The January 4, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

Mr. Zingaretti announced that the first portion of the meeting would be the reorganization and no public comment would be taken during that time.

The following motions were made and seconded as follows:

All positions were declared vacant.

Temporary Chairman: motion made by Mr. Smith to appoint Mr. Masi-seconded by Mr. Zingaretti. Vote: unanimous yes.
Chairman: motion made by Mr. Popple to appoint Mr. Zingaretti-seconded by Mr. Masi. Vote: unanimous yes.
Vice Chairperson: motion was made by Mr. Popple to appoint Mr. Masi, seconded by Mr. Zingaretti. Vote: unanimous yes.
Roadmaster: motion was made by Mr. Popple to appoint Mr. Smith, seconded by Mr. Smith. Vote: Mr. Smith abstained. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti voted yes. Motion carried.
Secretary/Treasurer: motion was made by Mr. Zingaretti to appoint Paula Weihbrecht, seconded by Mr. Popple. Vote: unanimous yes.
Open Records Officer: motion was made by Mr. Zingaretti to appoint Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.
Zoning/Code Reports to: motion was made by Mr. Popple to appoint Mr. Masi, seconded by Mr. Smith. Vote: unanimous yes.
Zoning Officer: Vacant
UCC Code Enforcement: motion was made by Mr. Popple to appoint Building Inspection Underwriters, seconded by Mr. Masi. Vote: unanimous yes.
Sewage Enforcement Officer/Alternate: motion was made by Mr. Popple to appoint Frank Egenski as SEO and Steve Egenski as alternate, seconded by Mr. Masi. Vote: unanimous yes.
Engineer (includes Planning and Zoning): motion was made by Mr. Popple to appoint Pennoni Associates, seconded by Mr. Masi. Vote: unanimous yes.
Solicitor (Board of Supervisors): motion was made by Mr. Popple to appoint William Vinsko, seconded by Mr. Masi. Vote: unanimous yes.
Solicitor (Planning Board): motion was made by Mr. Masi to appoint William Vinsko, seconded by Mr. Smith. Vote: unanimous yes
Solicitor-(Zoning Hearing Board): motion was made by Mr. Popple to appoint Angelo Terrana, seconded by Mr. Smith. Vote: unanimous yes.
EMA-Primary/Secondary: motion was made by Mr. Popple to appoint Chris Keats primary EMA and Ed Jasulevicz secondary EMA, seconded by Mr. Masi. Vote: unanimous yes.
Regular Meeting Day/Time: motion was made by Mr. Popple to retain the first Monday of each month at 6:00 PM, seconded by Mr. Smith. Vote: unanimous yes.

Secretary-Planning Board: motion was made by Mr. Masi to appoint Karen Kollar, seconded by Mr. Popple. Vote: unanimous yes.
Secretary-Zoning Board: motion was made by Mr. Popple to appoint Paula Weihbrecht, seconded by Mr. Masi. Vote: unanimous yes.
Planning Board Member: motion was made by Mr. Popple to appoint Bob Becker, seconded by Mr. Masi. Vote: unanimous yes.
Zoning Hearing Board Member: motion was made by Mr. Popple to appoint Mike Rebovich, seconded by Mr. Masi. Vote: unanimous yes.
Vacancy Board Member: motion was made by Mr. Popple to appoint Gary Slusser, seconded by Mr. Masi. Vote: unanimous yes.
Convention Voting Delegate: motion was made by Mr. Popple to appoint Mrs. Koval, seconded by Mr. Smith. Vote: unanimous yes.
Depository General Fund: motion was made by Mr. Popple to retain ESSA Bank & Trust, seconded by Mr. Smith. Vote: unanimous yes.
Administrator of Pension Plan: motion was made by Mr. Popple to appoint the Secretary/Treasurer, seconded by Mr. Masi. Vote: unanimous yes.
Required Signatures: motion was made by Mr. Smith to require 2 Supervisors signatures for all checks written, seconded by Mr. Popple. Vote: unanimous yes.
IRS Rate: motion was made by Mr. Smith to pay mileage at the IRS approved rate for township travel, seconded by Mr. Popple. Vote: unanimous yes.
Supervisor Labor: motion was made by Mr. Popple to appoint each supervisor to do labor as needed to the extent not prohibited by second class township code, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 1-2016: A resolution establishing the Bear Creek Township fee schedule for 2016. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 2-2016: A resolution establishing the Bear Creek Township Uniform Construction Code Fee Schedule for 2016. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

Resolution 3-2016: A resolution setting the Township *Per Capita* Tax rate at $0.00. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.

Resolution 4-2016: A resolution extending the contract with Building Inspection Underwriters to December 31, 2016 as third party administrator of the Uniform Construction Code. A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: unanimous yes.

Resolution 5-2016: A resolution establishing a millage rate for Bear Creek Township for 2016. A motion was made by Mr. Popple to retain the millage rate at .4412 and further that the Bear Creek Volunteer Hose Company shall be awarded ¼ mil (.1103) for 2016, seconded by Mr. Masi. Vote: unanimous yes.

MINUTES: Minutes from the December 7, 2015 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes. Mr. Masi abstained.

Mr. Zingaretti read the Treasurer's Report for December 2015.

RECEIPTS: Deposits for the month of December 2015 were $22,728.22. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Masi. Vote: unanimous yes.

DISBURSEMENTS: Expenses for the month of December 2015 were $22,248.24. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes. Mr. Popple abstained.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of December. There was 1 Building Permits for a total of $40. Fees collected under UCC were $67.00.

FIRE DEPT REPORT: There were 12 calls for the month of December 2015, with a total of 167 calls for the year.

AMBULANCE REPORT: The ambulance report for December was not available. Chris McGowan said he believed there were over 300 incidents for the year.

STATE POLICE REPORT: Report not available.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported that the new vehicle is coming along and we may see it sooner than anticipated. Road crew treated the roads after recent light snow. Furnace in garage needs to be replaced.

ROAD DEPARTMENT FINANCES: $551,000.00 under budget for the year only because we did not do $555,000.00 in capital spending. Overtime was also kept under budget.

OPEN RECORDS REPORT: No requests.

RECYCLING REPORT: The recycling center will utilize single stream recycling after the new year. All recycling may be mixed with the exception of aluminum cans which the township recycles separately.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

EMS Reappointments for 2016:

Fire Department

Resolution 7-2016: A resolution reappointing Bear Creek Volunteer Hose Co. as primary fire and rescue providers. A motion was made by Mr. Smith to approve the appointment, seconded by Mr. Popple. Vote: unanimous yes.

Ambulance

Mr. Zingaretti read the following email received from Chris Keats on behalf of the Ambulance Company:

At the monthly Meeting of the Bear Buck TWPS ambulance the following Officers were elected for the calendar year 2016:

President: Thomas McGowan
Vice-President: Matthew Cienceva
Treasurer/Secretary: Lynn Nehlla
Ambulance Chief: Christopher McGowan

After many year of service to the community the Ambulance Company is in the process of reorganizing to meet the needs of the community. At the December monthly meeting and with a unanimous vote the membership respectfully requests and recommends that the board of Supervisors consider naming Trans-Med Ambulance service as the Primary ALS/BLS service for the calendar year 2016 with the agreement that 2016 be a rebuilding year for our local ambulance and whenever adequately staffed the Bear Buck Twp Ambulance service will respond with and in conjunction with Trans-Med Ambulance service...

It is the desire of BCBT-EMS to take 2016 and rebuild by increasing our membership roster and we are scheduling classes and training to better provide quality reliable and timely Ambulance service to the residents.....
The Twp Board of Supervisors will receive a monthly treasurer's report and Chief Report detailing all improvements, responses and membership reports from the Bear Buck Twp Ambulance Company.

In addition the area of White Haven Poconos may be better served in a timely manner if an agreement can be reached with White Haven Ambulance service to cover this area.

The Bear Creek Buck TWP Ambulance would continue to operate out of the current location and would continue to respond to all emergencies whenever possible.

If possible a meeting could be arranged with the board of supervisors that if accepted could ease and clarify this temporary transition of service.

This cooperative agreement would minimize response times, increase available services and effectively provide better emergency medical services to the Bear creek Township Community while still maintaining a local neighbor based Ambulance service.

Looking forward to an open and frank dialogue with the all the Board of Supervisors and the Ambulance company membership.

Christopher Keats

Mr. Zingaretti asked Chris McGowan if the letter accurately depicts what the ambulance company wants. Mr. McGowan said that they did go over this at the ambulance meeting. He also recommended that Plains-medic 2 be appointed for when Bear Buck ambulance is out of service.

Mr. Zingaretti said he spoke with representatives for the White Haven ambulance and they are willing to service the White Haven Poconos development.

