

**Single Application for Assistance**

Web Application Id: 8044771

Single Application Id: 201312316957

Applicant: Bear Creek Township

Program Selected: Local Share Account Fund (Gaming Funds) Luzerne County

**Applicant Information**

Applicant Entity Type: Government

Applicant Name: Bear Creek Township

NAICS Code: 9251

FEIN/SSN Number: XXXXXXXXXX

CEO: Gary Zingaretti

CEO Title: Chairman

SAP Vendor #: XXXXXXX

Contact Name: Paula Weibrecht

Contact Title: Secretary/Treasurer

Phone: (570)-822-2260 Ext. 

Fax: (570)-704-0237

E-mail: bct3333@ptd.net

Mailing Address: 3333 Bear Creek Blvd

City: Bear Creek Township

State: PA

Zip Code: 18702

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### EnterpriseType

Government,

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### Project Overview

Project Name:

Consolidated DPW Building

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED/Governor's Action Team about your project?

No

If yes, indicate who:

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### Project Site Locations

Address: Rear 3333 Bear Creek Blvd

City: Bear Creek Twp

State: PA

Zip Code: 18702

County: Luzerne

Municipality: Bear Creek Township

PA House: Mike Carroll (118)

PA Senate: John T. Yudichak (14)

US House: Lou Barletta (11)

Current Employees: 6

Jobs To Be Created: 0

Designated Areas:

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### Project Budget

	Local Share Account Fund (Gaming Funds) Luzerne County	Bear Creek Township (Local)	Total
- Acquisition	0	0	0
- General Construction	240,000	0	240,000
New Construction	240,000	0	240,000
- Infrastructure / Site Preparation	64,700	0	64,700
Water/Sewer	6,500	0	6,500
Utilities	43,200	0	43,200
Excavation/Grading	15,000	0	15,000
- Machinery & Equipment	31,500	0	31,500
Installation/Building Modification	31,500	0	31,500
- Working Capital	0	0	0
- Operating Costs	3,000	0	3,000
Audit	3,000	0	3,000
- Related Costs	46,000	18,800	64,800
Engineering	21,000	0	21,000
Inspections	10,000	0	10,000
Legal Costs	3,000	0	3,000
Contingencies	12,000	18,800	30,800
- Other	0	0	0
<b>Grand Totals</b>	<b>385,200</b>	<b>18,800</b>	<b>403,800</b>

#### Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

#### Engineer Estimates

#### Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular DCED resource. Please read the Program Guidelines for details.

The Township's engineer provided an estimate of the project cost. The cost items identified in the project budget section are specifically addressed in the attached file from our engineer.

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### Project Narrative

#### What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

By centralizing our public works employees and equipment, the township will be able to close two other buildings which are in need of repair.

#### How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

By building a new facility to house equipment and employees at a location where other equipment is currently housed.

#### How do you plan to use the DCED funds?

Should include specific use of DCED funds and reflect the budget provided with the application.

Would be used to fund construction of building needed to house DPW equipment and employees. The township would also contribute to this project.

#### Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

The following schedule is anticipated.

Day 0 - township has been awarded the grant and executes the contract for LSA grant

By Day 60 - building specifications have been finalized and request for bids advertised

By Day 90 - Bids are opened and project is awarded

By Day 120 - Construction contract(s) are in place; construction begins.

By Day 270 - Construction complete. Township equipment and employees move into new facility.

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## Program Addenda

### Application Supplemental Items

In addition to the Single Application, the Applicant shall submit the following list of items:

1. Provide a description of the project which discusses all of the following: the specific location of the project site; whether the proposed project is consistent with an existing county comprehensive plan; the historical and proposed use of the project site; the specific activities proposed for the project site; the experience of the developer (if applicable), including a discussion of previous projects completed; whether the project has been identified as a priority investment in a local or regional economic development plan or strategy; financial, personnel and other resources of the applicant to undertake the proposed project; and the anticipated employment, investment and community impact of the project;
2. A projected schedule and detailed timeline for the project;
3. A budget accompanied by a description of the basis of costs for the project and sources of funding;
4. Copies of signed bids/quotations, contractor estimates, sales agreements, or engineer estimates verifying project costs. Bids should be current and dated;
5. Evidence of conformity of the project with local and regional comprehensive plans and zoning (in the form of a letter from the applicable planning/zoning office);
6. A letter of support for the project from the affected community;
7. Provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount;
8. Copies of funding commitment letters from all other project funding sources; and
9. Copy of the Applicant's and/or project user's latest audited financials.

These documents may be uploaded to the electronic application. Once submitted, please print one (1) copy of the application and send with one (1) copy of the required supplemental information via US Mail along with the signature page. Please reference the Application ID number on any documents sent with the signature page.

True

1. I understand this application requires a \$100 application fee made payable to the Commonwealth Financing Authority and I will send it along with the signature page and one copy of the completed single application to include supplemental information.

Yes

### Upload Supplemental Items

Please attach any of the above documents related to the project.

#### Uploaded Documents

- bear creek 2012 audit.pdf [View](#)
- LSA Grant - Bear Cr Twp Maint Bldg (2).pdf [View](#)
- LSA zoning letter DPW building.pdf [View](#)