

**Bear Creek Township
Treasurer's Report
February 2023**

	Feb 23	Jan - Feb 23	Annual Budget
Income			
300 · TAXES	77,364.68	99,465.31	593,100.00
320 · LICENSES & PERMITS	10,810.65	10,810.65	36,400.00
330 · FINES	36.35	230.50	2,500.00
340 · INTEREST, RENTS & ROYALTIES	3,798.15	57,799.22	73,705.84
350 · INTERGOVERNMENTAL	0.00	212.50	158,015.00
352.00 · Federal Shared Revenues	0.00	0.00	0.00
356.00 · State Payments in Lieu of Taxes	0.00	0.00	0.00
360 · CHARGES FOR SERVICES	1,298.50	2,296.50	21,850.00
380 · MISCELLANEOUS INCOME	0.00	0.00	0.00
Total Income	93,308.33	170,814.68	885,570.84
Expense			
400 · GENERAL GOVERNMENT	8,052.83	29,268.47	196,358.75
410 · PUBLIC SAFETY	4,377.89	19,996.89	113,645.00
420 · HEALTH & HUMAN SERVICES	1,211.76	1,211.76	500.00
427 · SANITATION	317.44	1,921.98	11,968.00
430 · ROADS & STREETS	220,986.45	241,056.54	1,581,070.00
430.238 · Clothing and Uniforms	0.00	0.00	0.00
450 · RECREATION	248.94	522.28	4,530.00
480 · MISCELLANEOUS	7,917.89	15,891.66	134,623.69
Total Expense	243,113.20	309,869.58	2,042,695.44
Net Income	-149,804.87	-139,054.90	-1,157,124.60

**Bear Creek Township
Statement of Cash Flows
February 2023**

	Feb 23
OPERATING ACTIVITIES	
Net Income	-149,804.87
Adjustments to reconcile Net Income to net cash provided by operations:	
210.00 · Federal Income Tax Withheld	-35.00
211.00 · Social Security WH	-2.80
211.01 · Social Security (Employer's)	-2.80
211.02 · Medicare (Employer's)	-0.69
211.03 · Medicare WH	-0.69
212.00 · Earned Income Taxes WH	206.67
217.00 · PA - State Income Tax WH	-1.42
219.00 · Local Services Tax	20.00
220.00 · Other Payroll Withholdings	11.93
2100 · Payroll Liabilities	13.93
Net cash provided by Operating Activities	-149,595.74
Net cash increase for period	-149,595.74
Cash at beginning of period	1,875,252.75
Cash at end of period	1,725,657.01