Mr. Zingaretti suggested the Board build a resolution which would include all the aspects of the current Ambulance services starting with service to the White Haven Pocono development.

Resolution 8-2016: A resolution requesting White Haven ambulance to provide primary BLS service for the White Haven Pocono development and to continue using Lake Harmony BLS as the secondary. ALS service is already provided by Plains Twp. and secondary is provided by Trans-Med. Motion to approve was made by Mr. Masi, seconded by Mr. Popple. Vote: unanimous yes.

For the remainder of the township Primary ALS and BLS would be Plains Twp and Trans-Med would be secondary. Mr. McGowan interjected that this would only be if Bear Buck ambulance was unable to respond. Mr. McGowan said they would be primary BLS. Mr. Zingaretti said this needed to be discussed. The Board said their understanding was Bear Buck ambulance was taking the year off to regroup and boost their number of volunteers. Mr. McGowan said they are not looking to go out of service completely; they just needed to increase their membership. He stated that he agrees with White Haven taking the WHP development but they would respond when they could as BLS for the rest of the township.

The process of taking the ambulance in and out of service and if it was something that needed to be done daily was discussed. Mr. Zingaretti said he was under the impression that they would need to notify 911 daily as to their status. Mr. McGowan said they want to stay in service and rebuild at the same time. Mr. Masi said this is the opposite what Chris Keats had said at a meeting with the Board.

Several different scenarios were discussed as to how the ambulance could continue to be named primary BLS but operate on a limited basis. Lengthy discussion followed.

Mr. Popple made a motion to not appoint Bear Buck Ambulance but to appoint Medic 2 as primary and Trans-Med as secondary, giving Bear Buck 90 days to regroup and meet with the Board within this time. The existing lease and workers comp coverage will remain in place. Bear Buck will not be permitted to respond to any calls in Bear Creek Twp. within this time. The motion was seconded by Mr. Smith. Vote: Mr. Popple, yes; Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti, no. Motion failed.

Resolution 9-2016: Mr. Zingaretti made a motion to appoint Bear Buck Ambulance as primary BLS for Bear Creek Twp for a 60 day period. The township and ambulance will work cooperatively to secure an agreed upon schedule with 911 as to availability. In the

interim the ambulance will be require to take themselves out of service when there is not an adequate crew. No change in lease or workers comp. The ambulance must meet with the Board during this time to discuss future plans of the ambulance. Mr. Smith seconded the motion. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes. Mr. Popple voted no. Motion carries.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: Attorney Vinsko said a motion is being prepared by our insurance to dismiss the litigation.

Weiss Road Acquisition: A conference is scheduled regarding the matter on February 29th.

OLD BUSINESS:

Speed Hump Bids:.

WHP Tree Trimming:

Zoning Map Requests/Changes: No update

New DPW Building: Building is budgeted for 2016. Mr. Zingaretti suggested seeking funds for wind energy for the new building. A motion was made by Mr. Smith to pursue grant funding for an alternative energy source for the planned DPW building, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

CORRESPONDENCE/NEW BUSINESS:

Gaming Grant: On December 31st we applied for a Luzerne County gaming grant for $258,000.00 to vie for an alternative energy source (combined wind and solar) for the consolidated public works building.

Auditor Vacancy: Brian Zingaretti resigned his position as Township auditor due to his relocating to the Philadelphia area.

Application for Traffic Signal to Penn dot: A resolution was made by Mr. Popple to approve the application for a solar powered LED school signal. Bear Creek Twp will own the signal. The signal will be funded by the Bear Creek Foundation. The motion was seconded by Mrs. Koval. Vote: Mr. Smith abstained. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti voted yes.

PUBLIC COMMENT:

Ray Wasilewski: Mr. Wasilewski felt that the township needs to either amend their ordinances or have someone enforce them. He took issue with the township zoning officer not responding to his requests to address issues with his neighbor's property. Issues included the neighbor putting leaves in the roadway in front of his house, abandoned vehicles on his neighbor's property and his neighbor placing ladders facing his property. Mr. Smith reminded Mr. Wasilewski that the township road crew cleaned the leaves from in front of his house. He also informed Mr. Wasilewski that the ladder issue has nothing to do with the township. The Board informed Mr. Wasilewski that the township is currently without a zoning officer but they will look into the matter.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Next meeting scheduled for February 1, 2016.

Respectfully submitted,

Paula Weihbrecht, Secretary

The February 1, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith was absent. Mr. Masi (late), Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

MINUTES: Minutes from the January 4, 2016 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Mr. Zingaretti read the Treasurer's Report for January 2016.

RECEIPTS: Deposits for the month of January 2016 were $23,862.90. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of January 2016 were $41,906.77. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of January there was 1 Building Permit, 1 Certificate of Occupancy, 2 Zoning Permits and 1 Zoning Hearing for a total of $550. Fees collected under UCC were $788.86.

FIRE DEPT REPORT: There were 11 calls for the month of January 2016.

AMBULANCE REPORT: The ambulance report for January was not available.

STATE POLICE REPORT: 37 incidents reported for the month of January.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Popple reported that the street hump should be installed in April or May. One of the Twp trucks is having issues and was taken to City Line for repair.

ROAD DEPARTMENT FINANCES: Slightly over budget for the month.

OPEN RECORDS REPORT: No requests.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 10-2016 : A resolution authorizing the proper township officials to submit an LSA/Gaming Grant application to the Commonwealth Financing Agency to pursue an Alternative Energy solution for a consolidated public works building for Bear Creek Township for an amount totaling $258,000. A motion to approve was made by Mr. Masi, seconded by Mr. Popple. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti, yes.

Resolution 11-2016: A resolution establishing the 2016 Homestead exemption value for Bear Creek Township. The 2016 Homestead Exemption Value is set at $20,000. A motion to approve was made by Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti, yes.

SOLICITOR'S REPORT: Attorney Vinsko reported:

Aqua PA: No update.

Weiss Road Acquisition: A conference is scheduled regarding the matter on February 29th.

OLD BUSINESS:

Speed Hump Bids: previously addressed.

WHP Tree Trimming: The project will be put back out for bid in the Spring.

Zoning Map Requests/Changes: No update

DPW Building Grant: Building is budgeted for 2016.

Audits: In 2015 a resolution was passed requiring the Fire Company and Ambulance to have an audit for years 2014, 2015 and 2016. The Township agreed to pay for these audits. Mr. Zingaretti addressed the results of the audits performed for the township, the fire department and the ambulance. Both the Township and Fire Department received an unqualified report which means there was nothing to make the auditors think the books aren't an accurate representation of what is going on. As far as the Ambulance Company, the auditors couldn't offer an opinion because there were no records to support any of the disbursements and no tracking of receipts. The auditors were unable to trace anything back to a source document. At the end of 2014 the Ambulance had $32.00 in the bank. Chris Keats said the audit will be addressed at the next ambulance meeting.

Ambulance Company Matter: In December the Ambulance Co. requested they be given a year to restructure and not be appointed as primary BLS. At the December meeting it was requested the ambulance be allowed to respond to calls in assistance to whoever the primary BLS was when there was sufficient staff. At the January meeting it was expressed that the Ambulance wanted to be a 5PM to 7AM and weekends provider and

have someone else serve during the work day. The Township needs to appoint someone as their primary BLS provider; if someone other than Bear Creek/Buck Twp is appointed that will eliminate the ability of Bear/Buck to respond to calls in Bear Creek.

Mr. Zingaretti read an email he received from the ambulance chief, Chris McGowan, after inviting him to attend the February Supervisors meeting:

"*How long are these meeting going to keep dragging on for. If you want to close us down do it already otherwise get off my back. I have work when ypu require your meeting so change your meeting.*" Chris McGowan.

Mr. Zingaretti noted that the ambulance has essentially taken itself out of service; they have not been dispatched much if at all for January. The concern was will they remember to take themselves out of service? They did have one "no crew" for the month for a call to Penn Lake.

The township made changes with 911 for the White Haven Pocono area naming White Haven ambulance as primary BLS and Lake Harmony as their backup. Primary ALS is Plains and their backup is Transmed. The Board needs to appoint someone for the rest of the township. Chris Keats asked the Board to let the ambulance continue on as is for another month or two.

Mr. Popple expressed his concerns at leaving Bear Creek/Buck Twp ambulance as the appointed primary BLS. Mr. Masi added that one of the main responsibilities of the Board is the health and safety of the residents and the current ambulance has a credibility issue and there are many questions that need to be answered.

Tim Roland and other representatives from Commonwealth Health was present and came to offer some possible solutions to the current ambulance matter and offer their services in the Township.

Mr. Zingaretti responded that should there be a change that has to be made; an RFP will be put out for services. Mr. Zingaretti asked Mr. Keats what he would advise as EMS coordinator. Mr. Keats said he would stay the course that we're at and invite providers to submit a proposal.

