

The March 4, 2019 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Krumsky, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

**MINUTES:** Minutes from the February 4<sup>th</sup> meeting were reviewed. A motion was made by Mrs. Koval to approve the minutes as drafted, seconded by Mr. Popple. Vote: Mr. Krumsky, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

**Treasurers Report:** Mr. Zingaretti read the treasurers report for February we had a positive \$86,583.58. Year to date, \$72,801.97 positive net income with an ending cash balance for the month of \$1,495,922.81.

**RECEIPTS:** Deposits for the month of February 2019 were \$131,763.99. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: Mr. Krumsky, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

**DISBURSEMENTS:** Expenses for the month of February 2019 were \$44,845.65. A motion was made by Mr. Koval to approve the disbursements, subject to audit, seconded by Mr. Popple. Vote: Mr. Krumsky, Mr. Popple, Mrs. Koval and Mr. Zingaretti; yes.

**ZONING OFFICER'S REPORT:** Mr. Watkins reported for the month of February 2019: 1 Building Permit, 1 Occupancy permit, 1 Demo permit and 3 failed Occupancy Permits from the Casino Motel for a total of \$445.00. One complaint was received for the month.

**FIRE DEPT REPORT:** There were 12 calls for the month of February 2019, with the majority being motor vehicle accidents.

**STATE POLICE REPORT:** Copies of the report was made available to the public.

**ACT 537 REPORT:** No update.

**ROAD DEPARTMENT:** Mr. Krumsky reported they have been plowing and treating roads as needed. Repairs were made to the pole barn where sheets of plywood have blown off in the recent weather. Shingles were also lost on the candy stand. Mr. Popple made mention of a pothole as you enter Laurelbrook that should be addressed when the weather is better.

**ROAD DEPARTMENT FINANCES:** Expenses for the month of February were \$19,493.34. Year to date \$31,979.98. We are still under on overtime hours.

**CAPITAL EXPENDITURES:** Only additions were to the DPW building and the new website.

**OPEN RECORDS REPORT:** No requests.

**PLANNING BOARD RECOMMENDATIONS:** None

**RESOLUTIONS AND ORDINANCES:**

**SOLICITOR'S REPORT:** Attorney Vinsko reported:

**Weiss Road:** No update on Liquid Fuels

**Property Maintenance Ordinance Draft:** No update

**Trailwood/Evergreen:** Attorney Bill Vinsko said he met with Bob Schaub who is going to propose a resolution for the matter with Evergreen and the Trailwood project. He will keep the Board updated.

**Stormwater Issue:** Mr. Popple asked why we are not a part of it. Mr. Zingaretti explained how Pennoni worked with DEP and EPA to get us out of the MS4. We were originally included because the corner of Swanson and Old East End Blvd was in the 2000 census part of an urbanized area based solely on head count. When the 2010 census came out, the population shifted and it was no longer considered urbanized. Discussion followed.

**OLD BUSINESS:**

**New DPW Building:** The project goes out to bid tomorrow. Online at

**Atlantic Broadband Agreement:** No update.

**CORRESPONDENCE/NEW BUSINESS:**

**Liquid Fuels:** Notice was received that we will receive \$107,844.29. Budget was \$105,000. We will check to see if Weiss Rd was included since there was an increase.

**PUBLIC COMMENT:**

A motion to adjourn was made by Mrs. Koval seconded by Mr. Popple. Vote: All present were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The February 4, 2019 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Krumsky, Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Pledge to the flag followed.

**MINUTES:** Minutes from the January 14<sup>th</sup> Reorganization and regular meeting were reviewed. A motion was made by Mr. Popple to approve the minutes as drafted, seconded by Mrs. Koval. Vote: Unanimous yes.

**Treasurers Report:** Mr. Zingaretti read the treasurers report stating ending cash for the month was \$1,409,320.35.

**RECEIPTS:** Deposits for the month of January 2019 were \$23,771.71. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mr. Masi. Vote: Unanimous yes.

**DISBURSEMENTS:** Expenses for the month of January 2019 were \$37,783.63. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: Unanimous yes.

**ZONING OFFICER'S REPORT:** Mr. Watkins reported for the month of January 2019: 1 Occupancy permit, 2 UCC permits and 1 failed occupancy permit for a total of \$721.00. Six complaints were received for the month.

**FIRE DEPT REPORT:** There were 11 calls for the month of January 2019, with the majority being motor vehicle accidents.

