The January 2015 meeting of the Bear Creek Township Board of Supervisors was held at 6:00 PM at the Municipal Building located at 3333 Bear Creek Blvd. Mr. Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, and Mr. Zingaretti were present. The salute to the flag followed.

Mr. Zingaretti announced that the first portion of the meeting would be the reorganization and no public comment would be taken during that time.

The following motions were made and seconded as follows:

All positions declared vacant: motion made by Mr. Zingaretti, seconded by Mr. Smith. Vote: unanimous yes.
Temporary Chairman: motion made by Mr. Smith to appoint Mr. Masi-seconded by Mr. Zingaretti. Vote: unanimous yes.
Temporary Secretary: motion made by Mr. Zingaretti to appoint Paula Weihbrecht-seconded by Mr. Smith. Vote: unanimous yes.
Chairman: motion made by Mr. Smith to appoint Mr. Zingaretti-seconded by Mr. Masi. Vote: unanimous yes.

Mr. Masi made a motion to approve the placement of all the yearend 2014 appointed individuals and firms to the same roles for 2015, seconded by Mr. Popple. Vote: unanimous yes with the exception of Mr. Smith abstaining from the appointment of BIU as the Township UCC code enforcement agency.

Vice Chairperson: Mr. Masi
Road crew reports to: Mr. Popple
Secretary/Treasurer: Paula Weihbrecht
Open Records Officer: Mr. Popple
Zoning/Code Reports to: Mr. Masi
Zoning Officer: Fred Pape
UCC Code Enforcement: Building Inspection Underwriters
Sewage Enforcement Officer: Frank Egenski
Sewage Enforcement Officer Alternate: Steve Egenski
Engineer (includes Planning and Zoning): Pennoni Associates
Solicitor (Board of Supervisors): William Vinsko
Solicitor (Planning Board): William Vinsko
Solicitor-(Zoning Hearing Board): Angelo Terrana
EMA-Primary: Chris Keats
EMA-Secondary: Ed Jasulevicz
Regular Meeting Day/Time: retain the first Monday of each month at 6:00 PM**Secretary-Planning Board**: Karen Kollar
Secretary-Zoning Board: Paula Weihbrecht
Planning Board Member: Richard Kresge
Zoning Hearing Board Member: James Gorman
Vacancy Board Member: Gary Slusser
Convention Voting Delegate: Ruth Koval
Administrator of Pension Plan: Secretary/Treasurer

Resolution 1-2015: A resolution establishing the Bear Creek Township fee schedule for 2015. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 2-2015: A resolution establishing the Bear Creek Township Uniform Construction Code Fee Schedule for 2015. A motion to approve was made by Mr. Smith, seconded by Mr. Masi. Vote: Mr. Smith abstained, Mr. Masi, Mr. Popple and Mr. Zingaretti voted yes.

Resolution 3-2015: A resolution authorizing the advertisement for a Certified Public Accountant to prepare the 2014 audit. A motion to approve was made by Mr. Smith, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 4-2015: A resolution extending the contract with Building Inspection Underwriters to December 31, 2015 as third party administrator of the Uniform Construction Code. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith abstained, Mr. Masi, Mr. Popple and Mr. Zingaretti voted yes.

Resolution 5-2015: A resolution establishing a millage rate for Bear Creek Township for 2015. A motion was made by Mr. Popple to retain the millage rate at .4412 and further that the Bear Creek Volunteer Hose Company shall be awarded ¼ mil (.1103) for 2015, seconded by Mr. Smith. Vote: unanimous yes.

Resolution 6-2015: A resolution establishing ESSA Bank & Trust as the primary depository for Bear Creek Township. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 11-2015: A resolution requiring 2 supervisors to sign all checks and bank papers. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 12-2015: A resolution to pay mileage at IRS approved rate for township travel. A motion to approve was made by Mr. Smith, seconded by Mr. Popple. Vote: unanimous yes.

Resolution 13-2015: A resolution appointing each Supervisor to do labor as needed, to the extent not prohibited by 2nd Class Township Code. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Minutes: Minutes from the December 1, 2014 Regular Meeting were reviewed. A motio was made by Mr. Popple to approve the minutes, seconded by Mr. Masi. Vote: unanimous yes.

Mr. Zingaretti read the Treasurer's report for December 2014. Total revenue for the year was $1,011,100.00. Total expenses were $742,302.00 leaving a net $268,798.00.

Receipts: Deposits for the month of December 2014 were $30,418.19. A motion to approve the receipts, subject to audit, was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Disbursements: Expenses for the month of December 2014 were $50,397.06. A motion to approve the disbursements, subject to audit, was made by Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.

Zoning Officers Report: Mr. Pape read the Zoning and Code Enforcement report for December 2014. There were 2 zoning permits, 1 building permit, 4 certificates of occupancy, 1 driveway permit and 1 demo permit for a total of $575.00. BIU fees collected for December 2014 were $64.00.

Fire Report: Mr. Zingaretti read the fire report. There were 124 calls for 2014, nearly half of them being motor vehicle accidents.

State Police Report: Mr. Smith reported that there were 26 incidents reported for the month of December 2014.

Act 537: No update

Recycling: No update

Road Report: Trucks running fine. Shop work being done. Not much to report.

Road Financial Report: Year to date expenses were $217,007.70. $345,000.00 was budgeted. There was $96,000.00 in capital expense items that was budgeted but not spent. There was also $44,000.00 budgeted and not used with one less on the road crew.

Open Records: No requests made in December 2014.

Resolution 7-2015: A resolution awarding the fuel oil bid to Button Oil Company. Button Oil came in at $2.129 per gallon. The only other bidder, Newell Oil, bid $2.187 per gallon. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 8-2015: A resolution renewing the Fire Protection Agreement with the Bear Creek Township Volunteer Hose Company. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.

Resolution 9-2015: A resolution authorizing the Board of Supervisors to submit a 2014 LSA Grant application for the purchase and installation of new playground equipment at two township parks at a cost of $127,235.00. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 10-2015: A resolution approving the Pontarelli reverse subdivision. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.

Solicitor Report: Attorney Vinsko reported:

Weiss Road: There are no issues, Bill to send take documents to courthouse to be signed.

Aqua PA: No update.

Liem Matter: No update.

911 Mapping: Approximately 300 readdressing letter are being sent this week, 24 streets have been renamed, after January 9th it will be 45 street renamed.

Public Comment: None

A motion to adjourn was made by Mr. Popple, seconded by Mr. Masi. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present.

MINUTES: Minutes from the January 5, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti voted yes. Mrs. Koval abstained.

Mr. Zingaretti read the Treasurer's Report for January 2015.

RECEIPTS: Deposits for the month of January 2015 were $32,244.31. A motion to approve the receipts, subject to audit was made by Mr. Popple, seconded by Mr. Masi. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of January 2015 were $29,229.77. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti voted yes. Mr. Popple abstained.

ZONING OFFICER'S REPORT:
Mr. Pape read the Zoning and Code Enforcement report for January 2015. There was 1 contractor's license and 1 certificate of occupancy for a total of $175.00. BIU receipts for the month were $2793.80,

FIRE DEPT REPORT: There were 24 calls for the month of January 2015, with the majority being motor vehicle accidents.

STATE POLICE REPORT: There were 47 calls for the month of January.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported that road crew is keeping up with the weather and there is not much more to report.