Bear Creek Township
Monthly Deposit Report
As of February 28, 2023

	Date	Memo	Split	Amount
100.15 · General Fund - FNCFB				
	02/01/2023	Deposit	310.21 · Earned Income Tax	6,937.93
	02/01/2023	Deposit	310.511 · taxes (LST)	508.53
	02/01/2023	Interest	341.00 · Interest Income	254.68
	02/02/2023	Deposit	310.21 · Earned Income Tax	3,630.42
	02/02/2023	Deposit	310.511 · taxes (LST)	275.32
	02/06/2023	Deposit	310.21 · Earned Income Tax	912.38
	02/08/2023	Deposit	310.21 · Earned Income Tax	3,805.33
	02/09/2023	Deposit	310.21 · Earned Income Tax	3,588.84
	02/10/2023	Deposit	310.511 · taxes (LST)	2,876.43
	02/14/2023	Deposit	310.21 · Earned Income Tax	2,747.62
	02/15/2023	Deposit	342.10 · Towers	1,250.66
	02/15/2023	Deposit	310.21 · Earned Income Tax	1,139.65
	02/16/2023	Deposit	310.21 · Earned Income Tax	4,859.83
	02/16/2023	Deposit	310.21 · Earned Income Tax	5,065.32
	02/17/2023	Deposit	310.511 · taxes (LST)	558.34
	02/17/2023	Deposit	301.40 · Real Estate Taxes - Delinquent	52.82
	02/18/2023	Deposit	400.20 · Supplies	140.00
	02/21/2023	Deposit	310.21 · Earned Income Tax	3,972.76
	02/21/2023	Deposit	342.10 · Towers	1,171.28
	02/21/2023	Deposit	310.21 · Earned Income Tax	2,677.68
	02/22/2023	Deposit	310.21 · Earned Income Tax	5,473.83
	02/23/2023	Deposit	310.21 · Earned Income Tax	9,132.63
	02/24/2023	Deposit	356.xx · Grants	60,772.00
	02/24/2023	Deposit	-SPLIT- A	680.00
	02/24/2023	Deposit	-SPLIT- B	13,713.50
	02/24/2023	Deposit	310.21 · Earned Income Tax	3,736.77
	02/27/2023	Deposit	310.21 · Earned Income Tax	2,949.05
	02/28/2023	Deposit	310.21 · Earned Income Tax	3,681.42
	02/28/2023	Deposit	310.21 · Earned Income Tax	4,799.65
	02/28/2023	Deposit	310.511 · taxes (LST)	1,125.26
Total 100.15 · General Fund - FNCFB				152,489.93
100.16 · Liquid Fuel Account - FNCFB				
	02/01/2023	Interest	341.00 · Interest Income	286.32
Total 100.16 · Liquid Fuel Account - FNCFB				286.32
100.17 · In Kind Account - FNCFB				
	02/01/2023	Interest	341.00 · Interest Income	7.54
Total 100.17 · In Kind Account - FNCFB				7.54
100.18 · Wind Fund - FNCFB				
	02/01/2023	Interest	341.00 · Interest Income	666.58
Total 100.18 · Wind Fund - FNCFB				666.58
100.19 · Capital Reserve -FNCFB				
	02/01/2023	Interest	341.00 · Interest Income	126.79
Total 100.19 · Capital Reserve -FNCFB				126.79
100.20 · UCC Account - FNCFB				
	02/24/2023	Deposit	362.41 · Building Permits	618.50

Bear Creek Township
Monthly Deposit Report
 As of February 28, 2023

Date	Memo	Split	Amount
Total 100.20 · UCC Account - FNCB			618.50
100.21 · Refund Account			
Total 100.21 · Refund Account			
100.22 · ARPA Account - FNCB			
02/01/2023	Interest	341.00 · Interest Income	34.30
Total 100.22 · ARPA Account - FNCB			34.30
TOTAL			154,229.96

A

Building Permits (1)	\$ 30.00
Subdivision (1)	\$ 600.00
Occupancy Permits (1)	\$ 50.00
Total	\$ 680.00

B

Real Estate Transfer Tax	\$ 2,866.50
Service Electric Franchise fees	\$ 7,935.65
Violation of Ordinance	\$ 36.35
Atlantic Broadband Franchise fees	\$ 1,671.07
Total	\$ 13,713.50

