636
- Other	0	0
Grand Totals	620,000	620,000

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Engineer Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular DCED resource. Please read the Program Guidelines for details.

See attached for budget narrative. In summary, Bear Creek Township seeks \$520,000 in funding to improve the safety of residents using certain roadways in the community.

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Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

See Attached Documentation. Repair and replace the roadway and shoulders, which were not improved during Township funded repairs implemented in 2012. Bear Creek Township is planning on a major reconstruction of roads within a residential development. These funds will enable the township to complete the project.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

See Attached Documentation. The completion of this project will enhance the quality of life for residents using the impacted roads. This project will result in tangible results from repaving of the roadway and further construction of currently vacant lots.

How do you plan to use the DCED funds?

Should include specific use of DCED funds and reflect the budget provided with the application.

Certain portions of the roadways will be reconstructed while others will be repaved. A specific budget of anticipated expenses for this project is attached.

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

See Attached Documentation. The project will be initiated immediately following the spring 2013 approval of funding from Luzerne County Share Account.

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Program Addenda

Application Supplemental Items

In addition to the Single Application, the Applicant shall submit the following list of items:

1. Provide a description of the project which discusses all of the following: the specific location of the project site; whether the proposed project is consistent with an existing county comprehensive plan; the historical and proposed use of the project site; the specific activities proposed for the project site; the experience of the developer (if applicable), including a discussion of previous projects completed; whether the project has been identified as a priority investment in a local or regional economic development plan or strategy; financial, personnel and other resources of the applicant to undertake the proposed project; and the anticipated employment, investment and community impact of the project;
2. A projected schedule and detailed timeline for the project;
3. A budget accompanied by a description of the basis of costs for the project and sources of funding;
4. Copies of signed bids/quotations, contractor estimates, sales agreements, or engineer estimates verifying project costs. Bids should be current and dated;
5. Evidence of conformity of the project with local and regional comprehensive plans and zoning (in the form of a letter from the applicable planning/zoning office);
6. A letter of support for the project from the affected community;
7. Provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount;
8. Copies of funding commitment letters from all other project funding sources; and
9. Copy of the Applicant's and/or project user's latest audited financials.

These documents may be uploaded to the electronic application. Once submitted, please print one (1) copy of the application and send with one (1) copy of the required supplemental information via US Mail along with the signature page. Please reference the Application ID number on any documents sent with the signature page.

True

1. I understand this application requires a \$100 application fee made payable to the Commonwealth Financing Authority and I will send it along with the signature page and one copy of the completed single application to include supplemental information.

Yes

Upload Supplemental Items

Please attach any of the above documents related to the project.

Uploaded Documents

- BCT Project narrative Laurelbrook Estates.pdf [View](#)
- Bear Creek Township Laurelbrook Road Budget.pdf [View](#)
- Project Financing Laurelbrook.pdf [View](#)



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

LOCAL SHARE ACCOUNT
Luzerne County

Municipality: Bear Creek Township

Project: Repair of Roads – Laurelbrook Estates

Project Description

Bear Creek Township is requesting funding for major reconstruction of the roads in the Laurelbrook Estates Residential Development. Laurelbrook is a residential subdivision of 114 lots, ranging in size from 2 acres to 11 acres. The roads to be repaired include:

Laurelbrook Drive	Sandspring Road
Twinbrook Road	Wedgewood Drive
Fernwood Drive	Springbrook Drive
Hillbrook Drive	

Bear Creek Township considers public safety to be a primary function of local government. Repair of this road is necessary to enhance the safe passage of all who travel on them, the residents of Laurelbrook Estates, school busses, and public safety vehicles.

Heavy use has seriously degraded the condition of the roads in and serving the Laurelbrook Development. Potholes, and erosion of road base have created serious damage to the roadway to the point that this is a serious safety concern for residents and other travelers on these roads.

Project Schedule

The following schedule assumes that Day 0 is the day that funding is provided to Bear Creek Township.

No Later Than:	Activity
Day 15	Project design begins
Day 105	Project Design Complete – Project Advertised for Proposals
Day 135	Receive Project Construction Proposals
Day 149	Review Proposals – Award Contract
Day 179	Construction Begins
Day 359	Construction Complete

Pennoni Associates Inc

Bear Creek Township
Laurelbrook Development Road Reconstruction

PROJECT BUDGET

<u>CATEGORIES</u>	No.	Unit	Unit Cost	Total Cost	Category Total
<u>Roads/Streets</u>					\$472,727
Road Base Repair	3,800	SY	\$ 26.14	\$ 99,332.30	
Bituminous Tack Coat - All Surface Area	45,260	SY	\$ 0.75	\$ 33,945.00	
New Wearing Course 1.5" Depth	45,260	SY	\$ 7.50	\$ 339,450.00	
				TOTAL CONSTRUCTION COSTS:	\$472,727
<u>Related Costs</u>					\$47,273
Professional Services - Design/Survey	1	%	5%	\$ 23,636.37	
Construction Inspection	1	%	5%	\$ 23,636.37	
				Total Project Cost:	\$520,000

Construction Cost Estimate:	\$ 472,727.00
Related Costs:	\$ 47,273.00
Estimated Project Total Cost:	<u>\$ 520,000.00</u>
Total Requested Project Grant:	<u>\$ 520,000.00</u>