ROAD DEPARTMENT FINANCES: Expenses for the month were $15,375.00, with approximately $1600.00 of the total being for new street signs for the 911 project.

OPEN RECORDS REPORT: One requested received and answered in January.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES: None

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Tom Geroulo is trying to work out a resolution. He expects to have to file a motion to move the case along.

Weiss Road Acquisition: Court orders delivered as required, the judge asked for a copy of the deed which was delivered. Should be annexed within the next few days.

Liem Litigation: A settlement agreement will be circulated to the Board. Nothing is required from the Township.

OLD BUSINESS:

Zoning Map Requests/Changes: No update.

911 Mapping: Mrs. Koval reported 300 letters went out right after our last meeting and 15 more road have been received that will be renumbered, have the street name changed or both. 911 said we are approximately 50% complete.

CORRESPONDENCE/NEW BUSINESS:

Letter from Luzerne County 911: A letter was received from Fred Rosencrans seeking input concerning dispatching protocol and policy for emergency responders. Currently there are 3 tones to the first agency at 3 minute intervals. After 9 minutes they go to the secondary agency and there are 2 more 3 minute call outs which takes it to 15 minutes. They have proposed eliminating one of the primary and one of the secondary tones. This would give the primary 6 minutes to crew up and respond to the county and give the secondary 3 minutes.

A member of the Ambulance felt that this was not really possible and could risk another accident with crews trying to respond within that time frame.

A member of the Fire Dept. said they were fortunate that the majority of their drivers live within 1 mile of the station but could not guarantee that the response time would still be made.

Discussion followed and Mr. Zingaretti said he would draft a response to Luzerne County 911 and if anyone comes up with another option they can contact him to discuss further.

Laurelbrook turning lane: Mr. Popple asked for thoughts from the Board regarding him sending a letter to PennDOT to request a southbound turning lane into Laurelbrook. Mr. Zingaretti said a letter was already sent and the response was that it would be a highway occupancy permit change and they could not consider it without engineering diagrams. Mr. Popple said he would contact Pennoni to see what engineering costs would run.

PUBLIC COMMENT:

Reverend Hayes: Pastor Hayes from the Messiah Church on Pittston Blvd invited the Board to a service recognizing the Fire and EMS in our community. The service will be held on Sunday, March 15th at 10:45AM.

Tom McGowan: Asked about the light at Cosenza's if they could get PennDOT to put an emitter on the light. PennDOT wants the township to take ownership of the light. Mr. Zingaretti said he will again contact our legislators and see what can be done.

Chris McGowan: Asked if there was any funding available for the ambulance from the township. Mr. Zingaretti said they can submit a letter to the Board for consideration. A discussion followed regarding whether or not the fire department can bill for services like the ambulance does. Attorney Vinsko said he would look into the legalities of billing.

A motion to adjourn was made by Mr. Popple, seconded by Mr. Masi. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti were present. Mr. Popple was absent. Pledge to the flag followed.

MINUTES: Minutes from the February 2, 2015 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mrs. Koval. Vote: Unanimous yes.

Mr. Zingaretti read the Treasurer's Report for February 2015.

RECEIPTS: Deposits for the month of February 2015 were $101,732.63. A motion to approve the receipts, subject to audit was made by Mrs. Koval, seconded by Mr. Masi. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of February 2015 were $26,231.48. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Unanimous yes.

ZONING OFFICER'S REPORT:
Mr. Pape read the Zoning and Code Enforcement report for January 2015. There were 2 building permits and 1 certificate of occupancy for a total of $150.00. BIU receipts for the month were $562.20

FIRE DEPT REPORT: There were 13 calls for the month of February 2015, with the majority being motor vehicle accidents.

STATE POLICE REPORT: There were 52 calls for the month of February, the majority being motor vehicle accidents.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple unavailable. Two vehicles are giving the crew problems so Mr. Popple said we may want to reallocate the capital dollars for this year.

ROAD DEPARTMENT FINANCES: Expenses for the month were $15,375.00, with approximately $1600.00 of the total being for new street signs for the 911 project.

OPEN RECORDS REPORT: One requested received and answered in February. Has not been picked up yet by person requesting information.

RECYCLING REPORT: For Calendar year 2014-Income was $1569.75 with Expenses at $3926.14.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 11-2015: A resolution authorizing the Bear Creek Township Road Crew to assist in Laurel Run Borough as a result of an emergency situation. A motion was made by Mr. Masi, seconded by Mrs. Koval. Vote: unanimous yes.

Resolution 12-2015 *Draft* : A resolution establishing the roles for Emergency Providers in Bear Creek Township. Copies of the resolution have been made available to the public. Comment has been sought from both the Fire and Ambulance. The resolution is outlining that the organizations need to maintain a code of conduct, maintain adequate insurance, provide Twp with audited financials annually, invite them to present their needs at the October meeting and provide a list of valid membership and provide a monthly report of activities.
The Township in turn will continue to provide millage to the Fire Department and the Ambulance will continue to receive rent free two bay garage including utilities and upkeep of the property.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: No update

Weiss Road Acquisition: No update

Liem Litigation: No update.

Tax Collection Fee Ordinance: Attorney Vinsko asked it the Board would consider an ordinance allowing Northeast Revenue to add their fees onto delinquent amounts to be collected, allowing the township to receive full amount owed instead of amounts less fees. Mr. Zingaretti asked Attorney Vinsko to advertise the ordinance and send copies to him and the Twp office so it would be available for public viewing.

OLD BUSINESS:

Zoning Map Requests/Changes: No update.

911 Mapping: Mrs. Koval reported 21 street names have been recently submitted to the Post Office awaiting approval.

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Ruth Koval: Mrs. Koval said she has received several complaints regarding the use of jake brakes on Meadow Run Rd. She has spoken to a rep from PennDOT who told her

the municipality must pass an ordinance prohibiting the use of the jake brakes. Mrs. Koval said she would follow up on the issue.

Mark Petlock: Mr. Petlock asked about the truck traffic on Ridge Rd. He said at one time there were signs prohibiting trucks on the road but they are no longer there.

Jim Smith: Mr. Smith announced the annual Easter Egg Hunt would be held on Saturday, March 28th and is free to the public. The egg hunt will be held at the Twp rec fields.

Roger Southward: Mr. Southward asked if it were possible to get the mounds of snow at the entrance to Laurelbrook pushed back or removed. He said the snow is preventing motorists from being able to pull out of the development safely.

Mr. Southward asked also about the Emergency service resolution and if we are going to ask them what hours they will be available. Mr. Smith said he feels you cannot legislate hours on volunteers and that the organizations do take themselves out of service when they know they will not be available.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Masi. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Popple and Mr. Zingaretti were present. Mr. Masi and Mrs. Koval were absent. Pledge to the flag followed.

MINUTES: Minutes from the March 2, 2015 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mr. Zingaretti. Vote: Mr. Smith and Mr. Zingaretti yes. Mr. Popple abstained.

Mr. Zingaretti read the Treasurer's Report for March 2015.

RECEIPTS: Deposits for the month of March 2015 were $127,357.89. A motion to approve the receipts, subject to audit was made Mr. Smith, seconded by Mr. Popple. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of March 2015 were $31,404.44. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Smith. Vote: Unanimous yes.

ZONING OFFICER'S REPORT:
Mr. Pape read the Zoning and Code Enforcement report for March 2015. There were 2 building permits, 1 certificate of occupancy and 1 zoning permit for a total of $255.00. BIU receipts for the month were $2717.80. 1 complaint filed.