**STATE POLICE REPORT:** Copies of the report was made available to the public.

**ACT 537 REPORT:** No update.

**ROAD DEPARTMENT:** Mr. Krumsky reported they have been doing a lot of plowing and treating of the roads. The furnace in the community room went down and Carpinet Plumbing was called for the repair. The furnace in the Muni went down and the road dept was able to make the repairs. They also handled some repairs to the F550. They also installed a winter watchman in the community room to monitor temperatures.

**ROAD DEPARTMENT FINANCES:** Expenses for the month of January were \$12,486.64.

**OPEN RECORDS REPORT:** No requests.

**PLANNING BOARD RECOMMENDATIONS:** None

**RESOLUTIONS AND ORDINANCES:**

**SOLICITOR'S REPORT:** Attorney Brian Vinsko was in attendance.

**Weiss Road:** No update on Liquid Fuels

**Property Maintenance Ordinance Draft:** No update

**Trailwood/Evergreen:** Attorney Bill Vinsko will be submitting a written report to the Board regarding this matter.

**OLD BUSINESS:**

**New DPW Building:** We have received the sketch drawings for the building and it will go out for bid in the Spring.

**Atlantic Broadband Agreement:** No update.

**CORRESPONDENCE/NEW BUSINESS:**

**Ambulance Dissolution:** A letter was received from Senape & Associates regarding the dissolution of the Bear Creek/Buck Twp. Ambulance. A certificate of dissolution will be issued by the Pennsylvania Department of State once the process is complete.

**PUBLIC COMMENT:**

A motion to adjourn was made by Mr. Popple seconded by Mr. Masi. Vote: All present were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary

The January 7, 2019 meeting of the Bear Creek Township Board of Supervisors was held at the Municipal Building. Chairman Zingaretti called the meeting to order. Roll was called. Mr. Masi, Mr. Popple, Mrs. Koval and Mr. Zingaretti were present. Mr. Krumsky was absent. Pledge to the flag followed.

Mr. Zingaretti explained the first portion of the meeting would be the reorganization and no public comment would be taken during that time.

**All positions were declared vacant.**

**Temporary Chairman:** motion made by Mr. Popple to appoint Mr. Zingaretti-seconded by Mrs. Koval. Vote: All present, yes.

**A Consent Resolution for the approval of the reappointment of all year-end 2018 appointments to 2019. A motion was made by Mr. Popple, seconded by Mrs. Koval. Vote: All present, yes. Appointments are as follows:**

**Temporary Secretary:** Paula Weihbrecht

**Chairman:** Mr. Zingaretti

**Vice Chairperson:** Mr. Masi

**Roadmaster:** John Krumsky

**Secretary/Treasurer:** Paula Weihbrecht.

**Open Records Officer:** Mr. Popple

**Zoning/Code Reports to:** Mr. Popple

**Zoning Officer:** John Watkins

**UCC Code Enforcement:** Building Inspection Underwriters

**Sewage Enforcement Officer** Steve Egenski

**Sewage Enforcement Officer/Alternate:** John Watkins

**Engineer (includes Planning and Zoning):** Pennoni Associates

**Solicitor (Board of Supervisors):** Vinsko Associates

**Solicitor (Planning Board):** Vinsko Associates

**Solicitor- (Zoning Hearing Board):** Angelo Terrana

**EMA-Primary:** Jason Krumsky

**EMA-Assistant:** Ed Jasulevicz

**Regular Meeting Day:** The First Monday of each month

**Regular Meeting Time:** 6:00 PM

**Secretary-Planning Board:** Karen Kollar

**Secretary-Zoning Board:** Paula Weihbrecht

**Planning Board Member:** Richard Kresge

**Zoning Hearing Board Member:** Michael Rebovich

**Vacancy Board Member:** Willard Kresge

**Convention Voting Delegate:** Mrs. Koval

**Depository General Fund:** FNCB

**Administrator of Pension Plan:** Township Secretary/Treasurer

**Required Signatures/IRS Rate/Supervisor Labor:** 2 Supervisors signatures for all checks written are required, pay mileage at IRS approved rate for township travel and appoint each Supervisor to do labor as needed, to the extent not prohibited by 2<sup>nd</sup> Class Township Code.