Bear Creek Township
Monthly Check Report
As of February 28, 2023

Date	Num	Name	Memo	Amount
100.15 · General Fund - FNCB				
02/02/2023		QuickBooks Payroll Service	Created by Payroll Service on 01/31/2023	-8,765.38
02/01/2023		Zoom	Monthly subscription	-15.89
02/16/2023		QuickBooks Payroll Service	Created by Payroll Service on 02/14/2023	-7,980.15
02/17/2023		PA Department of Revenue	Payroll taxes	-303.18
02/17/2023		United States Treasury	Payroll taxes	-2,237.88
02/27/2023		United States Treasury	Payroll taxes	-2,454.32
02/27/2023		PA Department of Revenue	Payroll taxes	-332.79
02/17/2023		K & D Factory Service, Inc.	Community room stove	-387.54
02/06/2023	3593	American Asphalt Paving Co.	Balance/retainage	-14,739.51
02/06/2023	3594	Ascenzi, Michael J.	Overpayment of Municipal RE tax	-9.63
02/06/2023	3595	B. Hontz	Cell phone	-25.00
02/06/2023	3596	Jan-Pro of NEPA	Cleaning service	-305.00
02/06/2023	3597	John Krumsky	Cell phone	-25.00
02/06/2023	3598	John Watkins	Cell phone	-25.00
02/06/2023	3599	Luzerne County Boroughs & Townships Assoc	Yearly dues	-35.00
02/06/2023	3600	M.R. Dirt	Additional 10x50 foot excavated area	-6,785.00
02/06/2023	3601	Meadow Run/Mtn Lake Park Association	Grant money	-60,772.00
02/06/2023	3602	Pennoni	Engineering DPW building	-140.00
02/06/2023	3603	PPL Electric Utilities 25048	Laurel Run Rd area light	-14.05
02/06/2023	3604	PPL Electric Utilities 46003	Buildings and Rec field	-704.64
02/06/2023	3605	PPL Electric Utilities 48000	Trailwood Park	-58.34
02/06/2023	3606	PPL Electric Utilities 68001	Streetlight	-16.09
02/06/2023	3607	R. Kachinko	Cell phone	-25.00
02/06/2023	3608	SPCA of Luzerne County	Yearly dues	-1,211.76
02/06/2023	3609	Staples	Office supplies	-189.11
02/06/2023	3610	Wex Bank (Code Enforcement)	Vehicle fuel	-85.00
02/06/2023	3611	Pioneer Buildings	DPW building	-183,608.00
02/21/2023	3612	Advanced Auto Parts	Vehicle maintenance	-77.76
02/21/2023	3613	Auto Zone	Vehicle maintenance	-28.98
02/21/2023	3614	Bassler Equipment Co.	Forest Park signs	-195.40
02/21/2023	3615	Button Oil & Propane	Heating fuel-all buildings	-1,196.93
02/21/2023	3616	Carpinet Plumbing & Heating, Inc.	Community room boiler repair	-251.25
02/21/2023	3617	Gelsing Health Plan	Monthly preemiums	-6,303.53
02/21/2023	3618	Lowe's	operating supplies	-686.58
02/21/2023	3619	Northeastern Pennsylvania Alliance	Yearly dues	-295.00
02/21/2023	3620	Pennsylvania Paper & Supply Co.	Paper products	-236.34
02/21/2023	3621	pitney bowes	postage	-100.00
02/21/2023	3622	PPL Electric Utilities 48000	Trailwood Park	-39.24
02/21/2023	3623	PPL Electrice Utilities 39006	Traffic light	-38.43
02/21/2023	3624	Service Electric Telephone Co.	Phone service garage	-14.98
02/21/2023	3625	timetrak systems	Time clock	-68.25
02/21/2023	3626	Wilkes Barre materials LLC	cold patch	-150.89
02/21/2023	3627	Service Electric Telephone Co.	Phone service office	-45.01
Total 100.15 · General Fund - FNCB				-300,978.83
100.16 · Liquid Fuel Account - FNCB				
02/22/2023	1167	WEX Bank	Vehicle fuel	-988.04

Bear Creek Township
Monthly Check Report
 As of February 28, 2023

Date	Num	Name	Memo	Amount
02/22/2023	1168	PPI Electric Utilities 04006	Streetlights	-1,596.33
Total 100.16 · Liquid Fuel Account - FNCB				-2,584.37
100.19 · Capital Reserve -FNCB				
Total 100.19 · Capital Reserve -FNCB				
100.20 · UCC Account - FNCB				
02/06/2023	1069	Building Inspection Underwriters, Inc	Building permits	-262.50
Total 100.20 · UCC Account - FNCB				-262.50
100.21 · Refund Account				
Total 100.21 · Refund Account				
TOTAL				-303,825.70