FIRE DEPT REPORT: There were 9 calls for the month of March 2015, with the majority being motor vehicle accidents.

STATE POLICE REPORT: There were 36 calls for the month of March.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: GMC currently down for service. The road crew will get quotes on trucks. There was one plowing complaint in Laurelbrook. The broom is ready to go as soon as weather permits. Mr. Smith noted that the broom and flail may need to be replaced soon.

ROAD DEPARTMENT FINANCES: Expenses for the month were $14,866.00.

OPEN RECORDS REPORT: None.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 12-2015: A resolution establishing the roles for Emergency Providers in Bear Creek Township. A motion to approve the resolution was made by Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

Ordinance 1-2015: An ordinance approving penalty, interest and fee schedule for collection of delinquent real estate taxes. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

Ordinance 2-2015: An ordinance authorizing the participation of Bear Creek Township in the Pennsylvania Townships health insurance cooperative trust pursuant to the Pennsylvania intergovernmental cooperation law. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

Ordinance 3-2015: An ordinance authorizing the participation of Bear Creek Township in the Pennsylvania Municipalities pension trust pursuant to the Pennsylvania intergovernmental cooperation law. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

Ordinance 4-2015: An ordinance authorizing the participation of Bear Creek Township in the PSATS unemployment compensation group trust pursuant to the Pennsylvania intergovernmental cooperation law. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: No update

Weiss Road Acquisition: No update

Liem Litigation: No update.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: No update

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

Greenman-Pedersen, Inc. will be attending our May meeting to discuss a bridge replacement project that will be on Suscon Road in front of Mountain Lake.

PUBLIC COMMENT:

A motion to adjourn was made by Mr. Popple, seconded by Mr. Smith. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

A presentation was made by Greenman Pedersen Inc. and PennDOT for a bridge replacement project on Suscon Road at West Mountain Lake Drive intersection. Chris Messner from Greenman Pedersen addressed the Board and those in attendance.

Construction is expected to begin in 2017 for replacement of the short span steel bridge which was built in 1901. The horizontal alignment of the road will be maintained and the profile driving surface will be raised slightly to accommodate the new structure. The new structure will be a precast concrete box culvert with precast end sections.

Questions were taken from the Board and the public. A copy of the officials meeting and the public meeting minutes provided by Greenman Pedersen will be attached to these minutes.

Mr. Zingaretti announced that there was a meeting concerning this project held earlier in the evening which included Board members and EMA officials. A representative from Mike Carroll's office was also in attendance.

MINUTES: Minutes from the April 6, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple and Mr. Zingaretti yes. Mr. Masi and Mrs. Koval abstained.

Mr. Zingaretti read the Treasurer's Report for April 2015.

RECEIPTS: Deposits for the month of April 2015 were $93,979.63. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Masi. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of April 2015 were $32,387.01. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Unanimous yes.

ZONING OFFICER'S REPORT:
Mr. Pape read the Zoning and Code Enforcement report for April 2015. There was 1 building permit, 1 certificate of occupancy and 1 driveway permit for a total of $290.00. BIU receipts for the month were $2068.80.

FIRE DEPT REPORT: There were 14 calls for the month of April 2015, 5 of which were brush fires.

STATE POLICE REPORT: There were 37 calls for the month of April.

EMERGENCY PROVIDERS RESOLUTION: Mr. Smith asked if either entity sent signed resolutions back to us. Mr. Zingaretti said the only thing that is expected back but has not been received as of yet is the code of conduct agreement from each entity. We have received copies of insurance and are to receive monthly call reports. Mr. Smith asked when their first annual reports are due. Mr. Zingaretti said they will have to do a report to the Board in October of this year to be eligible for funding or to continue as our provider for next year. Independent audits are due the end of September 2015 for year ended 2014. Mr. Zingaretti said notices will be sent to remind the entities of what is due and when.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported: Issues with the Ford truck seemed to have been resolved. We are currently getting quotes for a new truck. The road crew would like a skidsteer that they could use for multiple tasks. Quotes will also be sought for a tractor and a flail. Since the sweeper is used only 4 times or so a year, Mr. Popple felt we may be able to rent a machine for street sweeping. Mr. Popple said there was one complaint received concerning the roads during April.

ROAD DEPARTMENT FINANCES: Expenses for the month were $16,156.75.

OPEN RECORDS REPORT: One request received and answered within the allotted time frame.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 13-2015: A resolution instituting a burning ban in Bear Creek Township through May 17, 2015. A motion to approve was made by Mr. Smith, seconded by Mr. Popple. Vote: Unanimous yes.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko is handling negotiations with plaintiffs' counsel. Matter will be discussed in executive session.

Weiss Road Acquisition: The deed has been executed. It will be signed off by the court and recorded.

Liem Litigation: Complete. Action against the Board of Supervisors and Bear Creek Twp has been discontinued.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: 32 roads recently approved and 200+ letters sent out. We have received a list for the next, possibly last phase of the project. Both old and new addresses are being used by 911 when emergency services are being dispatched since many people are not familiar yet with the new addresses. Some residents voiced their concerns about the address changes and fears of emergency services not being able to find the new address. Mr. Masi suggested we create our own map and update it as the changes occur. Discussion followed.

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Robert Martin: Asked where all the rock trucks are traveling to. Mr. Zingaretti replied that it is the PPL Reliability Project which is going from Laflin to Monroe County.

Ray Wasilewski: Has concerns that he has waited 6 months for someone from our office to view the problems at his property. Mr. Wasilewski has new concerns now that his neighbor has ladders set up facing his property. He feels this is a nuisance and the township should be able to do something about it. He would like to know why we have these ordinances if no one can do anything about it. Attorney Vinsko said the matter is technically civil but we could have someone go down and check it out. Mr. Popple directed Mr. Pape to check on the abandoned vehicles Mr. Wasilewski says his neighbor has on his property.

Roger Southward: Asked what happened to the monthly report from the wind farm. Mr. Zingaretti stated we still get the report but we just choose not to include it at our monthly meeting. Mr. Southward asked if we should force them to get downed windmills up and running faster. Mr. Zingaretti felt that we cannot strong arm them to do anything.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Smith was absent. Pledge to the flag followed.

MINUTES: Minutes from the May 4, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mrs. Koval. Vote: Unanimous yes.

Mr. Zingaretti read the Treasurer's Report for May 2015.

RECEIPTS: Deposits for the month of May 2015 were $99,417.95. A motion to approve the receipts, subject to audit was made Mrs. Koval, seconded by Mr. Popple. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of May 2015 were $28,728.94. A motion was made by Mr. Masi to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Popple abstained. Mr. Masi, Mrs. Koval and Mr. Zingaretti voted yes.

ZONING OFFICER'S REPORT:
Mr. Zingaretti read the Zoning and Code Enforcement report for May 2015. There were 5 building permits, 1 certificate of occupancy, 1 zoning permit and 2 driveway permits for a total of $385.00. BIU receipts for the month were $2573.20.

FIRE DEPT REPORT: There were 18 calls for the month of May 2015, majority of which were motor vehicle accidents.

