

BEAR CREEK TOWNSHIP
ZONING/CODE ENFORCEMENT OFFICE
3333 Bear Creek Blvd
Bear Creek Township, PA 18702
Phone (570) 824-2299 Fax (570) 704-0237

ZONING COMPLIANCE APPLICATION # _____

CLOSING DATE: _____

****Residential units - Smoke detectors are required in every bedroom AND on every floor (including basement). Railings must be present on all stairways with four or more steps. ** PER UNIT COST: Residential \$50.00 Commercial \$100.00**

A. LOCATION, OWNERSHIP AND PRESENT USE OF PROPERTY:

1. Address _____

2. **Current** Owner Information: Name: _____

Address: _____ Phone: _____

3. **NEW Owner or Tenant** Information: Name: _____

Address: _____ Phone: _____

4. Present Use of Structure _____ No. of housing units (if applicable) _____

5. Present Use of Land _____

6. Will the Use of the Building/Land change? YES NO
6A. If YES indicate proposed use _____

7. Zoning District _____

RENTAL PROPERTY ADDITIONAL INFORMATION REQUIRED:

8. Printed Names & Ages of all persons (18 or older) who will reside at this address

A. Name & 24 Hour Local Contact number (Landlord/Manager)

B. CONTACT INFORMATION

1. Name & Phone Number Person with access to home for inspection _____

Property Maintenance checklist attached, signed and completed Yes _____ NO _____

The undersigned verifies that all statements on this application are true & correct. The undersigned further states that he understands any false statements made herein are subject to the penalties of 18 PA S.C. Section 4904, relating to unsworn falsification to authorities.

IF UNIT FAILS INSPECTION ADDITIONAL PER UNIT FEE: \$50 RESIDENTIAL - \$100 COMMERCIAL

3. Applicant's Signature: **X** _____

C. DATES ACTION TAKEN:

1. Approved Yes No BY: _____ Date _____

2ND Inspection Date: _____ Passed: Yes No 3RD Inspection Date: _____ Passed: Yes No

Pre-Inspection Checklist (2 pages) must be completed prior to inspection. If subsequent inspections are required, a fee of \$50.00 residential unit or \$100.00 commercial unit will be charged.

ADDRESS: _____ **Checklist Completed By:** _____

The inspection is a minimum property maintenance inspection made exclusively for the use of the municipality in determining the premises' compliance with the Bear Creek Township Zoning Ordinance. This permit confirms that the use of the property is in compliance with the zoning district. The inspection is limited to observations readily visible without moving or removing any item. Confined spaces, such as crawl spaces or attics are not inspected. Furnishings are not moved. Concealed, internal or hidden damage or defects will not be observed.

The operation of the heating, air conditioning and water heater systems are not checked. It is the owners responsibility to ensure they are in safe, operable condition. The overall condition of the roof and roofing materials are not inspected, except as visible from the exterior at ground level. This list shows commonly found violations. It is NOT intended to be a comprehensive list of all code violations that could occur. Those items underlined below are the most common items requiring correction.....If you have questions about a specific situation, please call 570-824-2299.

Fire Safety -

YES ___ NO ___ **Is there a working smoke detector in EACH bedroom (or other room used for sleeping if applicable), in the hallway(s) outside of the bedrooms and on each level, including the basement?**

YES ___ NO ___ Hot water heater and furnace clear (at least 3 feet away) of boxes, flammable materials?

YES ___ NO ___ Are all exits free from obstruction inside and outside (debris, shrubbery etc.)?

YES ___ NO ___ Is there a hood over the stove? (Does not need vent to exterior)

Doors & Windows –

YES ___ NO ___ Do all exterior doors open and close easily? Are they weather tight?

YES ___ NO ___ Doors lock and unlock from the inside without a key or special knowledge?

YES ___ NO ___ Windows open and stay open?

YES ___ NO ___ Windows close and lock? Are they weather tight?

YES ___ NO ___ Any broken or cracked windows?

YES ___ NO ___ Screens in place and free from tears?

Walls, Ceilings and Floor –

YES ___ NO ___ Walls, window sills and ceilings: clean and free from peeling paint or wallpaper?

YES ___ NO ___ Are the floors structurally sound?

YES ___ NO ___ Is the flooring (carpet, vinyl, wood, etc.) clean and in good condition, i.e. thresholds in place, no rips or other tripping hazards, no missing tiles?

YES ___ NO ___ Are there proper globes/diffusers/covers on all light fixtures?

YES ___ NO ___ Are there light fixtures in all halls, stairways, laundry rooms and furnace rooms?

YES ___ NO ___ **Does EVERY set of stairs with more than four steps have a graspable handrail on at least one side? This includes stairs to a basement or attic and exterior stairs.**

YES ___ NO ___ Are handrails and other railings firmly attached with no loose or missing spindles?

Heating, Plumbing & Electrical-

YES ___ NO ___ Is the Service a Federal Pacific Electric Service?

YES ___ NO ___ **Does the Hot Water Heater have a pressure relief valve discharge pipe?**

YES ___ NO ___ Is all fuel burning equipment in good repair and safe condition, properly installed and connected to chimneys or vents? (verified by owner, not inspector)

- YES___ NO___ Is there a working exhaust fan or a window in each bathroom?
- YES___ NO___ **Do all outlets, switches and panel boxes have covers?**
- YES___ NO___ Are there two outlets in each room and one in the bathroom?
- YES___ NO___ Do all taps run (hot & cold) and toilets flush? Is the plumbing properly vented?
- YES___ NO___ Do any pipes leak or faucets drip?

Exterior –

- YES___ NO___ Does each unit have address numbers that are clearly visible from the street (at least 4" high)?
- YES___ NO___ Is the yard maintained (grass under 6", no tall weeds)?
- YES___ NO___ Is all rubbish stored in appropriate containers and removed regularly?
- YES___ NO___ Is the exterior in good repair? Siding, brick or paint free of chips or deterioration?
- YES___ NO___ Is the roof in good repair with no leaks? No overhanging tree limbs or branches?
- YES___ NO___ Is the chimney in good repair and safe condition?
- YES___ NO___ Is the foundation in good repair, level with no cracking or deterioration?
- YES___ NO___ Are gutters and downspouts free of debris and directing water away from the structure?
- YES___ NO___ Are the premises free of infestation such as insects, rats and/or other vermin?
- Swimming Pool on property? YES___ NO___ If so, is it protected by a 48" (or 72" if in ground pool) barrier or fence in good repair, with a self latching, self-closing gate? YES___ NO___

Recommended but not required in existing buildings –

- YES___ NO___ Attached garages ½" drywall on garage side between house and garage and 1¾" solid core or fire rated door
- YES___ NO___ GFCI on all receptacles within six feet of a water source, in the garage, on the exterior and in any unfinished basement.
- YES___ NO___ Carbon monoxide detector located in vicinity of sleeping areas.

ADDRESS: _____ **Checklist Completed By:** _____

BE ADVISED THAT IF THE PROPERTY REQUIRES AN ADDITIONAL INSPECTION THE FEE WILL CHARGED.

Signature