Chris Keats felt we should invite the Boards from Bear Creek Village and Buck Township to discuss ambulance services.

Mrs. Koval asked if Bear Creek Village and Buck Township have been notified of the current situation with the ambulance. Chris Keats replied that he is not sure but 911 dispatches as if all three (twp., village, and Buck) were one.

Mr. Masi made a motion to appoint Plains as primary and Transmed as secondary for the next 60 days. The motion was seconded by Mr. Popple. Discussion followed.

Resolution 12-2016: A motion was made by Mr. Masi to appoint Plains as primary and Transmed as secondary BLS for Bear Creek Twp until April 5, 2016, seconded by Mr. Popple. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti yes.

Resolution 13-2016: A motion was made by Mr. Masi mandating a status report by the Bear Creek/Buck Twp Ambulance to be filed with the Board of Supervisors by Friday, February 26, 2016, seconded by Mr. Popple. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti, yes.

Resolution 14-2016: A motion was made by Mr. Popple to continue to cover the Bear Creek/Buck Twp Ambulance under the Twp.'s workers comp policy for the 65 day period or a day of termination should it be earlier, despite them not being named as primary or secondary responder. A second was made by Mr. Masi. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti, yes.

CORRESPONDENCE/NEW BUSINESS:

Deadline for Homestead Act applications are due by March 1st. Township residents can stop by the municipal office on Saturday, February 20th from 9:00 AM – 1:00 PM for assistance in filling out the application.

Next meeting scheduled for March 7, 2016.

PUBLIC COMMENT:

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The March 7, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti were present, Mr. Popple was absent. Pledge to the flag followed.

MINUTES: Minutes from the February 2, 2016 meeting were reviewed. A motion was made by Mr. Masi to approve the minutes, seconded by Mr. Smith. Vote: Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes. Mr. Smith abstained.

Mr. Zingaretti read the Treasurer's Report for February 2016.

RECEIPTS: Deposits for the month of February 2016 were $120,100.74. A motion to approve the receipts, subject to audit was made Mr. Smith, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of February 2016 were $33,732.11. A motion was made by Mr. Masi to approve the disbursements, subject to audit, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of February: 2 Certificates of Occupancy, and 1 Subdivision fee for a total of $475.00. There were no UCC fees collected in February.

FIRE DEPT REPORT: There were 12 calls for the month of February 2016 and 23 year to date.

STATE POLICE REPORT: 34 incidents reported for the month of February.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Smith reported the new truck is ready. The small red dump truck has been in for considerable repairs and issues seem to be resolved.

ROAD DEPARTMENT FINANCES: Totally expenses for the month were $12,048.00 with of a budget of $11,507.00..

OPEN RECORDS REPORT: One request received and answered.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: Knorr Subdivision consists of lot line adjustments for irregular shaped lots. The lot lines were altered to allow the existing structures to be on individual lots. The BCT Planning Board and Luzerne County planning have approved the subdivision.

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Brian Vinsko reported:

Aqua PA: Outside insurance counsel is working on the matter. They will attempt to set up a settlement conference with Aqua through the courthouse.

Weiss Road Acquisition: No update

OLD BUSINESS:

Speed Hump Bids: No update

WHP Tree Trimming: No update

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Glenn Cronauer, Treasurer for Bear Creek Little League- Came to discuss several matters with the Board:
-Brown equipment shed-lock is difficult and a new one needs to be installed.
-New shed-would like permission to install an equipment shed on Twp property.
-New fence-would like new fencing to replace outdated and dangerous areas of fencing.
-Would like permission to run water and electric to the 3rd base dugout area.
-Would like permission to install a pitcher's mound and grass infield on the T ball field.

Mr. Cronauer said they would like the township to take care of the lock on the brown shed and also replace the fencing. Baseball would cover the costs for all the other projects. Discussion followed.

Mr. Zingaretti informed Mr. Cronauer that the Board requires any organization seeking assistance from the Township to have an audit preformed.

Field day is April 2nd, Pavilion and fields will be readied for the season.

Resolution 15-2016: A resolution authorizing the Little League to install water and electric to the little league field, upgrade the teener field and install a shed behind the first base dugout. A motion to approve was made by Mr. Smith, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes.

Jenn Mayhue- is the owner of property at 3500 Meadow Run Road. Ms. Mayhue reported she had a malfunction with her septic system, had been in contact with the Township SEO and had made the needed repairs. She received a letter from Fish & Boat Commission saying she was in violation of polluting a stream. She was threatened with criminal conviction and a $5000 fine. When she and her attorney met their representative accusations were made that the Township ignored and covered up complaints made regarding her property and those filing the complaints were retaliated against. The Board advised Ms. Mayhue that she would need to file a complaint with the Fish & Boat Commission.

JoAnn English- Mrs. English reported a problem with receiving certain mail since her address was changed by 911. The Twp office was able to help her out with it. She also reported that anyone using GPS is unable to locate her address.
She also reported that Plains Ambulance was unable to locate her niece's home on Old East End Blvd. during a medical emergency. The driver for Plains was present and stated that it was confusion with the new numbering system and 911 told them the numbers were not changed.

Angela Patla-Operations manager for Plains Ambulance-Ms. Patla said there has been rumors regarding who the Township will be using for their primary ALS ambulance service and wanted to know if the Board had any issues with the Plains Ambulance Co. Mr. Zingaretti said they had no issues and presented a time line of what has been transpiring with the Bear Creek/Buck Twp Ambulance Co.

If the Township decides to move in another direction the Board will do an RFP for ambulance services.

Mr. Zingaretti announced the next Board of Supervisors meeting would be April 4th.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Masi. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The March 7, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti were present, Mrs. Koval was absent. Pledge to the flag followed.

MINUTES: Minutes from the March 7, 2016 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi and Mr. Zingaretti; yes. Mr. Popple abstained.

Mr. Smith noted that that the minutes from March reflect a comment made by a resident stating that 911 incorrectly dispatched Plains medic 2 to a call on Old East End Blvd. Feedback was received from 911 after reviewing the recordings of the incident. Dispatch was correct; the driver of the ambulance was confused and was going to the wrong house number. A copy of the correspondence from 911 is below.

Hello Gary,

I'd like to follow up with you and Bear Creek Twp in regards to the comments made in the Times Leader in regards to an addressing issue and delayed response from Plains Medic 2 to a call.

- We reviewed the call after seeing this article, at no time did the caller or the calltaker ever use the old address - they called with the new address and it verified with the new address.
- On the radio, at NO TIME did our dispatchers radio Medic 2 an old address, that is an incorrect statement made to the Twp Supervisors and in the paper and we verified it with recordings.
- The call, which was at 376 Old East End Blvd was processed correctly and dispatched in a timely manner. The told us they were "in the area" and then asked for directions which were provided.
- Medic 2 asked us to call the complainant back as they were unable to find residence and to have them turn their lights on.
- Plains Medics are told by 9-1-1 that the caller was coming out to meet them and give directions.
- the Medic later radioed to us "That was 276 right?" and we corrected him to say "No, it's 376". These are verified with recordings of the call and that we never said "276" at any point. We don't know if they had been searching for 276 up to this point.
- Medic 2 asked us to call the caller back again; eventually they find the residence.

The Plains medics were also provided with paper and electronic copies of all street names changes and ranges at the same time Bear Creek was given them (along with PSP Wyoming) Since they are your 1st Due ALS provider.

I myself took a ride up Old East End Blvd today, and the problem to me seems that the residents at some places are using both their old number and their new number on the same boxes, which caused Medic 2 confusion when they were looking for 376 (or 276).

and they started passing higher numbers (old addresses above 376) and couldn't find the right box, so they turned around and went down and back up several times; they were watching for lights to turn on, but they were in the lower section of Old East End Blvd. The caller was in the upper section.

I think it is important that the residents understand that this is causing confusion for responders and they should abandon using the old address on their boxes or houses. I know that they are worried about delivery of mail and packages but I think this is more important for both visible names and especially boxes to be in numeric order, especially since there is a period where Bear Creek EMS is no longer primarily responding. Mail carriers know their people and know the new addresses vs the old ones. The residents should not be seeing issues with delivery this late into a change of addressing.

If you have any questions, we would be more than happy to help, but we felt it was important to contact you about the situation and correct some inaccuracies.

Thank you,

Andrew T. Zahorsky
Luzerne County - 911 Communications Center
Data & Technical Support Manager / Asst. TAC Officer
Computer Aided Dispatch | GIS & Addressing | 911 Protocols
100 Young Street
Hanover Twp., PA 18706

Mr. Zingaretti read the Treasurer's Report for March 2016.