STATE POLICE REPORT: There were 56 calls for the month of May.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported: The road crew got a quote for a new truck and Mr. Popple feels we should think about purchasing one even though it was not budgeted for this year since we have been having bad winters and have had problems with two of our vehicles. Mr. Zingaretti said we currently have $195,000.00 budgeted for other capital projects which includes $75,000.00 for the bobcat which could be swapped out for the difference or we could put off the repairs to the 3 roofs. Discussion followed and the Board decided to try and put something together for the July meeting to discuss.

ROAD DEPARTMENT FINANCES: Expenses for the month were $11,274.43, very close to what was budgeted.

OPEN RECORDS REPORT: One request received and answered within the allotted time frame.

RECYCLING REPORT: First quarter 2015 12,320 lbs. of newspaper and 188 lbs. of aluminum cans were recycled. We received $165.60 in rebates for recycled materials. Expenses were $1251.34 for the quarter.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 14-2015: A resolution authorizing Pennoni Associates to conduct a traffic study on Route 115 at the entrance to Laurelbrook at a cost not to exceed $250 and if study meets criteria for a turning lane then authorize Pennoni to complete design for submission to PennDOT at an amount not to exceed $4000.00.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko is going to meet with Rich Polachek and our insurance counsel on June 19th to discuss final motions to close matter.

Weiss Road Acquisition: A meeting is set for June 16th in Judge Burkes chambers with the Board of View to finalize acquisition.

911 Mapping: Attorney Vinsko will meet with Attorney Pedri on June 11th to discuss.

Speed Humps: Attorney Vinsko will check back with the municipal authority since the humps will be moved up from where they were original approved for placement.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: Mrs. Koval reported: There are 7 more roads plus 3 off roads that need their name change. Numbering is also set to be changed on Thornhurst Road plus a few other roads. Concerns were raised by residents about naming their driveways and having unwanted traffic on them because people will think they are public roads. Discussion followed.

A motion was made by Mr. Masi to put a hold on the 911 mapping project until the Board could get additional clarification on what our responsibilities are to this process. A second was made by Mr. Popple. Vote: Unanimous yes.

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Willard Kresge: Feels Route 115 Southbound should be two lanes. He feels it is not getting the care it used to because it is only one lane in each direction. Discussion followed.

Resolution 12-2015 Presentation:
Mr. Zingaretti made a presentation of the emergency service provider's resolution. A copy of the presentation is attached to the minutes.

Resolution 16-2015: A resolution seeking bids for audit services for Bear Creek Twp., Bear Creek Hose Company and Bear Creek Buck Twp Ambulance for 3 years of service paid for by Bear Creek Twp. starting with fiscal year 2014 and would need to be completed no later than September 30, 2015. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

A motion to adjourn was made by Mr. Popple, seconded by Mrs. Koval. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

Resolution 12 of 2015

A Resolution Establishing The Roles For Emergency Providers in Bear Creek Township

Approved April 6, 2015

Presentation: June 8, 2015

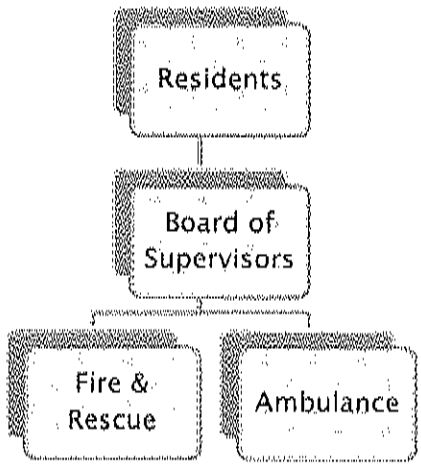
Objective

- Provide Background On EMS Resolution
- Explain Each Section Of Resolution
- Explain Township Governance
- Answer Questions Previously Submitted
- Answer Any Remaining Questions

Service Providers Of Record

- Bear Creek Volunteer Hose Company
  - Fire – Resolution 8 of 2015
  - Rescue – Resolution 8 of 2015
- Bear Creek Buck Township Lions Club Ambulance Company
  - BLS – Resolution 1 of 1987

Who Works For Who?



The Process

- February 26, 2015 – Draft Resolution Presented To First Responders
- March 2, 2015 – Draft Resolution Presented To Public
- Solicited Comment:
  - 3/2/15 – Public Meeting
  - 3/24/15 – Ambulance
  - 3/24/15 – Fire & Rescue
  - 4/6/15 – Public Meeting

Why Pass A Resolution

- Clearly Define Roles
- Financial Commitment of Bear Creek Township
- Enforce Code of Conduct
- Protect Taxpayers
  - Insurance Coverage
  - Financial Safeguards
  - Monthly Reports

Clearly Defined Roles

- On Scene Incident Command
  - Dec 24, 2014 Incident In BC Village
  - March 3, 2015 Incident At Shades Glen
- Input From Both Hose & Ambulance
  - Ambulance Has Command:
    - If No Fire Dispatch
    - Until Fire Department Arrives on Scene
  - Fire Dispatch – Fire Has Command Upon Arrival At Scene

The Township's Commitment

- Hose Company
  - Millage at 0.1102
  - Projected For 2015 – $27,500
- Ambulance Company
  - Free Usage of Two Bays In Municipal Building (market value $1,000 per month*)
  - No Charge For Utilities
    - Electric, Heat, Water, Septic
    - Value ~$1,000 Per Year (15% of total based on SF)

* Market Value Comparable Rice Township $500 per bay.

Citizens Voice -1/6/15

Revenue Of Fire/Rescue

Year	BC Twp Funds	State Funds*	Other	Total Per 990
2010	$27,347	$19,733	$41,056	$88,136
2011	$26,327	$32,118	$38,687	$97,132
2012	$26,867	$18,059	$78,175	$123,101
2013	$26,495	$21,206	$34,328	$82,029
Total	$107,036	$91,116	$192,246	$390,398

* Fireman's Relief Funds Paid by State, Through BC Twp

Adjusted Revenue – Ambulance

Year	Ambulance Per 990	Rent & Utilities	Adjusted Revenue
2010	$122,826	$13,000	$135,826
2011	$41,841	$13,000	$54,841
2012	$83,205	$13,000	$96,205
2013	$98,959	$13,000	$111,959
Total	$346,831	$52,000	$398,831

Revenue Of EMS Providers

Year	Fire & Rescue Per 990	Ambulance Per 990	Ambulance Adjusted
2010	$88,136	$122,826	$135,826
2011	$97,132	$41,841	$54,841
2012	$123,101	$83,205	$96,205
2013	$82,029	$98,959	$111,959
Total	$390,398	$346,831	$398,831

The Township's Commitment

- Annual Allowance To Both Entities
  - Ambulance Workers Compensation
    - 74% Paid By Bear Creek Township
    - Balance Paid By Bear Creek Village, Buck Township, and Penn Lake Borough
  - Fire Department Workers Compensation
    - 92% Paid By Bear Creek Township
    - Balance Paid By Bear Creek Village

The Township's Commitment

- Available Annually
  - Minimum of 25% of "Local Service Tax"
  - Formerly Known as EMS Tax
- Act 7 of 2007 Requires 25% of LST To:
  - Fire
  - Police
  - EMS

Code of Conduct

- Members & Associations Responsible For Their Conduct
- Adopted National Codes Already In Place
  - National Firefighter Code of Ethics
  - National Association of Emergency Medical Technicians Code of Conduct and EMT Oath
- BC Twp Asks For Nothing But Following National Standards

Why Financial Safeguards?