**A motion was made by Mr. Popple for a Consent Resolution approving the following Resolutions 1-8, 2019, seconded by Mr. Masi. Vote: All present, yes.**

**Resolution 1-2019:** A resolution establishing the Bear Creek Township fee schedule for 2019.

**Resolution 2-2019:** A resolution establishing the Bear Creek Township Uniform Construction Code Fee Schedule for 2019.

**Resolution 3-2019:** A resolution setting the Township *Per Capita* Tax rate at \$0.00.

**Resolution 4-2019:** A resolution extending the contract with Building Inspection Underwriters to December 31, 2019 as third-party administrator of the Uniform Construction Code.

**Resolution 5-2019:** A resolution establishing a millage rate for Bear Creek Township for 2019 to retain the millage rate at .4412 and further that the Bear Creek Volunteer Hose Company shall be awarded ¼ mil (.1103) for 2019.

**Resolution 6-2019:** A resolution retaining the Bear Creek Township Homestead Exemption at a value of \$20,000 property reduction.

**Resolution 7-2019:** A resolution reappointing Bear Creek Volunteer Hose Co. as primary fire and rescue unit in Bear Creek Township.

**Resolution 8-2019:** Ambulance Service- A resolution continuing the current arrangements with the primary BLS responder being Plains Twp., which does not include the WHP development. White Haven Ambulance is the primary BLS for the WHP development. Plains Twp. Ambulance will remain the primary ALS responder for the entire Bear Creek Township.

**Resolution 9-2019:** A motion was made by Mrs. Koval to allow Paula Weihbrecht to attend the PSATS Conference along with Mrs. Koval, second by Mr. Popple. Vote: All present, yes.

**Regular Meeting:**

**MINUTES:** Minutes from the December 3, 2018 meeting were reviewed. A motion was made by Mr. Masi to approve the minutes, seconded by Mr. Popple. Vote: All present, yes.

**Treasurers Report:** For year ending we netted \$272,00 ahead of what was budgeted which was almost exclusively our Capital projects that we did not complete or begin

**RECEIPTS:** Deposits for the month of December 2018 were \$18,375.53. A motion to approve the receipts, subject to audit was made Mr. Popple, seconded by Mrs. Koval. Vote: All present, yes.

**DISBURSEMENTS:** Expenses for the month of December 2018 were \$53,491.55. A motion was made by Mr. Popple to approve the disbursements, subject to audit, seconded by Mr. Masi. Vote: All present, yes.

**ZONING OFFICER'S REPORT:** Mr. Watkins reported for the month of December: 1 Building Permit, 1 Demo permit, 1 Occupancy permit and 1 UCC permit for a total of \$267.50. Six complaints were received for the month.

**FIRE DEPT REPORT:** There were 11 calls for the month of December 2018, with a total of 151 calls for the year.

**STATE POLICE REPORT:** Report was made available to the public.

**ACT 537 REPORT:** No update.

**ROAD DEPARTMENT:** Mr. Krumsky was not present but sent his report that everything is good in the road dept. They have been plowing and treating the roads. They

got a good jump on the cleaning up of the ditches and culverts due to the milder weather. The crew removed ALL soccer nets and the batting cage because of animals becoming trapped in them and dying. The last was a deer that perished in the net. All the scrap playground metal disappeared from Trailwood over the New Year holiday. The water heater in the muni was replaced.

**ROAD DEPARTMENT FINANCES:** For the year end we expended \$333,695.00 and had budgeted \$724,000.00. \$409,000.00 of that is capital projects.

**OPEN RECORDS REPORT:** No requests.

**PLANNING BOARD RECOMMENDATIONS:** None

**RESOLUTIONS AND ORDINANCES:**

**SOLICITOR'S REPORT:** Attorney Vinsko reported:

**Weiss Road:** No update on Liquid Fuels

**Property Maintenance Ordinance Draft:** Attorney Vinsko is waiting on Board comments before proceeding.

**Trailwood/Evergreen:** We will look to go through the bonding company.

**OLD BUSINESS:**

**New DPW Building:** Will go out for bid in the Spring.

**Atlantic Broadband Agreement:** Mr. Zingaretti had some questions for Attorney Vinsko regarding the agreement. Discussion followed.

**CORRESPONDENCE/NEW BUSINESS:**

**PUBLIC COMMENT:**

A motion to adjourn was made by Mr. Popple seconded by Mrs. Koval. Vote: All present were in favor.

Respectfully submitted,

Paula Weihbrecht, Secretary