RECEIPTS: Deposits for the month of March 2016 were $143,584.11. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of March 2016 were $165,945.60. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of March: 1 Certificate of Occupancy, 1 Zoning Permit and 1 Building permit were issued for a total of $125.00. No UCC fees were collected in March.

FIRE DEPT REPORT: There were 9 calls for the month of March 2016 with 5 of them being motor vehicle accidents.

STATE POLICE REPORT: 25 incidents reported for the month of March.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Smith reported he is currently looking at a replacement for the smaller truck which has had some issues. He will check through CoStars. Mr. Smith also got two proposals for replacing the chain link fence at the rec field. The quotes were just under $10,000.00 but they were not apples to apples. He suggested we wait and put together formal specs over the summer and do the project in the Fall.

Mr. Smith also suggested we look at our plans for repaving roads. He has noticed road deterioration on Old East End Blvd as well in Forest Park.

ROAD DEPARTMENT FINANCES: Totally expenses for the month were $154,762.04 with of a budget of $11,457.00. Difference was the new truck.

OPEN RECORDS REPORT: No requests.

RECYCLING REPORT: Calendar year 2015 income was $1013.35 which included a grant for $423.00 and newspaper and aluminum rebates of $590.35. Expenses were $3871.34.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT: Attorney Brian Vinsko reported:

FNCB Bank: contacted Attorney Vinsko wanting to make a presentation to the Board about the Township depositories. Attorney Vinsko will pass on the contact information.

Turnpike Commission: contacted Attorney Vinsko concerning the change in ambulance service. Information was passed along to Mr. Zingaretti and the Turnpike will be kept in the loop.

Aqua PA: A status conference was requested and we are waiting on a date.

Weiss Road Acquisition: A meeting is set for April 12th regarding the matter.

OLD BUSINESS:

Speed Hump Bids: No update

WHP Tree Trimming: No update

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

Ambulance:

Extension of Resolution 12-2016: A Resolution extending the appointment of Plains Ambulance as primary ambulance service and Transmed as secondary ambulance service until such time as another appointment is made or the next reorganizational meeting. A motion to approve was made by Mr. Smith, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

Resolution 17-2016: A Resolution authorizing the Board to notify Bear Creek/Buck Twp Ambulance that their lease shall end and workers compensation coverage will cease as of May 15, 2016. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

Resolution 18-2016: A Resolution authorizing the Board of Supervisors to enter into discussions with neighboring municipalities in preparation for request for proposals for ALS/BLS service for the combined communities. A motion to approve was made by Mr. Smith, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

Mr. Smith stressed that there is a need to communicate with our township residents what has and will be occurring with the ambulance service. Mr. Zingaretti agreed and said we would send a letter out once we have put out the request for proposals and have set up a date for presentations as it would be done at a public meeting and the residents could attend.

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Jenn Mayhue- is the owner of property at 3500 Meadow Run Road. She was at the last township meeting regarding complaints made to the SEO about a septic malfunction. Ms. Mayhue requested copies of any complaints made to the township directly or through the SEO and the actions taken. Attorney Vinsko said the request would be considered an open records request and he would also look into the matter.

Roger Southward- Had questions about roadways in Laurelbrook and if all of them were taken over by the township from the developer. Discussion followed and Mr. Zingaretti said he would check on the matter.

Jeff Popple- Asked the Board if they would allow him to speak to PennDOT regarding the restriping of Route 115 after it is repaved. He will be asking them to have two lanes traveling South. The Board did not have an issue with Mr. Popple speaking to PennDOT.

Mark Petlock- Asked if there is anything that can be done about tractor trailers traveling on Laurel Run Road. Discussion followed.

Mr. Zingaretti announced the next Board of Supervisors meeting would be May 2nd..

A motion to adjourn was made by Mr. Masi, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The May 2, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present, Mr. Smith was absent. Pledge to the flag followed.

MINUTES: Minutes from the April 4, 2016 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Masi. Vote: Mr. Masi, Mr. Popple and Mr. Zingaretti; yes. Mrs. Koval abstained.

Mr. Zingaretti read the Treasurer's Report for April 2016.

RECEIPTS: Deposits for the month of April 2016 were $66,789.70. A motion to approve the receipts, subject to audit was made by Mrs. Koval, seconded by Mr. Popple. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of April 2016 were $24,726.41. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes. Mr. Popple abstained.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of April: 4 Certificates of Occupancy and 3 Building permits were issued for a total of $405.00. UCC fees collected for April were $1098.52.

FIRE DEPT REPORT: There were 10 calls reported for the month of April 2016.

STATE POLICE REPORT: Report not available.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Report not available.

ROAD DEPARTMENT FINANCES: For the month $2000.00 less than budgeted was spent. For the year we spent $143,000.00 more than anticipated but $145,000.00 was for the new truck.

OPEN RECORDS REPORT: One request received and answered.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT:

Aqua PA: A status conference was requested and is in process of being scheduled.

Weiss Road Acquisition: Public comment to be heard the third week of June. If there are no objections Weiss Rd will become part of Bear Creek Twp.

Jenn Mayhue: Attorney Vinsko followed up with Ms. Mayhue's attorney regarding the matter of statements made by a conservation district officer claiming Bear Creek Twp ignored complaints made concerning Ms. Mayhue's property.

Intergovernmental Cooperation Agreement: Attorney Vinsko presented a draft copy of an update to the existing agreement between the Township and the Charter School. The draft was presented to the Board at this time for their review.

Stormwater Ordinance Amendment: Attorney Vinsko is working on updates. This as well as other matters will be discussed at either a work or executive session.

Laurelbrook Roads: Attorney Vinsko reviewed his files regarding the roads in Laurelbrook that are considered private and are owned by the developer. Mr. Southward raised concerns that taxes weren't being paid on these roads. Mr. Zingaretti and Attorney Vinsko explained that the amount owed to the Township was roughly $2.00 for each of the two and it is the county tax claim bureaus job to collect the taxes. After a lengthy discussion Mr. Zingaretti said it was a closed matter and warranted no further discussion.

OLD BUSINESS:

Speed Hump Bids: Wayco Construction will be installing the speed humps within the next few weeks.

WHP Tree Trimming: No update

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

Resolution 19-2016: A Resolution authorizing the purchase of a 2016 Ford F550 and the trade in of a 2008 Ford F550 and a 2005 GMC dump. Purchase price of new vehicle $33,548.80 after trade in.

A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

CORRESPONDENCE/NEW BUSINESS:

PUBLIC COMMENT:

Willard Kresge: Had questions regarding what happened to the assets of the now defunct Bear Creek/Buck Twp Ambulance Company. Mr. Kresge read from the agreement between the Lions Club and the Ambulance stating that equipment was supposed to go to entities serving Bear Creek Twp should the ambulance company go out of business. Mrs. Koval explained that the ambulance was sold to pay off the ambulance loan and other equipment has been put in storage.

Mark Petlock: Asked if there is an ordinance prohibiting smoking on Township property. Mr. Zingaretti said he believes there is but it pertains mainly to employees. He will review for next month's meeting.

Mr. Zingaretti announced the next Board of Supervisors meeting would be June 6th.

A motion to adjourn was made by Mr. Popple, seconded by Mrs. Koval. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The May 2, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti were present, Mrs. Koval was absent. Pledge to the flag followed.

MINUTES: Minutes from the May 2, 2016 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mr. Masi. Vote: Mr. Masi, Mr. Popple and Mr. Zingaretti; yes. Mr. Smith abstained.

Mr. Zingaretti read the Treasurer's Report for May 2016.

RECEIPTS: Deposits for the month of May 2016 were $121,095.05. A motion to approve the receipts, subject to audit was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of May 2016 were $59,796.71. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Zingaretti reported for the month of May: 1 Building permit and 4 zoning permits were issued for a total of $230.00. UCC fees collected for May were $585.00.

FIRE DEPT REPORT: There were 7 calls reported for the month of May 2016.

STATE POLICE REPORT: Report not available.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: The new truck is on order and we should have it by mid-August. Mr. Smith and the road crew met with Joe Mullen from Pennoni to look at a section of Old East End Blvd and a section of Pittston Blvd for resurfacing. We will be looking at grant money for this project. The road crew will not be doing any projects replacing pipes or diverting water until we address our storm water management ordinance. Mr. Smith also reported the old school signs will be removed soon.

ROAD DEPARTMENT FINANCES: For the month $1600.00 less than budgeted.

OPEN RECORDS REPORT: One request received and answered.

RECYCLING REPORT:

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

Resolution 20- 2016: A resolution requesting Multimodal Transportation Fund Grant in the amount to be determined by the Township Engineer from the Commonwealth Financing Agency to be used for paving of Township-owned roads, including Old East End Blvd and Pittston Blvd in Bear Creek Twp.