- May 2015 – Exeter
- March 2013 – Edwardsville
- 2012 – Rice Township
- 2004-2007 – Swoyersville
- 2008-2011 – W.B. Township

Source: Times Leader, May 6, 2015

The Financial Safeguards

- At September Public Meeting Each Entity Will Provide Audited Financials For Prior Year
- October Public Meeting
  - Present Income & Expenditures
  - Provide List of Active Members, Officers, Employees, and Agents
  - Provide A Proposed Budget For Next Year
  - Provide Any Specific Requests For Funding

Township Governance

- Township Resolutions Do Not Require Advance Publication
- Public Comment Must Be Allowed
- A Quorum of Board Members Must Be Present (3 of 5 In Attendance)
- Approved By Simple Majority Vote of Attending Board Members
- Effective Immediately Upon Vote

Public Protection – Insurance

- Each Entity Must Provide Proof of Insurance

"Old Forge Ambulance and Rescue, which is not affiliated with the borough, lost the ability to respond to calls in January after borough officials learned the company could not afford its workers' compensation insurance." Source: Times Tribune, May 25, 2015

Public Protection – Insurance

- Minimum Insurance Thresholds
  - $1,000,000 Per Person/Per Occurrence
  - Bear Creek Twp. Must Be Named as an Additional Insured
- For Acts Related to Operation of Each Entity:
  - BC Twp. Held Harmless
  - BC Twp. Indemnified From Liability

Termination

- Satisfying Terms and Conditions of This Resolution are Minimum Standards
- Failure to Comply is Cause For Termination
- If a Party Cannot Meet Obligation It Shall Notify BC Twp. In Writing
- Terminated Entity Shall Have 30 Days to Vacate BC Twp. Facilities

Questions From EMS Providers

- EMS is State Licensed But Fire & Rescue Are Not.
- If Fire Department In Charge
  - What Are Required Classes to be "In Charge"
  - Can This Be a Junior Member

Bear Creek Township is not mandating any training requirements beyond what the Commonwealth of Pennsylvania has deemed appropriate.

Questions From EMS Providers

- 30 Days To Vacate Township Building
- Township Building Was Built:
  - Specifically to House an Ambulance
  - Built with State Funding,

COMMUNITY DEVELOPMENT...Ltr was received from the Office of Community Development regarding the 1984 grant which was for Capital Improvement Project $80,000.00 for the Neighborhood facilities Building. Mr. Speicher stated the Supervisors had inquired about the legality of charging for the use of the kitchen and Community Development replied fees may be charged for the use of the facility.

October 26, 1987 Minutes

Questions From EMS Providers

- Grant – $80,000

Category	Amount
General Contractor	$102,865
Plumbing/Heating	$21,977
Electrical	$9,500
Total	$134,342

February 24, 1986 Minutes

Questions From EMS Providers

- Agency Did Not Budget Funds For an Audit This Year
- Township Should Pay For Audit
- Township Will Consider Resolution To Pay For Annual Audits

Questions From EMS Providers

- Have Fire Organization and Rescue Organization Complied With New Regulations
  - BC Twp. Volunteer Hose Company has Provided Proof of Insurance with BC Twp. Named as an Additional Insured
  - BC Twp. Has Signed & Returned The Code of Conduct
  - All Other Obligations Are Due in September/October 2015

In Conclusion…

- Organizations Will Be Reappointed Annually
- Compliance With Resolution 12 of 2015 Is Required
  - Cooperative Effort By All EMS Providers
  - Financial Safeguards & Transparency
  - Code of Conduct
  - Taxpayer Protection (Insurance)

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Vice Chairman Masi called the meeting to order. Roll was called. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi were present. Mr. Zingaretti was absent. Pledge to the flag followed.

MINUTES: Minutes from the June 8, 2015 meeting were reviewed. A motion was made by Mrs. Koval to approve the minutes, seconded by Mr. Popple. Vote: Mr. Smith abstained. Mr. Popple, Mrs. Koval and Mr. Masi voted yes.

Mrs. Weihbrecht read the Treasurer's Report for June 2015.

RECEIPTS: Deposits for the month of June 2015 were $49,954.81. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of June 2015 were $38,659.24. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Smith abstained. Mr. Popple, Mrs. Koval and Mr. Masi voted yes.

ZONING OFFICER'S REPORT: Mr. Pape reported for the month of June there were 2 Zoning permits, 6 Building permits and 1 Pave Cut permit for $2028.33. There were no BIU permits issued during June. There was one complaint regarding a storage container on a property. Mr. Pape will address the issue.

Matt and Karen Hrabousky addressed the Board about their neighbor having chickens on their property. The have a copy of the Zoning Ordinance stating that poultry is not allowed in an R-1 zoning district. The copy of the ordinance they have is an older version and the newest version of the ordinance makes no mention of poultry. Discussion followed. Attorney Vinsko said if there is an odor because of the chickens they could come under the nuisance ordinance. Mr. Masi asked Mr. Pape to observe the situation and see if there is an odor from the chickens and keep the Board apprised of the matter.

FIRE DEPT REPORT: There were 14 calls for the month of June 2015, majority of which were motor vehicle accidents.

AMBULANCE REPORT: There were a total of 30 calls for the month of June, with the majority being 15 medical calls.

STATE POLICE REPORT: There were 55 calls for the month of June.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported: We are looking to purchase a new vehicle. Approximate cost would be roughly $174,000.00 less whatever we can get for the vehicle we will sell or trade. There was also discussion concerning driveway pipe

replacement and what the township responsibility would be. Attorney Vinsko will research how other municipalities handle pipe replacement.

ROAD DEPARTMENT FINANCES: Expenses for the month were $8,907.57, about $3000.00 under budget.

PART TIME ROAD CREW HELPER/PART TIME MAINTENANCE: There was one applicant for the road crew helper and no applicants for the maintenance position.

OPEN RECORDS REPORT: One request received and answered within the allotted time frame.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko will be meeting with counsel the week of July 27th to see if the matter can be resolved.

Weiss Road Acquisition: The final approval documents were submitted to the Board of View and are awaiting signatures.

911 Mapping: Attorney Vinsko contacted Attorney Pedri and Bear Creek Twp has the final say on any street name or number change. The project is still on hold for the last portion of the project that hasn't been finalized.

Speed Humps: Attorney Vinsko is waiting on a letter from the Municipal Authority giving permission for access.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: Mrs. Koval reported: A resident, Kim Blazejewski, spoke with Louie from 911 about changing her mother's address (Spak) back to Pike Road from Esthers. The house fronts Pike so 911 gave permission for the change back as long as the Board of Supervisors agrees. The Board agreed to the change and Mrs. Koval said she will speak to Louie to make the change. Kim Blazejewski then addressed the Board concerning the rest of the homes whose addresses were changed from Pike to Esthers. She would like Esthers Road to go back to Pike Road or name it something else. Discussion followed. The Board said they will discuss the matter in executive session.

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Smith. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

MINUTES: Minutes from the July 6, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Zingaretti abstained. Mr. Smith, Mr. Masi, Mr. Popple and Mrs. Koval voted yes.

Mr. Zingaretti read the Treasurer's Report for July 2015.

RECEIPTS: Deposits for the month of July 2015 were $35,743.99. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of July 2015 were $38,038.61. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Unanimous yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of July there were 2 Zoning Permits, 4 Building Permits and 1Transient Business License issued for a total of $310.00. Fees collected under UCC were $1358.40.