**Bear Creek Township
Treasurer's Report
January 2023**

	Jan 23	Jan 23	Annual Budget
Income			
300 · TAXES	22,100.63	22,100.63	593,100.00
320 · LICENSES & PERMITS	0.00	0.00	36,400.00
330 · FINES	194.15	194.15	2,500.00
340 · INTEREST, RENTS & ROYALTIES	54,001.07	54,001.07	73,705.84
350 · INTERGOVERNMENTAL	212.50	212.50	158,015.00
352.00 · Federal Shared Revenues	0.00	0.00	0.00
356.00 · State Payments in Lieu of Taxes	0.00	0.00	0.00
360 · CHARGES FOR SERVICES	998.00	998.00	21,850.00
380 · MISCELLANEOUS INCOME	0.00	0.00	0.00
Total Income	77,506.35	77,506.35	885,570.84
Expense			
400 · GENERAL GOVERNMENT	21,215.64	21,215.64	196,358.75
410 · PUBLIC SAFETY	15,619.00	15,619.00	113,645.00
420 · HEALTH & HUMAN SERVICES	0.00	0.00	500.00
427 · SANITATION	1,604.54	1,604.54	11,968.00
430 · ROADS & STREETS	20,070.09	20,070.09	1,581,070.00
430.238 · Clothing and Uniforms	0.00	0.00	0.00
450 · RECREATION	273.34	273.34	4,530.00
480 · MISCELLANEOUS	7,973.77	7,973.77	134,623.69
Total Expense	66,756.38	66,756.38	2,042,695.44
Net Income	10,749.97	10,749.97	-1,157,124.60

**Bear Creek Township
Statement of Cash Flows
January 2023**

	Jan 23
OPERATING ACTIVITIES	
Net Income	10,749.97
Adjustments to reconcile Net Income to net cash provided by operations:	
2000 · Accounts Payable	-345.05
210.00 · Federal Income Tax Withheld	-761.00
211.00 · Social Security WH	-669.19
211.01 · Social Security (Employer's)	-669.19
211.02 · Medicare (Employer's)	-156.48
211.03 · Medicare WH	-156.48
212.00 · Earned Income Taxes WH	-395.93
217.00 · PA - State Income Tax WH	-331.37
219.00 · Local Services Tax	-40.00
220.00 · Other Payroll Withholdings	12.25
2100 · Payroll Liabilities	-20.81
Net cash provided by Operating Activities	7,216.72
Net cash increase for period	7,216.72
Cash at beginning of period	1,868,036.03
Cash at end of period	1,875,252.75