A motion to approve was made by Mr. Popple, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

New DPW Building: Decisions need to be made by the Board regarding the construction of the new DPW building and if the municipal offices will be included in the new construction. The Board will meet to discuss in the future and look at exactly where they will build as well.

SOLICITOR'S REPORT:

Aqua PA: A status conference was requested and is in process of being scheduled.

Weiss Road Acquisition: Public comment to be heard the third week of June. If there are no objections Weiss Rd will become part of Bear Creek Twp.

Judicial Sale: Attorney Vinsko reported there are three properties in the Twp that will go up for a free and clear sale in August. The Board has the opportunity to object to the sale or do nothing if there are no objections.

Stormwater Ordinance Amendment: Attorney Vinsko is working on updates. This as well as other matters will be discussed at either a work or executive session.

OLD BUSINESS:

WHP Tree Trimming: The project needs to be put out again for rebidding. This time it will be available for bid through written as well as electronic submissions.

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

Zoning Officer Position: The Board is in process of interviewing applicants.

CORRESPONDENCE/NEW BUSINESS:

Luzerne County Tire Recycling: Tire recycling will be available on Saturday, June 11th at Hanover Area Jr/Sr High School. Detailed information is available for those interested.

Banking Proposals: A proposal was received for our banking business from FNCB. They are offering an interest rate of .75% for the first year and then no less than .55% for the following year. We currently use ESSA Bank with an interest rate of .38%. ESSA has come back and offered .50%.

Resolution 21-2016: A resolution accepting the proposal from FNCB. A motion was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

Bonus: Mr. Zingaretti asked the Board to consider a one- time bonus of $4500.00 to the Secretary Paula Weihbrecht for taking care of the zoning and code duties for the past year while the Township was without a zoning officer. A motion to approve was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mr. Zingaretti; yes.

PUBLIC COMMENT:

Willard Kresge: Mr. Kresge asked what the outcome was of the meeting between the Board and Penn DOT. Senator Yudichak had a representative at the meeting and Mr. Zingaretti has been in touch with Mike Carroll's office. Mr. Popple said the reps from PennDOT would not budge and said the car count done does not warrant a change. Mr. Zingaretti said the Board made it clear to the reps that if an accident occurs from someone illegally passing and there is potential litigation that they had been put on notice. Mr. Kresge suggested a petition. Mr. Masi suggested a petition as a last resort. Discussion followed.

Mr. Kresge also addressed his concerns about gypsy moths and asked if it were possible to budget some money for next year to have spraying done in certain areas of the township along the roadways. Mr. Zingaretti said they would look into it and keep it in mind at budget time.

Mr. Zingaretti announced the next Board of Supervisors meeting would be July 11th, a week later due to the Fourth of July holiday.

A motion to adjourn was made by Mr. Popple, seconded by Mr. Smith. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The July 11, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Vice-Chairman Masi called the meeting to order. Roll was called. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi, were present, Mr. Zingaretti was absent. Pledge to the flag followed.

MINUTES: Minutes from the June 6, 2016 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple and Mr. Masi; yes. Mrs. Koval abstained.

Mr. Masi announced that the Board had received 4 applicants for the Zoning/Code Enforcement position and three of the applicants were interviewed.

Resolution 22-2016: A motion was made by Mr. Popple to hire John Watkins as the new Zoning and Code Enforcement Officer, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple and Mr. Masi; yes. Mrs. Koval abstained.

The Secretary read the Treasurer's Report for June 2016.

RECEIPTS: Deposits for the month of June 2016 were $64,135.92. A motion to approve the receipts, subject to audit was made by Mr. Popple, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

DISBURSEMENTS: Expenses for the month of June 2016 were $30,315.68. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

ZONING OFFICER'S REPORT: Mr. Masi called on Mr. Watkins for the zoning report for the month of June. 1 zoning permit, 4 building permits, 4 certificates of Occupancy and 1 zoning hearing for a total of $860.00. Permits issued under the UCC were $630.72.

Complaints: The Board discussed an ongoing complaint from a resident of Meadow Run Lake concerning his neighbors dock being too close to his property. The resident, Mr. Paul Groncki was present at the meeting and said he feels that the dock should have to meet setbacks like any other structure. Attorney Vinsko stated that the regulation of docks and waterways are not specifically addressed in the township ordinances. A lengthy discussion followed. Attorney Vinsko said he would follow up with the Zoning solicitor Angelo Terrana for clarity on the matter.

FIRE DEPT REPORT: There were 6 calls reported for the month of June 2016, 5 of them being motor vehicle accidents.

STATE POLICE REPORT: Report not available.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Smith reported the flail out for repairs again. The backhoe was also out for repairs but is now back in service. Mr. Smith as well as the road crew

will be meeting with two vendors to look for a piece of equipment with a dual purpose. (replacing flail and backhoe).

The new vehicle from Star Buick GMC should be ready by August 19th. Mr. Smith also submitted the application for the multimodal transportation fund grant for about $500,000.00 for the resurfacing of Old East End Blvd and township owned portion of Pittston Blvd. It was also reported that the roads in Forest Park need attention as well.

Mr. Smith reviewed the Stormwater ordinance and will compare the revised draft with the existing ordinance. Discussion will continue at the next meeting.

ROAD DEPARTMENT FINANCES: Not addressed.

OPEN RECORDS REPORT: None for the month.

RECYCLING REPORT: Solomon will now provide a yearly report since there are no rebates being offered for any recycled materials.

ZONING HEARING: A hearing was held for a change of use for the former St. Christopher's church property. The prospective owners would like to operate a garden center at the location. The Zoning Hearing Board approved the change in use.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT:

Aqua PA: Attorney Vinsko reported that it appears that this will be certified for trial. A petition will be filed for a status conference.

Weiss Road Acquisition: No objections were made and the order has been submitted.

Stormwater Ordinance Amendment:

OLD BUSINESS:

WHP Tree Trimming: The project needs to be put out again for rebidding. This time it will be available for bid through written as well as electronic submissions.

Zoning Map Requests/Changes: No update

DPW Building Grant: No update. The Board must sit down and make some decisions.

CORRESPONDENCE/NEW BUSINESS:

AIR CONDITIONING: A quote was received from Carpinet Plumbing. Attempts were made to obtain additional quotes.

Resolution 23-2016: A motion was made by Mr. Popple to accept the quote of $10,500.00 from Carpinet Plumbing to install 2 ductless heat pump units in the municipal building and 2 units in the Community Room, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

PUBLIC COMMENT:

Betty Kentusky: a resident of Woodland Rd in Forest Park spoke about malfunctioning septic systems in her neighborhood. She has addressed the Board in the past and is hoping that there may be something that could be done. Mrs. Kentusky expressed her concerns about the health risks surrounding malfunctioning systems and the inability to enjoy her property.

The Board explained that they support Act 537 but they have concerns regarding the financial burden it would impose on many of the residents and until funding can be secured to offset the cost they are hesitant in moving forward.

A lengthy discussion followed and different options were discussed as a possible solution including a separate sewage treatment plant for Forest Park.

Willard Kresge: Mr. Kresge read an article Mr. Smith posted on Facebook regarding monuments in the Township. Mr. Kresge offered his services to research the information for the plaques and what kind of material to use for the plaques.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The August 1, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

MINUTES: Minutes from the July 11, 2016 meeting were reviewed. A motion was made by Mr. Smith to approve the minutes, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple and Mrs. Koval; yes. Mr. Zingaretti abstained.

Mr. Zingaretti read the Treasurer's Report for July 2016.

RECEIPTS: Deposits for the month of July 2016 were $40,837.49. A motion to approve the receipts, subject to audit was made by Mr. Smith, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of July 2016 were $49,397.38. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Watkins reported for the month of July, 11 building permits, and 3 certificates of occupancy for a total of $665.00. Permits issued under the UCC were $430.29.

Complaints: Mr. Watkins reported there is 1 ongoing nuisance violation, 5 notices sent to property owners for unkempt properties, 1 neighbor vs neighbor (complaint unfounded), 1 sewage complaint (no odor or sewage observed), 1 assist to a disabled motorist, 1 open burning/smoke complaint (resolved), and 1 resident vs US Postal Service (resolved).

FIRE DEPT REPORT: There were 10 calls reported for the month of July 2016, 5 of them being motor vehicle accidents.

STATE POLICE REPORT: Copies were made available for review.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Smith said all items will be discussed under new business.

ROAD DEPARTMENT FINANCES: For the month of July 2016 road crew and related expenses were $24,918.00. Budget for the month was 9855.00, difference being the capital expenditure of $12,500.00 for the speed hump.

OPEN RECORDS REPORT: One request for the month received and answered.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT:

Aqua PA: Waiting on a trial management order.