FIRE DEPT REPORT: There were 15 calls for the month of July 2015, majority of which were motor vehicle accidents.

AMBULANCE REPORT: There were a total of 28 calls for the month of July, with the majority being medical calls.

STATE POLICE REPORT: There were 44 calls for the month of July.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported: The new truck was ordered. Forest Park ditches and driveway pipes were discussed. Attorney Vinsko checked the storm water management ordinance regarding ditches. He shared verbiage from the ordinance which stated "There shall be no alteration or relocation of any water course, no encroachment, alteration or improvement of any kind to any water course unless it can be shown that the activity will not reduce or impede any water carrying capacity of any water course in any way." They (the resident) can replace the pipe but cannot fill the ditch in, and if they replace it they must use the same size or larger pipe. Discussion followed.

Resolution 14-2015: A motion was made by Mr. Popple to purchase a Freightliner Plow Truck from Eck's Garage, a costars approved vendor, at a total cost not to exceed $175,000.00. Seconded by Mrs. Koval. Vote: Unanimous yes.

ROAD DEPARTMENT FINANCES: Expenses for the month were $10,819.50, about $4000.00 under budget.

OPEN RECORDS REPORT: One request received and denied due to documentation needing to be created and not already in existence.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko has been in contact with Aqua counsel and were supposed to meet. There has been no docket activity since last summer.

Weiss Road Acquisition: Has been finalized.

911 Mapping: On hold at this time.

Speed Humps: Attorney Vinsko is waiting on a letter from the Municipal Authority giving permission for access.

OLD BUSINESS:

Cleaning Companies: Two proposals were received. One from Morgan's Cleaning Service and one from Olde Time Cleaning. Since the proposals were not clear if they were offering the same services the matter will be put on hold until we can get a better understanding of what is included.

Audit Proposals: Proposals were solicited for audits for the township, fire department and ambulance for years 2014 through 2016 with the township responsible for cost of all audits. One bid was received from JH Williams Co with a cost for all three entities at $9500.00 for 2014, $9800.00 for 2015 and $10100.00 for 2016.

A motion to approve the hiring of JH Williams Co to perform the nine audits set forth in the advertisement was made by Mr. Popple, seconded by Mr. Masi. Vote: Unanimous yes.

Zoning Map Requests/Changes: No update

911 Mapping: No update

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

Zoning Officer resignation: A letter was received on July 11th from Fred Pape resigning his position as Zoning and Code Enforcement Officer. His last day was July 22nd. Mr. Pape said he will make himself available should we need him until a replacement can be found.

Mr. Popple stated he would like to hire a Township Manager who would handle day to day problems including Zoning and Code issues.

Mr. Masi felt we would be better served with a Zoning/Public Safety Officer. He suggested someone for three days per week with a police looking car to drive around in and establish a presence throughout the township. Looking for someone more visible and be more proactive.

The Board will share their ideas with Mr. Smith who will put together some options before we advertise the position.

Rescue Dog: Mr. Zingaretti shared a notice that went out to the County regarding a rescue dog from our Ambulance Company. Whitney McGowan from the Ambulance told the Board about the training they went through and how the dog is now available through the county for search and rescue of people.

AED: The Bear Creek Foundation donated an AED for township use. It will be in township vehicles and the employees of the township will be certified for its use.

PUBLIC COMMENT:

Bear Creek Preserve: Joe Vinton from the Natural Lands Trust is looking for the Townships blessing to acquire an additional 162 acres from Blue Ridge Realty. They would like a letter from the Township stating that the Township consents to NLTs acquisition of the property and that the acquisition is in compliance with the comprehensive plan. Mr. Vinton presented a draft letter for our use and also a copy of the letter that Luzerne County gave in support of the acquisition. He said the letter is needed to secure funding for the purchase. The townships support is required by The Open Space Institute and DCNR. Discussion followed.

A motion was made by Mr. Smith to draft a letter of support for the project, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti yes. Mr. Popple abstained from the vote.

Mark Petlock: Mr. Petlock had an issued with being told his permit he took out for a shed and roof had expired and he needed to get a new permit. He shared information with the Board that stated that there is an Act that extended the expiration of building permits issue by the state or local entities. The Board said they would review the information he provided.

Willard Kresge: Mr. Kresge reminded everyone that the Lions Club annual pig roast along with a car show would be held on Sunday, August 16th at the Rec fields.

A motion to adjourn was made by Mr. Popple, seconded by Mrs. Koval. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Masi was absent. Pledge to the flag followed.

MINUTES: Minutes from the August 3, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti voted yes.

Mr. Zingaretti read the Treasurer's Report for August 2015.

RECEIPTS: Deposits for the month of August 2015 were $85,359.62. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of August 2015 were $19,509.43. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Unanimous yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of August. There were 2 Zoning Permits, 3 Building Permits and 1Transient Business License issued for a total of $310.00. Fees collected under UCC were $1118.60.

FIRE DEPT REPORT: There were 13 calls for the month of August 2015, majority of which were motor vehicle accidents with a total of 120 calls for the year so far.

AMBULANCE REPORT: There were a total of 45 calls for the month of August, the majority being medical calls.

STATE POLICE REPORT: There were 59 calls for the month of August.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported: The backhoe is currently out for service. Mr. Popple visited White Haven Pocono to take a look at the trees in the development since there have been complaints about them needing to be trimmed back on Weiss Road. He felt that this was a job too big for our road crew and would need to be bid out. Mr. Zingaretti said there was money budgeted for this year to do the tree trimming. Mr. Zingaretti suggested adding tree trimming in Laurelbrook and 2 other areas of the Township in need of trimming to the budget for next year.

Resolution 15-2015: A motion was made by Mr. Popple to put out for bid "tree trimming" in the White Haven Pocono Development with specs provided by Pennoni. The motion was seconded by Mr. Smith. Vote: Unanimous yes.

ROAD DEPARTMENT FINANCES: Expenses for the month were $9709.35, about $2500.00 under budget.

OPEN RECORDS REPORT: One request received and answered during the allotted time frame.

RECYCLING REPORT: Total income for the second quarter was $137.70, total expenses were $1102.22.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Vinsko was not present.

Aqua PA:

Weiss Road Acquisition:

911 Mapping:

Speed Humps: Mr. Popple addressed the speed hump issue and said we are still waiting on a letter from the Municipal Authority giving permission for access.

OLD BUSINESS:

Cleaning Companies: Three proposals were received for the cleaning of the Municipal Building, Community Room and the rec field bathrooms (April-Oct). The proposals were received from Morgans Cleaning and Property Management at $125.00 per visit, Old Tyme Cleaning $287.00 per month (1 time per week) and JanPro Cleaning at $299.00 per month plus $125.00 per month to clean the rec field bathrooms (1 time per week).

A motion to approve Olde Tyme Cleaning Co. proposal for municipal building, community room and for all six bathrooms for a period of six months with Bear Creek Twp named as additionally insured on their policy was made by Mr. Popple, seconded by Mrs. Koval. Vote: all were in favor.

Zoning Map Requests/Changes: No update

911 Mapping: No update

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

2016 MMO: The minimum municipal obligation for 2016 for the retirement plan is $8,782.00.

Tire Recycling: Luzerne County recycling will host 2 tire recycling events in the month of October. One on Oct. 3rd in Butler Twp and the other on Oct. 10th at the Hanover Area Jr/Sr High School.