Bear Creek Township
Monthly Deposit Report
As of January 31, 2023

Date	Memo	Split	Amount
100.15 · General Fund - FNCB			
01/01/2023	Interest	341.00 · Interest Income	224.72
01/03/2023	Deposit	310.21 · Earned Income Tax	711.04
01/03/2023	Deposit	310.511 · taxes (LST)	208.01
01/10/2023	Deposit	-SPLIT- A	425.00
01/11/2023	Deposit	310.21 · Earned Income Tax	1,440.23
01/17/2023	Deposit	342.10 · Towers	1,250.66
01/17/2023	Deposit	310.21 · Earned Income Tax	2,112.09
01/18/2023	Deposit	310.21 · Earned Income Tax	696.64
01/20/2023	Funds Transfer 4th quarter UCC / I	100.20 · UCC Account - FNCB	58.50
01/20/2023	Deposit	310.21 · Earned Income Tax	1,264.57
01/20/2023	Deposit	301.40 · Real Estate Taxes - Delinquent	212.53
01/23/2023	Deposit	342.10 · Towers	1,171.28
01/25/2023	Deposit	310.21 · Earned Income Tax	1,900.54
01/26/2023	Deposit	310.21 · Earned Income Tax	2,161.09
01/27/2023	Deposit	310.21 · Earned Income Tax	1,388.23
01/30/2023	Deposit	-SPLIT- B	5,513.82
01/30/2023	Deposit	310.21 · Earned Income Tax	4,898.49
Total 100.15 · General Fund - FNCB			<u>25,637.44</u>
100.16 · Liquid Fuel Account - FNCB			
01/01/2023	Interest	341.00 · Interest Income	238.64
Total 100.16 · Liquid Fuel Account - FNCB			<u>238.64</u>
100.17 · In Kind Account - FNCB			
01/01/2023	Interest	341.00 · Interest Income	6.08
Total 100.17 · In Kind Account - FNCB			<u>6.08</u>
100.18 · Wind Fund - FNCB			
01/01/2023	Interest	341.00 · Interest Income	547.09
01/30/2023	Deposit	342.11 · windmills	50,425.18
Total 100.18 · Wind Fund - FNCB			<u>50,972.27</u>
100.19 · Capital Reserve -FNCB			
01/01/2023	Interest	341.00 · Interest Income	103.14
Total 100.19 · Capital Reserve -FNCB			<u>103.14</u>
100.20 · UCC Account - FNCB			
01/10/2023	Deposit	-SPLIT-	631.50
Total 100.20 · UCC Account - FNCB			<u>631.50</u>
100.21 · Refund Account			
Total 100.21 · Refund Account			
100.22 · ARPA Account - FNCB			
01/01/2023	Interest	341.00 · Interest Income	34.28
01/27/2023	Funds Transfer ARPA additional all	100.15 · General Fund - FNCB	454.54
Total 100.22 · ARPA Account - FNCB			<u>488.82</u>
TOTAL			<u><u>78,077.89</u></u>

A

Building Permits (2)	\$ 225.00
Zoning Permits (2)	\$ 100.00
Occupancy Permits (2)	\$ 100.00
Total	\$ 425.00

B

Real Estate Transfer Tax	\$ 3,425.10
W-B Muni in lieu of tax	\$ 212.50
Violation of Ordinance	\$ 194.15
Real Estate Tax (current)	\$ 1,671.07
Earned Income Tax	\$ 11.00
Total	\$ 5,513.82