Weiss Road Acquisition: No update

Groncki complaint: A memo was circulated among the Board regarding the matter. Attorney Vinsko will send a letter to Mr. Groncki concerning the matter.

Stormwater Ordinance Amendment: Has been revised and advertised. Mr. Smith explained it addresses issue of responsibility for maintaining the flow of water in ditches on private property, primarily it states that any work being done on private property is the responsibility of the homeowner.

Attorney Vinsko further expressed that the culverts may not be altered and must be maintained and kept clear of debris. He also stated that citation and penalty provisions for the magistrate have been added to the ordinance as well.

Ordinance 1-2016: A motion was made by Mr. Smith to approve the amended Stormwater Ordinance, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

OLD BUSINESS:

WHP Tree Trimming: Mr. Smith will speak to Pennoni about bidding out for tree trimming in White Haven Pocono with the bids being done in sections. We will also request that the bidding process be done through advertising as well as electronic bidding.

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

Backup Generators: Mr. Popple asked if we can seek quotes for generators for the municipal building and community room. The Board agreed.

Ambulance: Mrs. Koval reported that she has had several phone calls from residents concerning the response time for ambulance calls. She said that response times have been up to 40 minutes and the Fire Dept has been toned out for assists. Mr. Smith asked if we could have the response time report for the township sent to us monthly. Discussion followed.

Roof Quotes: Mr. Popple asked if we could seek quotes for a new roof on the municipal building and community room. The old quotes will be circulated and new ones will be sought.

CORRESPONDENCE/NEW BUSINESS:

Backhoe: Mr. Smith reported the road crew feels it is more important to replace the backhoe at this time instead of the flail. We will budget for the flail for next year.

Resolution 24-2016: Mr. Masi made a motion to purchase a JCB 3CX Backhoe loader with hydraulic thumb for $58,502.86 with trade in, seconded by Mr. Smith. **Revised**: Mr. Popple made a motion to purchase a JCB 3CX Backhoe loader with hydraulic thumb for a cost not to exceed $93,502.86 absent a trade in or $58,502.86 with trade of old backhoe and authorizing the purchase of extended warranty. Motion was seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Zoning Vehicle: A motion was made by Mr. Popple to purchase a 2017 Ford SUV Explorer with add ons through CoStars at a cost of $34,372.63. The motion was seconded by Mr. Masi. Vote: Mr. Smith, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

PUBLIC COMMENT:

Sandy King- of Bald Mountain Road asked the Board if Verizon had the authority to cut the tops and all branches off the trees on her property. Mr. Zingaretti said this falls under the PUC. She said she has been in touch with Verizon and has called the PUC but has not gotten anywhere. Mr. Zingaretti advised her to file a formal complaint with the PUC.

Cathy and Joe Haduck and Cathy and Joe Baloga: Owners of property on Bald Mountain Road. They are attempting to build a home. They are inquiring about the hold up on their paperwork submitted for their sewage plan with the township. Mr. Zingaretti said it's not really the sewage aspect that it is holding it up, but the fact that they want to put a second primary structure on a single parcel and explained the steps that need to be taken to move forward.

Willard Kresge: Mr. Kresge said the Lions Club is looking for donations of equipment that can be reconditioned and given to people with handicaps that may be in need. The Lions Club is looking for a place to store the equipment once it is collected. Mr. Smith said the township would have to consider this. Mr. Smith said he may have a modular building that could be donated but they would need a place to put it.

Mrs. Koval added that she had asked the Board about using a part of the ambulance bay. Mr. Masi said that a discussion needs to be had regarding what is the planned use for the ambulance bay before a decision can be made.

Mr. Kresge also presented a new draft for the plaques to be placed on the monuments in Trailwood.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The September 12, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Smith was absent. Pledge to the flag followed.

MINUTES: Minutes from the August 1, 2016 meeting were reviewed. A motion was made by Mr. Popple to approve the minutes, seconded by Mrs. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Mr. Zingaretti read the Treasurer's Report for August 2016.

RECEIPTS: Deposits for the month of August 2016 were $82,686.77. A motion to approve the receipts, subject to audit was made by Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of August 2016 were $138,886.37. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Watkins reported for the month of August, 10 building permits, 2 zoning permits, 1 certificate of demolition, 1 transient business license, 1 zoning hearing and 2 certificates of occupancy for a total of $1065.00. Permits issued under the UCC were $914.64.

Complaints: Mr. Watkins read his complaint report for the month. Most complaints dealt with work being done without a permit.

FIRE DEPT REPORT: There were 12 calls reported for the month of August 2016, the majority of them being motor vehicle accidents.

STATE POLICE REPORT: Copies were made available for review.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Smith provided a report for presentation.
-Rock salt for the upcoming winter season has been delivered.
-The new F550 is now in use. Road crew purchased running boards for the new truck and the dealer was contacted to order and install direction lights and wiring.
-The quote for the new backhoe was received and payment processed.
-Spot repairs were made to the soccer field.
-Information on Little League field replacement fence has been passed on to Mr. Watkins
-State Police report has been provided to Board.
-Information has been added to the Fairway Drive water runoff complaint file and returned to office.
-No update available yet on grant for repaving Old East End and Pittston Boulevards.
-Mr. Smith is working on capital equipment inventory and will submit to Board when complete.
-Mr. Smith notified the Board he will not accept reappointment as Roadmaster in January

ROAD DEPARTMENT FINANCES: The largest variance is due to capital purchase which were roughly $100,000.00

OPEN RECORDS REPORT: Two requests for the month received and answered.

PLANNING BOARD RECOMMENDATIONS: None

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT:

Intergovernmental Cooperation Agreement: Mr. Smith is reviewing.

Aqua PA: No update.

Weiss Road Acquisition: Court order will be recorded and Attorney Vinsko will notify the proper agencies.

OLD BUSINESS:

WHP Tree Trimming: No update.

Zoning Map Requests/Changes: No update

DPW Building Grant: No update.

Backup Generators: 2 bids were received for two 22kw generators (1 bid was $15,800 and the other $14,600) and 1 bid for two 20kw generators ($19,850). The Board discussed the specifics of each bid and asked Mr. Watkins to get rebate and warranty information from each vendor submitting a bid. The Board tabled the matter until October.

Roof Quotes: Three quotes were received for traditional roofing and one quote for a metal roof. Traditional roof quotes (shingles) were J&F Construction: $23,000 (30 yr), Gilroy Construction: $15,150 (30 yr) and BK Construction: $20,720 (no warranty). Garvin Construction: Metal roof $27,880 (40yr warranty). The Board had budgeted $35,000 for the project so all quotes came in under budget. Discussion followed. The Board asked Mr. Watkins to go back to the lowest bidder and get a price to change to a 40 year shingle.

Resolution 25-2016: A resolution approving the Gilroy Construction bid subject to the addition of 40 year shingles rather than 30 year, also subject to the state advertising requirements. A motion was made by Mr. Popple, seconded by Mr. Masi. Vote: Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

CORRESPONDENCE/NEW BUSINESS:

2017 Minimum Municipal Obligation: The 2017 MMO for the Pension was received. The obligation for 2017 is $10,702.00.

Tire Recycling: Information was made available to the public for these recycling events.

PUBLIC COMMENT:

Dave Koretz: As a representative of Bear Creek Baseball, Mr. Koretz asked if the Board would allow grass to be planted on the old softball field since there are no longer girls softball teams. They would like to use this field for Little League.

Resolution 26-2016: A Resolution authorizing Bear Creek Baseball to plant grass seed in the infield of the former teener field at no cost to the township. Baseball is to notify the township before planting the grass seed so they can coordinate with the road crew.

Paul Groncki: Mr. Groncki asked if the Board had made any decision regarding his complaint about his neighbors dock. Attorney Vinsko gave Mr. Groncki a copy of what had already been sent to him regarding case law and "docks".

Mr. Groncki also had questions regarding the hiring of the zoning officer. He had submitted a resume and was never granted an interview. Mr. Zingaretti explained that there had been 3 different advertisements for the position and had changed the requirements for the position each time. Mr. Groncki disagreed with the process and felt that everyone who submitted a resume should have been interviewed. Mr. Popple asked the solicitor if the Board had an obligation to hire someone just because that had advertised. Attorney Vinsko said there was no obligation to hire.

Mr. Groncki stated he was a victim of Hurricane Sandy. His home on Mountain Lake suffered damage from the storm. He said he was charged for the permit to repair the damage and victims of hurricanes aren't to be charged. He wanted the Board to know so this wouldn't happen to someone in the future.

A motion to adjourn was made by Mr. Popple, seconded by Mrs. Koval. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The October 3, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Smith and Mr. Masi were absent. Pledge to the flag followed.