Liquid Fuels Audit: An audit of the Township's Liquid Fuels fund was recently done with no findings reported.

Fire and Ambulance: The Fire and Ambulance companies will be presenting their financial and operational information at the October meeting. This is the information that the Board requested in compliance with a resolution passed by the Board. Audit information will not be available at this time but should be ready by years end.

School Zone Signs: PennDOT requires the Township to request the signs for the new school as well as requesting the decommissioning of the existing school zone signals. Applications must be made by the township.

A motion was made by Mr. Popple to approve the submission of an HOP application for new signs and new school zone signals at the location of the soon to be opened Charter School. The motion was seconded by Mrs. Koval. Vote: Mr. Smith abstained. Mr. Popple, Mrs. Koval and Mr. Zingaretti voted yes.

Pipeline Opposition: Mr. Zingaretti reported that he had requests from residents of Pittston Blvd wanting to know if the Board would take a position opposing the gas pipeline that will be coming through Bear Creek. FERC will make the approval but they are looking for support from the Twp. Mr. Zingaretti shared sample ordinances with the Board and asked that it be addressed at the next meeting.

PUBLIC COMMENT:

Matt Hrabousky asked when the road crew was going to repair the bottom of his driveway. A gap exists between his driveway and the road from when the road was paved. Mr. Popple said it will be taken care of.

Roger Southward asked if the laborers on the pipeline job would pay local tax to us. Mr. Zingaretti explained that the local tax is always the employee's residence. Mr. Southward also asked if the Twp has shopped around for their electric rates. It was explained that we had in the past and these companies were not able to offer these rates for street lighting.

Mrs. Miller, a resident of 115 and East Parkway complained that Aqua PA had heavy equipment on and in front of her property while they were working in the area. Damage was done to her driveway and other parts of her property. She said she was never notified and wanted to know if she had any recourse if her property is not restored to its original condition. Mr. Zingaretti offered her contact information for the Public Utility Commission, Bureau of Consumer Services, who could help her with her complaint.

Mr. Smith announced that the new school will be hiring part time housekeepers, four days per week at $10.00 per hour. He also announced that the grand opening weekend for the new school will be December 11-13. More info will follow.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

MINUTES: Minutes from the September 16, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Masi abstained. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti voted yes.

Mr. Zingaretti read the Treasurer's Report for September 2015.

RECEIPTS: Deposits for the month of September 2015 were $67,138.96. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Smith. Vote: Unanimous yes.

DISBURSEMENTS: Expenses for the month of September 2015 were $34,953.28. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Unanimous yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of September. There were 2 Zoning Permits, 4 Building Permits, 1 Certificate of Occupancy, 1 Driveway permit, 1 Certificate of Demolition and 1Transient Business License issued for a total of $725.00.00. No fees were collected for the month for UCC.

FIRE DEPT REPORT: There were 13 calls for the month of September 2015, with a total of 133 calls for the year so far.

AMBULANCE REPORT: There were a total of 29 calls for the month of September, the majority being medical calls.

STATE POLICE REPORT: There were 55 calls for the month.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported he spoke with Pennoni about the tree trimming planned in WHP. Cost for Pennoni to put together the bid packet will be $2000.00. Mr. Smith asked that the package be broken up into bids so we can pick and choose which parts we want done first.

A resolution to authorize the Board to enter into an agreement with Pennoni to prepare the specs for the tree trimming in WHP broken down into physical zones and approve advertising for project. A motion to approve was made Mr. Popple, seconded by Mrs. Koval. Vote: Unanimous yes.

A traffic survey was done for a turn lane into Laurelbrook and Pennoni put together a package of what they feel the project will cost. The total cost is roughly $550,000.00. Mr. Zingaretti said we would seek grant monies for the project.

ROAD DEPARTMENT FINANCES: Expenses for the month were 9500.00, budget was $43,000.00. We appear under budget but it is only a timing issue and salaries.

OPEN RECORDS REPORT: One request received and answered during the allotted time frame.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Vinsko was not present.

Aqua PA: Attorney Vinsko has been in contact with Tom Gerulo. A meeting will be necessary with our counsel. Aqua now wants to deal directly with the township.

Weiss Road Acquisition: Attorney Vinsko said it is complete and now belongs to Bear Creek Twp. Our liquid fuels rep will be contacted to make sure Weiss will be included in our mileage for liquid fuels fund.

911 Mapping: A letter will be sent regarding the Twp. withdrawing from the readdressing project.

Speed Humps: Attorney Vinsko needs to get the letter from the Municipal Authority revised due to a mistake in the street name listed.

Pipeline Opposition Letter: Resolution: A motion was made by Mr. Smith to oppose the construction of the PennEast pipeline in Bear Creek Twp, seconded by Mr. Masi. Vote: Mr. Popple abstained. Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti, yes.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: No update. Discussion concerning whether or not we should continue on with project. Mr. Zingaretti is to draft letter to Luzerne County 911 that we are signing off on the project. He will circulate the letter to the rest of the Board before sending.

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

2016 Liquid Fuels Notice: A preliminary notice stating our payment will be $93,585.06 for 2016 was recently received. Payment is based on mileage and population. We will find out if Weiss Road is included in this figure.

Fire Department Presentation: Jason Krumsky from the Bear Creek Hose Company presented detail of the fire company's finances. Discussion followed between the Board and Fire Department rep concerning purchase of new fire truck, hose company roster and qualifications needed for members, how often they don't crew for calls, cost of medical supplies and if there is any use of credit cards.

Ambulance Presentation: Chris McGowan from the Bear Creek/Buck Twp Ambulance presented detail of the ambulance company's finances. Discussion followed between the Board and Ambulance rep concerning purchase of new ambulance, no crew calls, if members are paid/receive points, certifications for those on roster, credit card use and response times.

County Hazard Mitigation Plan: Will be adopted at next meeting.

Zoning Officer Position: Position will be full time with benefits. Candidate must be capable of handling zoning, go to meetings on Board's behalf, safety officer and Roadmaster duties. Salary will be based on experience.

PUBLIC COMMENT:

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

Budget Presentation: Mr. Zingaretti presented the 2016 budget. Total revenue for the Township for 2016 is expected to be $1,013,296.00 with revenue expenses expected to be $1,302,462.00 the difference being appropriated from the prior year. Revenue should increase by 1% in spite of a few tax reductions to be implemented. The plan is to apply the homestead tax inclusion, the one the county doesn't use anymore and is still in place by the school district. The County accepts homestead applications through March so we will plan on having a day where residents can come in and we will help them with the applications. The second tax reduction proposed is to eliminate the Per Capita tax.

Operating expenses will go up by roughly 11%. This includes funds budgeted for the Zoning/Safety officer position. Payroll will be up do to timing, there will be 27 payrolls instead of the normal 26. Health insurance is estimated to go up by 15%, although we have not received our final rates yet. Capital projects for this year and next year include tree trimming and the speed hump that we hope to get completed before years end as well as the Freightliner truck that we ordered this year but will not be paying for until 2016. Many items are being carried forward from this year until next including the consolidated public works building, roof repairs and recreation expenses. Some building improvements, zoning vehicle, flail mower, generator/AC for the municipal building and some miscellaneous paving is included in the capital projects for next year.

Copies of the budget will be available for public inspection and will be open for public comment now and at the December meeting.

Mr. Zingaretti turned the remainder of the meeting over to Mr. Masi since he needed to leave because of a prior commitment.