Bear Creek Township Monthly Check Report

As of January 31, 2023

Date	Num	Name	Memo	Amount
100.15 - General Fund - FNCF				
01/05/2023		QuickBooks Payroll Service	Created by Payroll Service on 01/04/2023	-9,102.95
01/06/2023		PA Department of Revenue	Payroll taxes	-344.78
01/06/2023		United States Treasury	Payroll taxes	-2,527.20
01/01/2023		Zoom	monthly fee	-15.89
01/13/2023		HA Berkheimer	Quarterly payroll taxes	-60.00
01/13/2023		PA UC Fund	Quarterly payroll taxes	-35.09
01/13/2023		HA Berkheimer	Quarterly payroll taxes	-608.72
01/13/2023		PSATS UC Group Trust	Quarterly payroll taxes	-7.33
01/19/2023		QuickBooks Payroll Service	Created by Payroll Service on 01/17/2023	-8,123.87
01/19/2023		United States Treasury	Payroll taxes	-2,275.62
01/19/2023		PA Department of Revenue	Payroll taxes	-308.55
01/20/2023		PA Dept. of Community & Economic Developm	UCC Quarterly filing	-58.50
01/12/2023		Deluxe Business Products	general acct checks	-408.92
01/26/2023		Lowe's	Operating supplies	-203.05
01/27/2023		Transfer	Funds Transfer ARPA additonal allocation (6/30/	-454.54
01/31/2023		United States Treasury	Payroll taxes	-2,412.34
01/31/2023		PA Department of Revenue	Payroll taxes	-331.37
01/30/2023		PSATS	minute book	-140.00
01/30/2023		PSATS	minute book	-140.00
01/06/2023	3556	B. Hontz	Cell phone	-25.00
01/06/2023	3557	County Waste	Recycling and Refuse	-643.55
01/06/2023	3558	Danko Gas Service	propane	-102.45
01/06/2023	3559	Falzone's Towing Service	Ford F550	-1,094.21
01/06/2023	3560	Jan-Pro of NEPA	Janitorial services	-305.00
01/06/2023	3561	John Krumsky	Cell phone	-25.00
01/06/2023	3562	John Watkins	UCC Cert and cell phone	-142.60
01/06/2023	3563	Mozip Graphics Manufacturers	Signs	-2,500.00
01/06/2023	3564	P. Weihbrecht	Cell phone	-25.00
01/06/2023	3565	Pennsylvania Planning Association	Membership renewal	-112.00
01/06/2023	3566	PPL Electric Utilities 25048	Laurel Run Rd area light	-13.52
01/06/2023	3567	PPL Electric Utilities 46003	Buildings and Rec field	-567.82
01/06/2023	3568	PPL Electric Utilities 48000	Trailwood Park	-47.50
01/06/2023	3569	PPL Electric Utilities 68001	Streellight	-15.65
01/06/2023	3570	R. Kachinko	Cell phone	-25.00
01/06/2023	3571	Staples	Office supplies	-133.59
01/06/2023	3572	timetrak systems	monthly fee	-136.50
01/06/2023	3573	Wex Bank (Code Enforcement)	vehicle fuel	-110.01
01/06/2023	3574	Bear Creek Township Volunteer Hose Co.	Additional funding	-10,000.00
01/01/2023	3575	Vinsko & Associates	Legal fees July 22-Jan 23	-9,855.70
01/26/2023	3576	Advanced Auto Parts	GMC Sierra wiper blades	-75.96
01/26/2023	3577	Assured Partners Inc.	Tax Collector Bond	-22.00
01/26/2023	3578	Bassler Equipment Co.	Signs and posts	-1,313.95
01/26/2023	3579	Brown & Brown of the LV	Secretary/Treasurer Bond	-250.00
01/26/2023	3580	Button Oil & Propane	Heating fuel-all buildings	-3,063.99
01/26/2023	3581	Citizens' Voice	2023 meeting ad	-133.87
01/26/2023	3582	Cooper Electric Supply Co	Operating supplies	-52.20
01/26/2023	3583	County Waste	Recycling and Refuse	-643.55
01/26/2023	3584	Danko Gas Service	Yearly rental	-120.00
01/26/2023	3585	Gelsinger Health Plan	Health Insurance monthly	-6,303.53
01/26/2023	3586	Glen Summit Springs Water Co., Inc.	bottled water	-22.75
01/26/2023	3587	PPL Electric Utilities 39006	Traffic signal	-42.36
01/26/2023	3588	Service Electric Telephone Co.	Phones - garage	-14.98
01/26/2023	3589	The Home Depot	Operating supplies	-50.97
01/26/2023	3590	timetrak systems	monthly fee	-68.25

**Bear Creek Township
Monthly Check Report**

As of January 31, 2023

Date	Num	Name	Memo	Amount
01/26/2023	3591	Topp Business Solutions	Service contract	-138.40
01/26/2023	3592	Service Electric Telephone Co.	Phones - Office	-45.01
Total 100.15 · General Fund - FNCB				-65,800.59
100.16 · Liquid Fuel Account - FNCB				
01/26/2023	1165	WEX Bank	vehicle fuel	-1,996.12
01/26/2023	1166	PPI Electric Utilities 04006	Streellights	-1,614.36
Total 100.16 · Liquid Fuel Account - FNCB				-3,610.48
100.19 · Capital Reserve -FNCB				
Total 100.19 · Capital Reserve -FNCB				
100.20 · UCC Account - FNCB				
01/20/2023			Funds Transfer 4th quarter UCC / DCED permit	-58.50
01/26/2023	1068	Building Inspection Underwriters, Inc	December permits	-1,391.60
Total 100.20 · UCC Account - FNCB				-1,450.10
100.21 · Refund Account				
Total 100.21 · Refund Account				
TOTAL				-70,861.17