MINUTES: Minutes from the September 12, 2016 meeting were reviewed. A motion was made by Mrs. Koval to approve the minutes, seconded by Mr. Popple. Vote: Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

Mr. Zingaretti read the Treasurer's Report for September 2016.

RECEIPTS: Deposits for the month of September 2016 were $63,052.89. A motion to approve the receipts, subject to audit was made by Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of September 2016 were $28,176.61. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Watkins reported for the month of September, 9 building permits, 2 zoning permits, 1 subdivision and 3 certificates of occupancy for a total of $1220.00. Permits issued under the UCC were $2018.89.

Complaints: Mr. Watkins read his complaint report for the month. Most complaints dealt with work being done without a permit.

Mr. Petlock commented that we need to update our codes and would like to see a property maintenance code enacted. Mr. Zingaretti said the Board would look into it.

FIRE DEPT REPORT: There were 11 calls reported for the month of September 2016, the majority of them being motor vehicle accidents.

STATE POLICE REPORT: Not available.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: No report submitted.

ROAD DEPARTMENT FINANCES: Currently $32,000.00 under budget but this is a timing issue with the payment for winter maintenance operating supplies (salt and cinders).

OPEN RECORDS REPORT: No requests for September.

PLANNING BOARD RECOMMENDATIONS:

Resolution 27-2016: A resolution approving the Postupak/Thomas Subdivision. The subdivision was basically moving a property line between two neighbors. A motion to

approve was made by Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

RESOLUTIONS AND ORDINANCES:

Resolution 28-2017: A resolution requesting $278,235.00 under the Multimodal Grant application for use in paving and Stormwater management for Old East End area. A motion to approve was made Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

SOLICITOR'S REPORT:

Intergovernmental Cooperation Agreement: Mr. Smith is reviewing. This had been passed but we are looking to update.

Aqua PA: No update.

Weiss Road Acquisition: Court order will be recorded and Attorney Vinsko will notify the proper agencies and should be liquid fuel ready for 2017.

Code Office Fees: Attorney Vinsko put a list together for the Board for their review.

OLD BUSINESS:

WHP Tree Trimming: No update.

Zoning Map Requests/Changes: No update

New DPW Building: No update

Local Share Grants: State Supreme Court ruling on local share account grants has deemed that they are not uniformly applied; stating casinos cannot be taxed under the way the rules are currently written. Mr. Zingaretti has reached out to our state senator and representative who are optimistic that legislation will be passed by year end making it a uniform tax.

Fire Department Presentation: Jason Krumsky from the Fire Department submitted the financials and roster for the fire department. Revenue reported is $353,475.00 and expenses $94,083.00. $200,000.00 was donated by a private donor towards a new pump truck. Two fire trucks will be purchased; one at $240,000.00 and the other at $550,000.00. Mr. Zingaretti asked Mr. Krumsky if they could identify areas where dry hydrants would be helpful. Mr. Krumsky will get the information and present it to the Board. Mr. Zingaretti said there may be some EMS funds available to help with this project.

SPCA: Representatives from the SPCA recently met with the Secretary and Zoning Officer seeking funding from the Township. They cited PA dog law which addresses who is responsible to pay for the cost of picking up and housing stray and licensed and unlicensed dogs. They are looking for about 40% of the annual cost of housing these pets based on the number of pets picked up in your municipality. Attorney Vinsko will look into the matter.

PUBLIC COMMENT:

Tony Tarnalicki: Mr. Tarnalicki, the President of Bear Creek Little League wanted to discuss the rumors about Bear Creek merging with Plains baseball. Mr. Tarnalicki said they are exploring this option and want to know where it leaves the league with Bear Creek Twp if they merge. He explained that the numbers are down; Plains has 5 teams per age level where bear Creek has only 1.5 teams per age level. A merge would also allow the kids an opportunity to play All Stars.

Mr. Zingaretti stated that the Board does not want to replace the fence at the field if it is going to be abandoned. Mr. Tarnalicki said that is not the plan and would ask that the Bear Creek field continue to be used as well. Mr. Tarnalicki will keep the Board updated on the matter.

John Watkins is currently soliciting bids for the fence replacement at the field.

Mark Petlock: Mr. Petlock said that with budget season upon us he feels it's time for the Board to consider a pay raise for the current employees. Mr. Zingaretti said it will be considered.

Paul Groncki: Mr. Groncki feels there may be some confusion as to what his complaint was about. He states that it is not the setback from the lake but the side lot set back from his property. Mr. Groncki said the case that Attorney Vinsko cited was not a dock. He would like the neighbor to move the dock (an accessory structure) so that it is 15 feet from his property. Mr. Zingaretti asked Attorney Vinsko to look further into this matter and advise the Board.

Mr. Zingaretti announced the next meeting would be held on November 7th and the 2017 budget would be presented at that time.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The November 7, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Masi, Mrs. Koval and Mr. Zingaretti were present. Mr. Smith and Mr. Popple were absent. Pledge to the flag followed.

MINUTES: Minutes from the October 3, 2016 meeting were reviewed. A motion was made by Mrs. Koval to approve the minutes, seconded by Mr. Zingaretti. Vote: Mrs. Koval and Mr. Zingaretti voted yes. Mr. Masi abstained.

Mr. Zingaretti read the Treasurer's Report for October 2016.

RECEIPTS: Deposits for the month of October 2016 were $76,646.62. Actual income was $46,131.23. $30,515.39 was a transfer from the ESSA account to the FNCB account. A motion to approve the receipts, subject to audit was made by Mrs. Koval, seconded by Mr. Masi. Vote: Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes.

DISBURSEMENTS: Expenses for the month of October 2016 were $172,169.72. There were two pass through items, $19,354.31 to the Fire Department Fire Relief fund and $8782.00 to the pension trust MMO. A motion was made by Mr. Masi to approve the disbursements, subject to audit, seconded by Mrs. Koval. Vote: Mr. Masi, Mrs. Koval and Mr. Zingaretti; yes.

ZONING OFFICER'S REPORT: Mr. Watkins reported for the month of October, 4 building permits, 2 zoning permits and 5 certificates of occupancy for a total of $535.00. Permits issued under the UCC were $561.34.

Complaints: Mr. Watkins reported 4 complaints were investigated.

FIRE DEPT REPORT: There were 12 calls reported for the month of October 2016, the majority of them being motor vehicle accidents.

STATE POLICE REPORT: There were 43 calls for the township, 4 for the village.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: Mr. Zingaretti reported that Jason English has resigned from the road crew to accept a position elsewhere. The Board will be accepting applications for the position and a CDL will be required.

ROAD DEPARTMENT FINANCES: Report showed spending over budget for the month but items have been budgeted, just a timing issue.

OPEN RECORDS REPORT: No requests for October.

PLANNING BOARD RECOMMENDATIONS:

RESOLUTIONS AND ORDINANCES:

SOLICITOR'S REPORT:

Intergovernmental Cooperation Agreement: No update

Aqua PA: No update.

Weiss Road Acquisition: No update.

OLD BUSINESS:

WHP Tree Trimming: Addressed in budget presentation.

Zoning Map Requests/Changes: No update

New DPW Building: Addressed in budget presentation.

New Business/Correspondence:

2017 Budget: Mr. Zingaretti presented the proposed budget: There are no proposed tax increases for 2017. Projected revenue is $784,590.00, expenses of $527,633.00 and net cash flow of $256,957.00.

Revenues are expected to fall by 6.25% and expenses are expected to increase by 10.7%. Increase in expenses is due in part to expected engineering fees for the MS4 project and road evaluation as part of a comprehensive five year capital planning process. Salaries are also up due to the hiring of a full time zoning officer.

Capital expenditures are estimated at $760,000.00 for 2017. Projects include a new DPW building, paving and drainage on Old East End Blvd, a flail mower, tree trimming and new fence for the little league field.

Public comment was accepted and will be accepted again at the December 5th meeting. The complete budget will be made available at the municipal building during normal business hours and on-line.

PUBLIC COMMENT:

April Cronauer: Wanted to discuss use of the little league field and the proposed baseball merger with Plains. She was concerned that the name of the team should there be a merger would not include the Bear Creek name and that all Bear Creek kids may not be

on the same team and there is a possibility that there would be games held at our field with no Bear Creek kids playing. She asked if there would be fees for field and concession stand use or fees associated with maintenance and trash removal.

Mr. Tarnalicki replied to April Cronauer's comments stating that if they don't merge with Plains and the number of kids is low, the league will split our kids up and send them to various other teams.

Mr. Masi responded that at this point he feels there is still a lot of interest in baseball in the township and they are not yet at the point where a merger is necessary. He also stated that there would be no guarantees that the field would be available to them if they merged with Plains if another Bear Creek group needed the field. He believes once baseball leaves the mountain there will be no bringing it back.