Development Proposal: Mitch Grochowski from Nasser Real Estate and his business partner Jus Hout along with Dr. Solomon who owns 350 acres in Bear Creek Twp on Route 115 opposite Laurelbrook Estates were present to address the Board concerning a proposed development. Dr. Solomon has been approached to develop this land into a community with numerous units and its own sewage treatment facility. They are looking to see if this type of development would be something the Board would think would be a good fit for our Township.

Members of the Board responded that a development of this nature would have many hurdles to overcome. This would need to be presented to the Zoning and Planning Boards before anything could be considered by the Board of Supervisors. Discussion followed.

Mr. Grochowski reiterated that at this time they are only trying to feel out the sentiment towards development in Bear Creek and thanked the Board for their time.

MINUTES: Minutes from the October 5, 2015 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

Mr. Masi read the Treasurer's Report for October 2015.

RECEIPTS: Deposits for the month of October 2015 were $27,268.76. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

DISBURSEMENTS: Expenses for the month of October 2015 were $107,959.33. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

ZONING OFFICER'S REPORT: Mrs. Weihbrecht reported for the month of October. There were 3 Zoning Permits, 4 Building Permits, 4 Certificates of Occupancy and 1 zoning hearing fee for a total of $835.00.00. Fees collected under the UCC were $1836.21 for a total of $2671.21. One application was received for the open zoning officer position. The Board asked that an interview with the applicant be arranged.

FIRE DEPT REPORT: There were 13 calls for the month of October 2015, with a total of 146 calls for the year so far.

AMBULANCE REPORT: The ambulance report for October was not available. Mr. Masi noted there was an article was in the newspaper that our ambulance has a high rate of no crew. Discussion followed concerning protocol on our ambulance being called out. Mr. Masi felt the article put the ambulance in a negative light. He suggested we reach out to the Ambulance to discuss the matter. A letter will be drafted.

STATE POLICE REPORT: There were 51 calls for the month.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported the trucks are ready to go for the winter. Salt and antiskid have been purchased. The road crew readied the WHP firehouse for election day and then it will be winterized as well as the pavilion at the rec field. They are working on the tar buggy so some cracks can be sealed. The road crew would like to have a skidster. Speed hump is on hold until after winter. There are some road pavement issues on Pike Road and there will probably be more after the winter. The new truck is in process of being built. The roof is still leaking at the pole barn and has been tarped as a temporary fix. AC and heating system needed in the municipal building. The road crew is still running one man down.

Mr. Smith said if the sewage project doesn't happen soon we will have to look at paving on roads that we were holding off on until after the project.

ROAD DEPARTMENT FINANCES: Expenses for the month were $54,000.00, budget was $11,000.00. We appear over budget but it is only a timing issue and salaries.

OPEN RECORDS REPORT: No requests for the month of October.

RECYCLING REPORT: No update.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Brian Vinsko reported:

Aqua PA: Attorney Vinsko will be meeting with Attorney Gerulo this month for a pre-trial conference.

Weiss Road Acquisition: No update.

911 Mapping: No update.

Speed Humps: No update.

OLD BUSINESS:

Zoning Map Requests/Changes: No update

911 Mapping: No update. Discussion concerning when and if 911 or the Post Office will be updating the GPS systems.

New DPW Building: No update

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Mr. Smith: Invited everyone to the new Bear Creek Community Charter School's grand opening the weekend of December 11, 12 and 13. Information for all of the events scheduled can be found at celebratebearcreek.com.

Shane Herbert: Mr. Herbert had questions regarding the 911 readdressing project. He wanted to know if the project was complete and if someone had their address changed could they change it back. The Board responded that as of right now we will not be

continuing on with the project and the few that were changed back were because of certain circumstances. Discussion followed explaining the project to Mr. Herbert.

Mr. Herbert also felt that the Zoning position description was confusing and wanted to know if they would extend the time for applications to be submitted. The Board said they would extend the time and would accept applications for another week.

A motion to adjourn was made by Mr. Smith, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The regular meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Masi was absent. Pledge to the flag followed.

MINUTES: Minutes from the November 2, 2015 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple and Mrs. Koval; yes. Mr. Zingaretti abstained.

Mr. Zingaretti read the Treasurer's Report for November 2015.

RECEIPTS: Deposits for the month of November 2015 were $78,085.35. A motion to approve the receipts, subject to audit was made Mrs. Koval, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of November 2015 were $23,542.08. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Smith, Mrs. Koval and Mr. Zingaretti; yes. Mr. Popple abstained.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of November. There were 2 Building Permits for a total of $70. There were no fees collected under UCC.

FIRE DEPT REPORT: There were 9 calls for the month of November 2015, with a total of 155 calls for the year so far.

AMBULANCE REPORT: The ambulance report for November was not available.

STATE POLICE REPORT: There were 46 calls for the month.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported the Road Crew has winterized the pavilion as well as the old firehouse in WHP. They are checking on the progress of the new truck. Spreaders and plows are now on the vehicles and all summer equipment has been put away for the season.

ROAD DEPARTMENT FINANCES: Year to date expenses are $176,000.00.

OPEN RECORDS REPORT: No requests.

RECYCLING REPORT: Total income for the third quarter was $594.55, expenses $919.75 for a loss of $325.24. We are down to one employee at the recycling center and will post on Facebook to find another.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

2016 Budget: The 2016 budget was presented at the November meeting. It was posted on the Township website, advertised in the newspaper and available for review at the municipal office.

A motion was made by Mr. Popple to approve the 2016 budget as presented at the November 2015 meeting, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Mr. Petlock asked if we would consider renting a flail as needed instead of purchasing one. Mr. Zingaretti said it would be considered.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko is attempting to schedule a final meeting to address any movement on this case. There has been no movement on it in 18 months. The insurance counsel would need to file the motion to ask for the case to be dismissed.

Weiss Road Acquisition: Acquisition of the road is different than a boundary change. We will need to officially change the boundaries so we can receive liquid fuels money.

Speed Humps: The municipal authority would like a hold harmless agreement before we proceed with installation.

OLD BUSINESS:

Speed Hump Bids: Received a bid of $12,812.73. We had budgeted $10,000.00. Pennoni contacted the company, Wayco Inc., to see if they would hold the bid until Spring. The Board will hold off on the vote until January to review the specs and make sure the signs are included with the bid.

WHP Tree Trimming: A bid for $70,941.00 was received from Henkles and McCoy.

Discussion followed concerning the bid and also how bids were to be submitted through an online forum. The Board decided to reject the tree trimming bids.

A motion was made by Mr. Smith to reject all bids received for the Tree Trimming project in WHP, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Zoning Map Requests/Changes: No update

New DPW Building: Building is budgeted for 2016. Mr. Zingaretti suggested seeking funds for wind energy for the new building. A motion was made by Mr. Smith to pursue grant funding for an alternative energy source for the planned DPW building, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Mark Petlock: Mr. Petlock asked if there are any grants to transform existing streetlights to LEDs. Mr. Zingaretti said we would check with PPL. We pay the bill but PPL owns the lights.

Mr. Petlock also asked about the missed calls by our Ambulance and if we plan on appointing them in January or maybe it's time to look at a different company for our ambulance service.

Mr. Smith asked if we knew if the ambulance has been taking themselves out of service when not available.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Next meeting scheduled for January 4, 2016.

Respectfully submitted,

Paula Weihbrecht, Secretary