Mr. Zingaretti asked what the required steps were to make this merger happen. Mr. Tarnalicki stated that a motion would need to be made and the board would vote.

April Cronauer said there was a big turnout at the last baseball meeting and parents are willing to fight to keep baseball here.

Glen Cronauer stated he is against the merger but will do what is best for the kids. Discussion followed. Mr. Masi asked the members of baseball to go back and see if they can make it work without a merger.

Mr. Zingaretti announced the next meeting would be December 5, 2016.

A motion to adjourn was made by Mr. Masi, seconded by Mrs. Koval. All were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The December 5, 2016 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Vice Chairman Masi called the meeting to order. Roll was called. Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi were present. Mr. Zingaretti was absent. Pledge to the flag followed.

Mr. Masi announced that Jason English from our Road Crew has left employment with the township to accept a position with the Charter School. Jason was unable to attend this evenings meeting so Mr. Masi presented a certificate of appreciation and gifts from the Board to Mrs. JoAnn English, Jason's mother.

Public Comment:

Raymond Wasilewski/Maryann Luton: Mr. Wasilewski and Ms. Luton presented a new copy of a book that Raymond Wasilewski Sr. wrote in the 1970's about the Township. One copy was presented to the Board and one to Jim Smith for the Charter School.

Willard Kresge: Mr. Kresge asked what has happened to the funds that were donated to the ambulance company from the residents of the township. Mr. Smith responded that the last subscriptions received were for 2015. He said that discussion had been held about sending out an RFP for ambulance service but no decisions had been made yet. The Board wanted to review response times of those currently responding to calls. Discussion followed.

Mr. Kresge also wanted to discuss the placards for the Sullivan monuments. He has received information for granite placards and is looking to get information on using aluminum for the placards as well. Mr. Kresge would also like to form a small committee for input on this project. He informed the Board that the Lions Club has funds that must be used for community service so they may be able to take on the cost for most of this project.

Mike Murphy/Lou & Kim Izzo: Wanted to discuss spraying for gypsy moths. Mr. Murphy and Mr. Izzo contacted a sprayer and are targeting a minimum area of 50 acres. Cost is $35 per acre. Area is Llewellyn corners that they would be targeting. Discussion followed including spraying of the entire township.
Mr. Masi asked Mr. Murphy exactly what it is he is asking of the Board. Mr. Masi stated the Township cannot take on the management of this project. The Board will discuss and see how it is they can help or contribute to but cannot completely manage the project.
Mr. Groncki noted that the Board had previously mentioned at a meeting that they would be discussing gypsy moth spraying at budget time.
The Board said they would not commit this evening to the project but will consider what can be done to help.

MINUTES: Minutes from the November 7, 2016 meeting were reviewed. A motion was made by Mrs. Koval to approve the minutes, seconded by Mr. Smith. Vote: Mrs. Koval and Mr. Masi voted yes. Mr. Smith and Mr. Popple abstained.

Mrs. Weihbrecht read the Treasurer's Report for November 2016.

RECEIPTS: Deposits for the month of November 2016 were $80,715.42. A motion to approve the receipts, subject to audit was made by Mr. Smith, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

DISBURSEMENTS: Expenses for the month of November 2016 were $34,138.85. A motion was made by Mr. Smith to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

ZONING OFFICER'S REPORT: Mr. Watkins reported for the month of November, 7 building permits, 1 zoning permits and 1 certificate of occupancy for a total of $595.00. Permits issued under the UCC were $1224.68.

Complaints: Mr. Watkins reported several complaints were investigated.

FIRE DEPT REPORT: There were 10 calls reported for the month of November 2016, the majority of them being motor vehicle accidents.

STATE POLICE REPORT: There were 32 calls for the township. Mr. Smith asked that residents keep their eyes open with so many burglaries and attempted burglaries being reported.

ACT 537 REPORT: No update.

ROAD DEPARTMENT: 12 applications were received to replace Jason English on the road crew. Several interviews have been held and the position should be filled within the next two weeks.

ROAD DEPARTMENT FINANCES: No update. Mr. Smith noted that he will resubmit the multi modal grant application for consideration in the next round.

OPEN RECORDS REPORT: No requests for November.

PLANNING BOARD RECOMMENDATIONS:

SOLICITOR'S REPORT:

Intergovernmental Cooperation Agreement: No update

Aqua PA: No update.

Weiss Road Acquisition: The court end of the acquisition has been finalized. Attorney Vinsko is working with the state to get the boundaries adjusted.

Groncki Complaint: Attorney Vinsko will discuss with Mr. Groncki after this evenings meeting.

Baseball Update: Attorney Vinsko reported according to the bylaws, when a vote is taken to decide matters, the vote is to be the majority of the membership, not just the Board.

OLD BUSINESS:

WHP Tree Trimming: Mr. Smith reported that the tree trimming will be put out for rebid in the next fiscal year, funding was allocated specifically for that. We will look at tree trimming township wide, not just WHP. Pennoni will put together a manual bid as well as an electronic one.

Zoning Map Requests/Changes: No update

New DPW Building: No update

New Business/Correspondence:

Evaluation of Township Roads: A motion was made by Mr. Smith to hire Pennoni to evaluate all township roads at a cost not to exceed $6,000.00, seconded by Mrs. Koval. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

Mr. Southward asked if Laurelbrook will be part of the evaluation. He said there are numerous cracks in the roads throughout the development. Mr. Smith said he will check to see if it will be included in the evaluation and he will also see what our road crew can do to seal the cracks.

RESOLUTIONS AND ORDINANCES:

2017 Budget:

Executive Overview

For calendar year 2017, Bear Creek Township ("Bear Creek" or "the Township") puts forward a proposed budget which has no tax increases. This is the eighth consecutive year that tax rates have been the same or even lower than the prior year. Tax reductions previously implemented including the Homestead Tax break and the elimination of the Township's share of the Per Capita Tax remain in place.

Operating Revenue & Expense

- Operating Revenues are expected to fall by $52,349 or 6.25% compared to 2016.
- Earned income taxes in 2016 are projected to be about $20,000 - $30,000 higher than the levels of 2014 and 2015. To be conservative the 2017 revenue budget is set based on those years rather than projected 2016.
- There were two large Real Estate Transfer tax payments received during 2016. It is not reasonable to budget these again for 2017. This budget for this line item is $ about $30,000 lower than 2016.

- Operating Expenses are expected to increase by $48,902 or 10.7% over 2016.
- Engineering services which were very low in 2016 are expected to increase by about $33,000 in 2017. Special one-time project of MS-4 Compliance is anticipated to be approximately $15,000. Additionally, the engineers will be involved in evaluating roadways as part of our comprehensive five-year capital planning process.
- Salaries are approximately $20,000 over 2016 due primarily to the full year salary for zoning compared to just under six months' salary in 2016

Capital Spending:

- Capital Expenditures (net of grants) increase from estimated $328,822 in 2016 to $760,000 in 2017.
- Grant for new Public Works Building of $225,000 included in 2017 budget.
- 2017 Capital Spending detailed below:

Project-2017 Budget	Total	Grant	Twp Share
Consolidated Public Works Building	$400,000	$225,000	$175,000
Paving/Drainage-Old EE Blvd	$400,000		$400,000
Flail Mower	$100,000		$100,000
Tree Trimming	$ 75,000		$ 75,000
Little League Field	$ 15,000		$ 15,000
Total	$985,000	$225,000	$760,000

Cash Flow

Consolidated Operations & Capital Investment yields a net reduction in cash of $482,073 as detailed below.

Category	Operating Budget	Capital Budget	Total Budget
Revenue	$784,590	$225,000	$1,009,590
Expenses	$506,663	$985,000	$1,491,663
Net Cash Flow	$277,927	-$745,000	-$ 482,073
Appropriation from prior year			$ 482,073
2017 Budget Net			$0

The current projection of cash on hand for year end 2016 is $1,269,676. The operations and capital spending reduces this figure to a projected $787,603.

Next Steps

- Budget will remain available for inspection at office and on-line.
- Public comment accepted tonight and at December 5, 2017 (6:00) public meeting.
- Adjustments and corrections can be made to the original budget.
- After public comment, the board may vote on the proposed budget so long as:
    - Total Revenues do not change by more than 10%.
    - Total Expenses do not change by more than 10%
    - No major category of revenue or expense changes by more than 25%

A motion was made by Mr. Popple to approve the 2017 Budget as presented, seconded by Mr. Smith. Vote: Mr. Smith, Mr. Popple, Mrs. Koval and Mr. Masi; yes.

The next meeting will be reorganization and will be held Tuesday, January 3, 2017.

A motion to adjourn was made by Mrs. Koval, seconded by Mr. Popple. All present were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary